



**OFFICIAL MINUTES  
BOARD OF PARK COMMISSIONERS  
SPECIAL CLOSED SESSION - 1  
JANUARY 17, 2008**

The board moved into executive session at 5:12 p.m., following the President's call to order.

**Roll call**

Commissioners Bob Mattingly, Deb Kruse, Ken Holmstrom, and Danielle Ebersole registered their physical presence by stating their name.

Staff and guests attending the meeting stated their name and position as follows: Bill McAdam, Executive Director; Annette Hattner, Finance Director; Grant Casleton, Director of Planning & Development; Margaret Gienger, Superintendent of Marketing; Judy Rice, Executive Assistant; Derke Price, District Legal Counsel; and Eric Anderson, Financial Consultant.

**Acquisition, Lease and/or Disposition of Real Property**

McAdam discussed the district going to referendum for land acquisition in November. He pointed out that the current environment, including the low housing market, lower land prices, and the consideration of current projects available to the park district make this the right time to do so. He noted the school district would not be going to referendum this year.

Some of the current projects McAdam identified include the Woolley Road Project, for a short course golf training center and indoor recreation center, the sale of 121 N. Adams St., and the Heap property. A referendum would also allow the district to dedicate funding for acquisition of riverfront property. McAdam recommended getting as many of these projects under contract before referendum so the public could be told what the funding would provide. Derke Price and Eric Anderson offered additional perspectives.

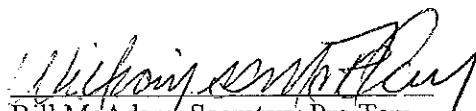
Anderson left the meeting at this time. The board continued to discuss referendum.

**Adjournment**

The Board returned to open session at 5:58 p.m., following a motion by Commissioner Ebersole. Commissioner Holmstrom seconded the motion.

Roll call:	Ayes:	Commissioners Ebersole, Kruse, Holmstrom, and Mattingly
	Nays:	0
	Abstain:	0

Approved:

  
 Bill McAdam, Secretary Pro Tem

March 27, 2008



OFFICIAL MINUTES  
 BOARD OF PARK COMMISSIONERS  
 SPECIAL CLOSED SESSION - 2  
 JANUARY 17, 2008

The Board moved into executive session at 6:27 p.m., following the President's call to order.

**Roll call**

Commissioners Bob Mattingly, Danielle Ebersole, Deb Krase, and Ken Holmstrom registered their physical presence by stating their name.

Staff in attendance stated their name and position as follows: Bill McAdam, Executive Director; Annette Hattner, Finance Director; and Judy Rice, Executive Assistant.

**Approval of Minutes**

The Board approved minutes of the December 20, 2007, regular closed session, following a motion by Commissioner Krase. Commissioner Ebersole seconded the motion.

Roll Call:	Ayes:	Commissioners Ebersole, Krase, Holmstrom, and Mattingly
	Nays:	0
	Abstain:	0

Grant Casleton, Director of Planning and Development arrived at 6:29 p.m.

**Acquisition, Lease and/or Disposition of Real Property**

McAdam reported that there is a breach in the dike, between Waubonsie Creek and the lake in Farmington Lakes. Derke Price and the Village have both contacted Ocean Atlantic to let them know about the breach. It is Ocean Atlantic's responsibility to repair the dike, in addition to the punch list of items on the park property. He pointed out that once decided to the park district, maintenance of the dike would be the responsibility of the Village.

McAdam also reported that a fall opening of the Early Childhood Center at Southbury, is also dependent upon the park district getting the deed from Ocean Atlantic. He said that Derke Price is working on getting the deeds for the district.

McAdam reported that staff continues to move forward with the Village on acquisition of the riverfront property. He suggested that, once the acquisition is complete, staff might approach the Foundation about developing that project.

Bill reported staff met Wednesday with the architect for the T-Mobile Lease site. They are working on the lease agreement to include a schedule for replacing the flag when needed, and paying for power to the illuminate the flag. A draft of the agreement will go to the board when it is completed.

