



**UNOFFICIAL MINUTES
BOARD OF PARK COMMISSIONERS
MAY 26, 2011**

The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Drive, Oswego, Illinois.

Convening the Meeting

President Bob Mattingly called the meeting to order at 5:30 p.m. Following the Pledge of Allegiance the Secretary called the roll. Commissioners Ebersole, Krase, Mattingly, and Satlak were physically present. Commissioner Slover was absent.

Staff in attendance included: Bill McAdam, Rich Zielke, Peggy Krahn, Nancy Woods, Cindy Benson, Margaret Gienger, Chad Feldotto, Brad Doyle, Grant Casleton, Nancy Casleton, Ginny Bateman, Cheryl Keilson, Lina Bishop, Dave Margolis, Clint Meyer, Mike Fee, and Linda Wilson.

Commissioner Elect Roy White, Commissioner Elect Len Wass, Derke Price, attorney, and Brian Lefevre from Sikich LLP were in attendance.

Guests in attendance included: Brent Lightfoot, Ian Cook, Todd Berry, and Linda White.

Announcements and Changes to the Agenda

Nancy Woods announced a change to the bills list to reflect the Approval of Payables for the period of April 30, 2011 – May 28, 2011 to be in the amount of \$332,273.30, showing a credit of \$206.29

Commissioner Krase made a motion to accept the change reflecting the Approval of Payables for the period of April 30, 2011 – May 28, 2011 to be in the amount of \$332,273.30, showing a credit of \$206.29. The motion was seconded by Commissioner Satlak.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, and Satlak
	Nays	0
	Abstain	0
	Absent	Commissioner Slover

Communications

Consent Agenda

President Mattingly listed items on the Consent Agenda as follows:

Approval of minutes of the regular open meeting of April 28, 2011

Approval of minutes of the special open meeting of May 12, 2011

Acceptance of the Treasurer's report as of April 30, 2011

Approval of Payables for the period of April 30, 2011 – May 28, 2011 in the amount of \$332,273.30

Commissioner Ebersole made a motion to accept the Consent Agenda. The motion was seconded by Commissioner Satlak.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, and Satlak
	Nays	0
	Abstain	0
	Absent	Commissioner Slover

Recognition of Outgoing Commissioners

Commissioner Satlak was presented with a plaque in appreciation of his service as Park Board Commissioner. McAdam thanked Satlak for his 8 months of service and announced that Commissioner Slover was in China and unable to attend this meeting.

Swearing in of New Commissioners

Secretary Krahn conducted the installation of newly elected Commissioners Wass and White and newly re-elected Commissioner Mattingly.

Communications

McAdam commented on the Letter to the Editor in the Ledger regarding the Boulder Point Park Lot stating the repairs have been completed.

Brian LeFevre from Sikich, LLP did a presentation on the annual fiscal audit.

Board and Operational Restructuring

The restructuring of the Board was held by Secretary Krahn presiding.

Nominations for the office of president were opened. Commissioner White nominated Mattingly for the office of President. The motion was seconded by Commissioner Ebersole. There were no other nominations. Krahn declared nominations closed and Mattingly elected president.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

Commissioner Mattingly presided over the meeting from this point forward.

Mattingly called for nominations for the office of Vice President. Commissioner Ebersole nominated Krase for the office of Vice President. The motion was seconded by Commissioner White. There were no other nominations. Mattingly declared nominations closed, and Krase elected vice president.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

Mattingly asked for motion to fill the position of Secretary. Commissioner Krase made a motion that Cindy Benson be appointed to fill the position of Secretary. The motion was seconded by Commissioner Wass.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

Mattingly asked for a motion to fill the position of Treasurer. Commissioner Wass made a motion that Nancy Woods be appointed to fill the position of Treasurer. The motion was seconded by Commissioner White.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

Mattingly asked for a motion for the Board to keep meeting dates as presently scheduled. Commissioner Krase made a motion that regular meetings of the Oswegoland Park District Board of Commissioners be kept as presently scheduled meeting on the fourth Thursday of each month (with noted exceptions) beginning at 5:30 p.m., at South Point. The motion was seconded by Commissioner Ebersole.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

