



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE
SEPTEMBER 27, 2016**

The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

CONVENING THE MEETING

President Krahn called the meeting to order at 6:31 p.m. Following the Pledge of Allegiance, the Secretary called the roll. Commissioners Behrens, Krahn, Mattingly, McCallough, and Tartol were physically present.

Staff in attendance included: Rich Zielke, Cindy Benson, Nancy Zenner, Brad Doyle, Grant Casleton, Chad Feldotto, Ginny Bateman, and Mike Fee

No guests were in attendance.

Announcements & Changes to the Agenda

None

COMMUNICATIONS

Recognition of Visitors

None

Written Correspondence

Non

CONSENT AGENDA

Commissioner Mattingly made a motion to approve the minutes from the regular Board meeting on September 15, 2016. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners Mattingly, Behrens, Krahn, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

BOARD BUSINESS

FY17 Capital Project List

The Board reviewed potential capital projects for FY17 put together by staff. Staff provided a list of projects they considered to be priority projects for next year that totaled \$1,687,500. There was an additional list of capital projects identified, but not considered priority, that totaled an additional \$605,080. Zielke confirmed that the District is in year two of the 3-Year Capital Bond Roll that was \$1.8 million, which estimates out to about \$600,000 a year to use towards capital projects. The District currently has a fund balance of about \$1.7 million that needs to be used to fund both FY17 and FY18, giving the District about \$850,000 available to use for FY17 projects.

In discussing the list of priority projects, it was suggested to remove the Fox Bend East Parking Lot Project (\$500,000) and the Fox Bend LED East Parking Lot Light Project (\$30,000). In addition, \$35,000 was originally budgeted for a new zero clearance pool heater for the Civic Center Aquatic Park, and Fee shared that the updated cost for this heater would actually be \$20,000. These changes would lower the amount

needed to complete the rest of the projects on this list to \$1,142,500. If \$850,000 from the bond roll was used, the balance needed would be \$292,500.

Zielke shared that the following money is also available in Reserve Fund Balances:

Corporate	\$ 375,000
Recreation	\$1,800,000

Should the Board approve to, they could use this money towards capital projects.

The Board directed Zielke to keep this priority list of projects as is for now. They would like a better understanding of how Fox Bend revenues could be used to offset the cost of such projects as the East Parking Lot. In addition, the Board suggested that they meet at least twice a year to review the status of the District's current capital projects and discuss future projects.

Levy Discussion

Zenner reminded the Board that the District is only entitled to receive money based on the state statute. In addition the three scenarios provided uses an estimate for both EAV and New Growth, so these scenarios are subject to change based on the actual numbers determined. The District is required to hold a Truth in Taxation Hearing when capturing 105%, or more, in additional money. However, in the past, the Board typically chooses to hold this hearing regarding the percentage it is capturing. The Board reviewed all three scenarios that included capturing the following:

- Scenario 1: Estimated New Money from CPI and New Growth Only (Truth in Taxation – 101.97%)
- Scenario 2: Estimated New Money from CPI and New Growth, plus extra money in Corporate Fund (in case county estimates are incorrect and to capture all potential money) Truth in Taxation – 104.99%. Potential impact on a resident's tax bill is about \$10/year reduction from the District portion of the levy (if no appreciation or depreciation occurred)
- Scenario 3: Estimated New Money from CPI and New Growth, plus extra money in Corporate Fund (in case county estimates are incorrect and to capture all potential money) Truth in Taxation – 109.87%. Potential impact on a resident's tax bill is a minimal increase to the District portion of the levy (if no appreciation or depreciation occurred)

Zielke asked the Board to consider Scenario 3. The Board directed Zenner to contact the Assessor's office to inquire about better estimates for both CPI and New Growth based on past actuals.

Zenner shared the District's timeline regarding the levy is as follows:

October 20	Review and decide on a Scenario
November 3	Publish Truth in Taxation Hearing Notice (regardless of actual percentage to be collected)
November 17	Hold the Truth in Taxation Hearing and pass the Levy
December 27	Final deadline to file

ADJOURNMENT TO EXECUTIVE SESSION

The meeting was adjourned to Executive Session at 8:16 p.m. following a motion made by Commissioner Mattingly and seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Mattingly, McCallough, Behrens, Krahn, and Tartol
	Nays	0
	Abstain	0
	Absent	0

RECONVENE FOR ACTION ON TIMES DISCUSSED IN EXECUTIVE SESSION (If Necessary)

The meeting was reconvened at 8:50 p.m.

ADJOURNMENT

The meeting was adjourned at 8:50 p.m. following a motion made by Commissioner Behrens and seconded by Commissioner Tartol.

Roll Call:	Ayes	Commissioners Behrens, Tartol, Krahn, Mattingly, and McCallough
	Nays	0
	Abstain	0
	Absent	0

Approved:

A handwritten signature in cursive script that reads "Cindy Benson". The signature is written in black ink and is positioned above a horizontal line.

Cindy Benson, Board Secretary
October 20, 2016