OSWEGOLAND PARK DISTRICT BOARD OF PARK COMMISSIONERS  
MINUTES OF CLOSED MEETING –JANUARY 17, 2008

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**Personnel**

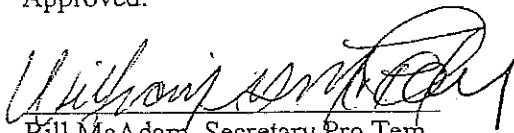
Reporting on interviews for the Head Golf Pro position, McAdam reported that final interviews have yet to take place. He commended Kyle for his handling of the position in the interim, and said the course is on track for opening in the spring. Two candidates have been invited back for a second interview, after which a decision will be communicated to the board before making an offer.

**Adjournment**

The Board returned to open session at 6:37 p.m., following a motion by Commissioner Krase. Commissioner Holmstrom seconded the motion.

Roll call:	Ayes:	Commissioners Holmstrom, Krase, Ebersole, and Mattingly
	Nays:	0
	Abstain:	0

Approved:



Bill McAdam, Secretary Pro Tem  
March 27, 2008



OFFICIAL MINUTES  
BOARD OF PARK COMMISSIONERS  
CLOSED SESSION  
FEBRUARY 28, 2008

The board moved into executive session at 6:06 p.m., following the President's call to order.

**Roll call**

Commissioners Bob Mattingly, Deb Krase, Danielle Ebersole, Ken Holmstrom, and Mark Slover registered their physical presence by stating their names.

Staff and guests attending the meeting stated their name and position as follows: Bill McAdam, Executive Director; Judy Rice, Executive Assistant; Grant Casleton, Director of Planning & Development; Mike Fee, Director of Operations; and Rich Zielke, Deputy Director.

**Acquisition, Lease and/or Disposition of Real Property**

McAdam provided an update on Farmington Lakes. He explained that, until the park district is given the deed to the property, the developer (Ocean Atlantic) is responsible for the integrity of the dike separating the creek from the lake, as well as a punch list of work not yet completed.

Once the park district has the deed, the Village will be responsible for the dike and all of the storm water management system. The park district will be responsible for mowing and keeping the property clean. The developer is willing to pay the park district \$10,000, to repair the dike. The District is negotiating approximately \$11,000 to complete punch list items. McAdam met with the Village and gave them the quote to review.

McAdam reported Ocean Atlantic also holds the deed for Southbury, and ComEd will not run power to the building until the school district and/or the park district hold the deed. McAdam has talked with Attorney Price and asked him to help obtain the deeds to both properties at the same time.

McAdam also reported that the lease for Kid's Place is coming due. The owner, Truxes, has agreed to let the district lease the building on a month-to-month basis, with a three-month notice to vacate. The district is waiting for the percentage increase from Truxes, and will then notify Attorney Price to prepare the agreement.

McAdam reported the park district owns the land all the way around Chesterfield Lake. Staff recommends deferring action on the fence issue until four to six months before the lease expires. At that time staff will recommend whether or not to renew the leases. Commissioner Krase suggested posting signs indicating the end of park property.

Casleton and Fee left the meeting at this time.

**Personnel**

McAdam provided background information on staff's handling of some purchases that were not in accord with policy. He said an internal investigation revealed there was no wrongdoing by staff, but that the situation led to changes in the district's purchasing policy, which will allow some flexibility to the process. He said staff felt it would make the process easier and better for the park district.

OSWEGOLAND PARK DISTRICT BOARD OF PARK COMMISSIONERS  
MINUTES OF CLOSED SESSION – FEBRUARY 28, 2008

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Zielke discussed how the hiring process is going, and candidate interviews. The two top candidates declined the position for different reasons. Subsequent conversations that McAdam and Zielke had with Kyle Rich and also with Mike Kenny affirmed a change of title for Kyle Rich to Head Golf Professional, and a new title, Director of Golf, to the open position. Zielke spoke highly of Kyle Rich's performance during this period, and said the district is rewarding him with a bonus of \$1,000 for each month of the interim.