Mattingly asked for motion to retain legal counsel, if desired, by the Board. Commissioner Ebersole made a motion that Ancel, Glink, Diamond, Bush, DiCianni, and Krafthefer P.C. be retained as District Corporate Counsel. The motion was seconded by Commissioner Krase. Commissioner Wass asked about the last time the District sought out proposals for Corporate Counsel and was informed that it was six years ago.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

Mattingly recommended the following committee appointments:

Finance Committee: Commissioners Ebersole, Krase, Mattingly, Wass, and White

Roll Call: Ayes Commissioners Ebersole, Krase, Mattingly, Wass, and White
Nays 0
Abstain 0
Absent 0

Natural Resources Committee: Commissioners Ebersole, Mattingly, and Wass

Roll Call: Ayes Commissioners Ebersole, Krase, Mattingly, Wass, and White
Nays 0
Abstain 0
Absent 0

Personnel Committee: Commissioners Ebersole and Krase

Roll Call: Ayes Commissioners Ebersole, Krase, Mattingly, Wass, and White
Nays 0
Abstain 0
Absent 0

Golf Committee: Commissioners Krase and White

Roll Call: Ayes Commissioners Ebersole, Krase, Mattingly, Wass, and White
Nays 0
Abstain 0
Absent 0

Mattingly asked for a motion to retain the services of Sikich L.L.P. as the District's audit firm. Commissioner Krase made a motion that Sikich L.L.P. be retained as the District's audit firm. The motion was seconded by Commissioner Ebersole. Commissioner Wass asked when the District last released a RFP for services and staff informed the Board it was three audits ago.

Roll Call: Ayes Commissioners Ebersole, Krase, Mattingly, Wass, and White
Nays 0
Abstain 0
Absent 0

Mattingly asked for a motion to approve Woods recommendation for Designation of Depositories. Commissioner Krase made a motion to approve the recommended Designation of Depositories. The motion was seconded by Commissioner Ebersole.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

Mattingly asked for a motion to keep the present schedule for review of executive session minutes in March and September, at which time the board will jointly decide which, if any, minutes can be declared open. Commissioner Ebersole made a motion to keep the present schedule for review of executive session minutes in March and September, at which time the board will jointly decide which, if any, minutes can be declared open. The motion was seconded by Commissioner Krase.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

Mattingly asked for a motion to retain the Ledger-Sentinel as the designated newspaper of record. Commissioner Krase made a motion that the Ledger-Sentinel be retained as the District's Newspaper of Record. The motion was seconded by Commissioner Ebersole. Commissioner Wass asked if we could bid newspaper services.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

Board Business

Commissioner Mattingly welcomed Brent Lightfoot. Brent was recently elected to the school board.

Commissioner Mattingly commented that he enjoyed the All Staff Meeting that was held on May 25. Mattingly thanked Commissioners Wass and Ebersole for attending the meeting, as well as Kristie Vest for organizing the meeting. Ebersole agreed the All Staff Meeting was very good. Krase commented she will be viewing the video presentation from this meeting.

Commissioner Ebersole commented on the audit presentation stating the reports were easier to comprehend and understand.

Commissioner Krase asked to have Tom Betsinger look into other options for coach's gifts instead of plaques, unless we receive the plaques at no cost.

Commissioner Wass expressed his concern about the heat in the server room at Prairie Point. Wass noted he would like to see an electric exhaust fan put in to cool this room down more.

Staff and Committee Reports

Executive Director

McAdam announced the OSLAD Grant for Townsend Park, in the amount of \$154,000, was released.

McAdam thanked Brian LeFevre, from Sikich L.L.P., and his staff for their work on the audit. McAdam also thanked Nancy Woods and her staff for their part in the audit.

McAdam thanked staff for putting together the All Staff Meeting and for being creative each year, as well as the school district for allowing us use of their auditorium.

McAdam reported Commissioner Mattingly and he attended the Intergovernmental Meeting hosted by the Village.

McAdam noted he attended the initial meeting at the Senior Center to assist with putting together a Senior Olympics for ages 65 and up.

McAdam reported the OEDC voted to suspend operations at the end of this month and the Village is looking into bringing this in house.

Deputy Director

Finance Director

Woods is finalizing the narrative with the audit.

Woods reported she is working with the Finance staff to prepare for PrairieFest.

Woods announced we received the Certificate of Excellence that only about 15% of park districts receive.

Woods thanked Lina Bishop for her help in obtaining this certificate.