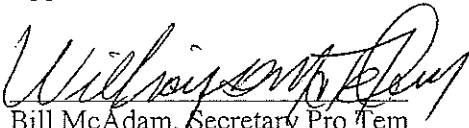
Zielke reported on the restaurant and said staff is looking at software training that is available through FourStarService.com.

**Adjournment**

The Board adjourned at 7:09 p.m. following a motion by Commissioner Slover. Commissioner Holmstrom seconded the motion.

Roll call:	Ayes:	Commissioners Ebersole, Krase, Holmstrom, Slover, and Mattingly
	Nays:	0
	Abstain:	0

Approved:



Bill McAdam, Secretary Pro Tem  
March 27, 2008



OFFICIAL MINUTES  
 BOARD OF PARK COMMISSIONERS  
 CLOSED SESSION  
 MARCH 27, 2008

The board moved into executive session at 5:45 p.m., following the President's call to order.

**Roll call**

Commissioners Bob Mattingly, Deb Krase, Ken Holmstrom, and Mark Slover registered their physical presence by stating their name.

Staff and guests attending the meeting stated their name and position as follows: Bill McAdam, Executive Director; Rich Zielke, Deputy Director.

**Approval of Minutes**

The Board approved meeting minutes as follows:

Special closed session-1, January 17, 2008 following a motion by Commissioner Krase.  
 Commissioner Holmstrom seconded the motion.

Roll Call:      Ayes:              Commissioners Holmstrom, Krase, and Mattingly  
                      Nays:                0  
                      Abstain:             Commissioner Slover

Special closed session-2, January 17, 2008 following a motion by Commissioner Krase.  
 Commissioner Holmstrom seconded the motion.

Roll Call:      Ayes:              Commissioners Holmstrom, Krase, and Mattingly  
                      Nays:                0  
                      Abstain:             Commissioner Slover

Closed session February 28, 2008 following a motion by Commissioner Holmstrom, seconded by Commissioner Slover.

Roll Call:      Ayes:              Commissioners Holmstrom, Krase, Mattingly, and Slover  
                      Nays:                0  
                      Abstain:             0

The Board reviewed minutes of past executive session meetings. They considered the destruction of certain taped sessions as permitted by the Open Meetings Act, specifically the taped sessions of 4.27.06, 5.25.06, 5.30.06, 6.27.06, 7.13.06, 7.27.06, 8.22.06, 9.18.06, and 9.26.06. They also considered staff's recommendation that all written minutes remain closed.

Commissioner Slover moved that tapes of specified closed sessions be destroyed and that all written minutes of closed sessions remain closed. Commissioner Holmstrom seconded the motion.

Roll Call:      Ayes:              Commissioners Holmstrom, Krase, Mattingly, and Slover  
                      Nays:                0  
                      Abstain:             0

**OSWEGOLAND PARK DISTRICT BOARD OF PARK COMMISSIONERS  
MINUTES OF CLOSED SESSION – MARCH 27, 2008**

**Page 2**

**Acquisition, Lease and/or Disposition of real Property**

McAdam shared the appraisal on 121 N. Adams St., which came in at \$235,000. He recommended the board authorize him, along with district legal counsel, to share the appraisal with the seller and to negotiate a price based on the appraisal and the seller's asking price of \$300,000+.

McAdam made the board aware of another parcel that may be coming available, and recommended the board authorize him and district legal counsel to make inquiries regarding the property. He also discussed the possibility of sometime in the future hiring a company to manage this type of acquisition until the district is able to remove the dwelling and develop the property.

McAdam reported that Ocean Atlantic has agreed to pay for the repair of the leak in the dike at Farmington Lakes. The Village has accepted the amount and the quote. Once the park district closes on the property, Ocean Atlantic will pay the district the agreed upon amount. Payment will be turned over to the Village, who is responsible for the repair. In addition, Ocean Atlantic has agreed to pay the district \$5,000 toward completion of punch list items.

McAdam reported that District 308 has been doing a title search for the Southbury property. Attorney Price is doing a title search for the park district's parcel. It appears that Ocean Atlantic may not be titleholder of the property as was originally thought. McAdam hopes to have an answer by the May board meeting.

McAdam reported on the Woolley Rd. project, saying the Foundation will be setting up a meeting to assist the district with funding for the Conservation Foundation to research the viability of this project. Kevin Dermody has asked McAdam and Mattingly to meet with him and their investors. McAdam suggested that Attorney Price also attend.

McAdam announced that the park district now holds the deed to Willow Gate. Mike Fee is getting quotes on replacing the roof. The Heritage Foundation will be notified so they can begin to catalog items that remain in the house. They will also be storing some things in the house.

**Personnel**

McAdam reported on his meeting with Dale Primer in which they discussed leadership training for the district beginning with the management team. His discussion focused on proposed changes within the Recreation Department to better define everyone's role and the reporting structure, while maintaining the culture of the organization. He would like to have Ginny Bateman focus on training and development. He has asked her to write a proposal on how it would work. Discussion continued around other changes proposed for the department.

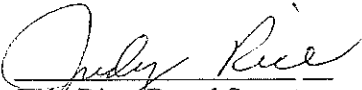
**Adjournment**

The meeting adjourned a 6:50 p.m., following a motion by Commissioner Holmstrom. Commissioner Slover seconded the motion.

Roll Call:	Ayes:	Commissioners Holmstrom, Krase, Mattingly, and Slover
	Nays:	0
	Abstain:	0

**OSWEGOLAND PARK DISTRICT BOARD OF PARK COMMISSIONERS  
MINUTES OF CLOSED SESSION – MARCH 27, 2008**

Approved:

  
Judy Rice, Board Secretary  
May 1, 2008





**OFFICIAL MINUTES  
BOARD OF PARK COMMISSIONERS  
CLOSED SESSION  
MAY 1, 2008**

The board moved into executive session at 6:24 p.m., following the President's call to order.

**Roll call**

Commissioners Bob Mattingly, Deb Krase, Danielle, Ebersole, Ken Holmstrom, and Mark Slover registered their physical presence by stating their name.

Staff and guests attending the meeting stated their name and position as follows: Rich Zielke, Deputy Director; Bill McAdam, Executive Director; Judy Rice, Executive Assistant.

**Approval of Minutes**

The Board approved minutes of the March 27, 2008 closed session, as corrected, following a motion by Commissioner Krase. Commissioner Holmstrom seconded the motion.

Roll Call:	Ayes:	Commissioners Holmstrom, Krase, Slover, and Mattingly
	Nays:	0
	Abstain:	Commissioner Ebersole

**Acquisition, Lease and/or Disposition of real Property**

McAdam shared that he and Derke Price met with the owners of the property at 121 N. Adams St. They shared the appraisal with the homeowners, and gave them an offer of \$235,000 to their asking price of \$339,000. McAdam offered that the district could order a second appraisal if they wanted. McAdam recommended that Mattingly meet with the homeowner to further explain the district's position and try to build a bridge for future riverfront acquisitions. Krase suggested raising the offer to \$275,000. This would give the homeowner time to try and sell, and if in 3-6 months they do not sell, the park district could revisit it.

McAdam reported that negotiations with T-Mobile are finished, except for the size of the flag. T-Mobile would provide 15 flags and replacement light bulbs up front. The district would then replace the flag and light bulbs as needed. Staff prefers a Garrison size flag rather than the smaller flag that T-Mobile would provide initially. The district has also asked for a wood fence around the T-Mobile site like the fence that is around the maintenance yard behind Prairie Point. Cost of the lease has been settled at \$1500 per month. Staff recommended that in open session the board authorize the president and McAdam to execute the lease contingent upon T-Mobil securing all necessary permits.

McAdam reported that the Foundation is working to get money to do the research for the Woolley Rd. project. Holmstrom said that Angelo Kleronomos asked if he could share in the project. Ken said he would contact Angelo on Friday.