Written Staff Reports

Fox Bend

Doyle indicated they will be offering a comp rounds for military men and women during the Memorial Day holiday weekend to increase participation, in addition to offering a \$5.00 off discount after 11:00 a.m. on Saturday and Sunday and all day on Monday to all golfers.

Doyle reported there is a little bit of flooding on the course and the creek is a little outside its boundaries.

Doyle noted golf revenues are down because of weather, but Pearce's revenues are showing an increase as they have had an increase in events.

Fox Valley Special Recreation Association

McAdam announced he was sworn in as Chair for the next two years at Monday's meeting.

McAdam attended at meeting in St. Charles for Carolyn's annual report.

McAdam is working with Tracey Crawford on an Inclusion Training for our Kid's Connection staff.

Foundation

Gienger reported the next meeting is July 7 at Hudson Crossing

Gienger announced the Foundation will be holding a Rain Barrel Raffle at PrairieFest and Paddle for Parks Fundraiser on July 23. Commissioner Ebersole offered to come to the fundraiser and provide tips and information.

PrairieFest

Margaret Gienger reported everything is on track for this year’s Fest. Brochures will be distributed after the Memorial Day holiday.

Gienger invited the commissioners to the Sponsor Event held on Saturday night.

Gienger reported the Park District’s parade entry this year will have a pool theme. The parade steps off at 1:00 p.m. on Sunday.

Gienger thanked the commissioners for their support of the Fest.

Action Items

Commissioner Krase made a motion to accept and place on file the fiscal year 2010 audit. The motion was seconded by Commissioner Ebersole.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

Commissioner Ebersole made a motion to authorize the President to execute and the Secretary to attest the “Acknowledgment of Benefitted Party” for Churchill Club development and donation. The motion was seconded by Commissioner Krase.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

Commissioner Ebersole made a motion to award a contract for Playground and Site Amenities Construction at Townsend Park to the lowest responsible bidder, Copenhagen Construction, for their base bid of \$210,521 plus \$13,327 for Alternates B1, B2, and B3 for a revised contract total of \$223,848. The motion was seconded by Commissioner Krase.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

The motion to approve the ADA Access Audit Consulting Agreement with Recreation Accessibility Consultants, L.L.C., alternate option 1, in the amount of \$52,926, and the motion to approve the ADA Access Audit Consulting Agreement with Recreation Accessibility Consultants, L.L.C. was tabled until a future meeting. Commissioners asked McAdam to have the contract months changed, as well as provide a cost analysis and find out the total consulting hours.

Commissioner White made a motion to authorize the Executive Director and Vaccaro Consulting, Inc. to negotiate a contract with Springbrook for the purchase, implementation, and ongoing support of a new accounting system for future consideration by the Board. The motion was seconded by Commissioner Wass.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

Commissioner Ebersole made a motion to approve the proposal by Sikich, LLP to provide professional auditing services for the fiscal years ending in December 31, 2011, through December 31, 2013. The motion was seconded by Commissioner Krase.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

Commissioner Ebersole made a motion to approve Ordinance No. 110526-1 adoption prevailing wage rates. The motion was seconded by Commissioner Krase.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

Unfinished Business

Commissioners agreed not to spend the \$1300 - \$1500 to re-survey the boundaries with Oswego Community School District 308 for the South Point development. Krase was concerned at the April board meeting the land exchange was not acreage for acreage. The Park District is giving the School District 1.42 acres and the School District is giving the Park District 0.58 acres.

McAdam provided an update on Lake Bartlett, the storm water management system with wetlands, stating it is filling with silt and causing resident concerns. The goal is to remove the silt build up. The Army Corps of Engineers has jurisdiction on this. Our next step is to remove the silt either mechanically or the preferred way, by sucking the silt out and putting it in large bags. Staff are continuing to treat the water twice a month, as well as doing willow removal, burns, and planting thousands of plugs. McAdam reported we will send another postcard to the neighbors with an update on where we are at.

New Business

Adjournment

The meeting was adjourned to Executive Session at 7:56 p.m. following a motion made by Commissioner Krase and seconded by Commissioner Ebersole.

Roll Call:	Ayes	Commissioners Ebersole, Krase, Mattingly, Wass, and White
	Nays	0
	Abstain	0
	Absent	0

Approved:

Cindy Benson
Board Secretary
July 28, 2011