McAdam explained staff's recommendation that Salerno's food vending lease not be renewed, in keeping with the District's desire to provide for the healthy lifestyles and environment of its citizens. The board concurred.

**OSWEGOLAND PARK DISTRICT BOARD OF PARK COMMISSIONERS  
MINUTES OF CLOSED SESSION – MAY 1, 2008**

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**Personnel**

McAdam discussed the vacancy in the Finance Director position. Hattner's last day is May 13. He said the position is being advertised with IPRA and IGFOA, but believes it may take up to six months to fill. The auditor has said he would have someone from his staff assist district staff with the official year-end closing. This would also help the audit to go smoothly. With board concurrence, McAdam said he would like to hire a temp to fill the vacancy, and he is getting names of agencies to contact that place temps in like situation. He said staff recommends that one or two board members participate in the interview process, since this position also serves as Treasurer to the Board. In the meantime, staff recommends Deb Krase be appointed Treasurer Pro Tem.

McAdam reported that a number of employees have several days of accrued vacation that will be lost at year-end, for a variety of reasons. He said staff recommends allowing those employees to carry those days until next February, as in the past. This carryover would have no cash value. The Board concurred with staff's recommendation. McAdam will send a report to the board before he notifies staff.

McAdam notified the Board that in the budget process staff would be recommending that the head chef's position be changed to full-time status.

**Acquisition, Lease and/or Disposition of real Property Revisited**

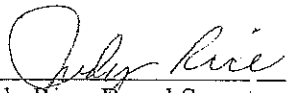
McAdam reported he received a phone call from a citizen who has eight undeveloped acres on Collins Rd. that she is offering the District to lease to operate a dog park. Staff has looked at the property, and agrees it would suit a dog park very well. McAdam said the District would manage and maintain the park, and would begin by ordering a plat survey of the area. He also discussed improvements and amenities the District would provide in developing the dog park. The Board concurred with staff's recommendation to pursue this project.

**Adjournment**

The meeting returned to open session at 7:33 p.m., following a motion by Commissioner Slover. Commissioner Holmstrom seconded the motion.

Roll Call:	Ayes:	Commissioners Ebersole, Krase, Holmstrom, Slover, and Mattingly.
	Nays:	0
	Abstain:	0

Approved:

  
 \_\_\_\_\_  
 Judy Rice, Board Secretary  
 May 22, 2008



OFFICIAL MINUTES  
BOARD OF PARK COMMISSIONERS  
SPECIAL CLOSED SESSION – 1  
MAY 7, 2008

The President called the meeting to order at 5:33 p.m..

**Roll call**

Commissioners Danielle Ebersole, Deb Krase, Ken Holmstrom, and Bob Mattingly registered their physical presence by stating their name.

Staff and guests attending the meeting stated their name and position as follows: Bill McAdam, Executive Director; Rich Zielke, Deputy Director; Judy Rice, Executive Assistant.

**Acquisition, Lease and/or Disposition of real Property**

McAdam reported the Adams St. property homeowner has lowered the price to \$300,000. He recommends applying for an IDNR grant to help purchase this property, showing in the application the potential for future land acquisition along the river. If the district were to receive the grant, it would have a year to tear down the house. If the district did not receive the grant, staff would recommend that an agency be hired to manage the property and lease it out.

Considering the acquisition, McAdam took an additional step and contacted Brook McDonald, with the Conservation Foundation, and discussed how they do a buy and hold. In this agreement, the park district would pay the interest plus 1.5% administrative cost, as well as any transition costs incurred.

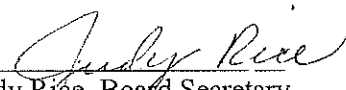
McAdam told the board that he has hired an executive level temp for the Finance office, starting Tuesday, May 13. Having someone in this capacity, he said, will help staff deal with concerns for this acquisition as well as other budget matters.

McAdam shared that Susan Scott is not ready to move out of her house. She would like to stay and pay rent. He told her that he would check the market rate for rentals and get back to her. Krase asked that it be put in writing along with an ending date.

**Adjournment**

Commissioner Holmstrom moved the meeting be adjourned. Commissioner Ebersole seconded the motion. The meeting adjourned at 6:04 p.m.

Approved:

  
Judy Rice, Board Secretary  
May 22, 2008



OFFICIAL MINUTES  
BOARD OF PARK COMMISSIONERS  
SPECIAL CLOSED SESSION – 2  
MAY 7, 2008

The board again convened executive session at 6:05 p.m., following the President's call to order.

**Roll call**

Commissioners Bob Mattingly, Ken Holmstrom, Deb Kruse, and Danielle Ebersole registered their physical presence by stating their name.

Staff and guests attending the meeting stated their name and position as follows: Rich Zielke, Deputy Director; Bill McAdam, Executive Director; Judy Rice, Executive Assistant.

**Acquisition, Lease and/or Disposition of real Property**

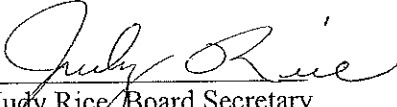
McAdam shared his concern for entering into an agreement with Kevin Dermody, of Washington River LLC, on the proposed Woolley Road sports complex. McAdam has learned of a legal indictment against Dermody, involving fraud against a public entity, to which he has pleaded guilty. McAdam said that, under these circumstances, staff recommends backing away from this project. The board concurred with staff's recommendation, and directed McAdam to cease further involvement with Dermody on this project.

McAdam will contact Leon McNair to explain staff's position, while expressing the district's continued support and interest in Links Across America.

**Adjournment**

Commissioner Kruse moved the meeting be adjourned. Commissioner Ebersole seconded the motion. The meeting adjourned at 6:20 p.m.

Approved:

  
Judy Rice, Board Secretary  
May 22, 2008



OFFICIAL MINUTES  
BOARD OF PARK COMMISSIONERS  
CLOSED SESSION  
MAY 22, 2008

The board moved into executive session at 6:20 p.m., following the President's call to order.

**Roll call**

Commissioners Bob Mattingly, Danielle Ebersole, Deb Krase, Ken Holmstrom, and Mark Slover registered their physical presence by stating their name.

Staff and guests attending the meeting stated their name and position as follows: Bill McAdam, Executive Director; Judy Rice, Executive Assistant; Rich Zielke, Deputy Director.

**Approval of Minutes**

The Board approved minutes of the following meetings, following a motion by Commissioner Holmstrom: Closed Session May 1, 2008; Special Closed Session-1, May 7, 2008; Special Closed Session-2, May 7, 2008. Commissioner Slover seconded the motion.

Roll Call:      Ayes:      Commissioners Ebersole, Krase, Holmstrom, Slover, and Mattingly  
                     Nays:      0  
                     Abstain: 0

**Acquisition, Lease and/or Disposition of Real Property**

McAdam reported that Susan Scott would like to enter into a lease agreement with the District that would allow her to remain in her home and pay rent to the Park District in the amount of \$1,100 per month. She is also willing to pay utilities. District legal counsel has drawn up the agreement, and McAdam said he would recommend approval when the board resumes open session.

One concern expressed by Commissioner Krase, is that in future acquisitions, where the homeowner remains in the home for a period of time, rent-free, they be required to pay utilities during that time. McAdam agreed, and added that future requests to lease would be considered on a case-by-case basis.

McAdam said he would check the Shanesy agreement for mention of payment of utilities, to assure it is their responsibility.

Looking ahead to potential acquisition of open space and riverfront property, McAdam discussed funding sources, both through a potential referendum as well as other planned resources, while considering how the EAV affects the tax rate and the potential impact for the homeowner. McAdam asked for direction from the board in order to research further.

OSWEGOLAND PARK DISTRICT BOARD OF PARK COMMISSIONERS  
MINUTES OF CLOSED SESSION – May 22, 2008

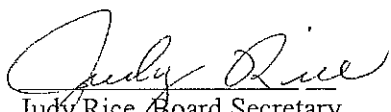
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**Adjournment**

The meeting returned to open session at 6:55 p.m., following a motion by Commissioner Slover. Commissioner Holmstrom seconded the motion.

Roll Call:      Ayes:    Commissioners Slover, Ebersole, Krase, Holmstrom, and Mattingly  
                     Nays:    0  
                     Abstain: 0

Approved:

  
Judy Rice, Board Secretary  
June 19, 2008



**OFFICIAL MINUTES  
BOARD OF PARK COMMISSIONERS  
CLOSED SESSION  
JUNE 19, 2008**

The Board moved into executive session at 6:41 p.m., following the Vice President's call to order.

**Roll call**

Commissioners Deb Krase, Ken Holmstrom, Danielle Ebersole, and Mark Slover registered their physical presence by stating their name. Commissioner Mattingly was absent from the meeting.

Staff attending the meeting stated their name and position as follows: Bill McAdam, Executive Director; Judy Rice, Executive Assistant; Rich Zielke, Deputy Director.

Rice announced that she would retire in May 2009, after which McAdam said that he would wait until after the holidays to advertise the position.

At 6:43 p.m. Rice was temporarily excused from the meeting.

**Personnel**

McAdam asked the Board to postpone their discussion of his and Rich Zielke's salary until the July meeting, when the full board is in attendance. He asked for direction and input regarding staff salaries. He shared ESC's final report and discussed the process that was followed in reaching current salary recommendations. The final recommendation was reached after meeting with department heads and considering employee performance. The final recommendation is a 4% COL adjustment on salary ranges. Commissioner Slover asked to change from COLA to a market adjustment.

McAdam then discussed a reorganization plan for the Recreation Department. The proposed plan would create a Superintendent of Early Childhood position and a Superintendent of Recreation position. Cheryl Keilson would be promoted to Superintendent of Early Childhood, and Tom Betsinger to Superintendent of Recreation. Betsinger's current position would be eliminated, and Keilson's current position would be left unfilled for the time being. Cluster Coordinator positions would become full-time, and a new Athletic Supervisor position would be created.

After sharing some concerns and suggestions, the Board gave concurrence to the recommendations.

Commissioner Slover asked if any personnel has expertise in dealing with the issues expressed by the residents around Bartlett Lake. McAdam noted that Dave Margolis has expertise, and staff has been listening to and talking with the residents. However, what the residents are asking is a significant variance from the District's normal water management procedures. McAdam suggested continuing this discussion in open session.

**Approval of Minutes**

The Board approved minutes of the May 22, 2008 closed session, following a motion by Commissioner Holmstrom. Commissioner Ebersole seconded the motion.

Roll Call:      Ayes:      Commissioners Holmstrom, Krase, Ebersole, and Slover  
                     Nays:      0  
                     Abstain: 0

**OSWEGOLAND PARK DISTRICT BOARD OF PARK COMMISSIONERS  
MINUTES OF CLOSED SESSION – June 19, 2008**

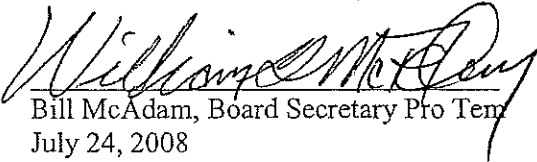
**Page 2**

**Adjournment**

The meeting returned to open session at 7:49 p.m., following a motion by Commissioner Slover. Commissioner Ebersole seconded the motion.

Roll Call:      Ayes:      Commissioners Holmstrom, Krase, Ebersole, and Slover  
                     Nays:      0  
                     Abstain: 0

Approved:

  
Bill McAdam, Board Secretary Pro Tem  
July 24, 2008





OFFICIAL MINUTES  
 BOARD OF PARK COMMISSIONERS  
 CLOSED SESSION  
 JULY 24, 2008

The Board convened executive session at 8:05 p.m., following the President's call to order.

**Roll call**

Commissioners Bob Mattingly, Mark Slover, Deb Krase, and Danielle Ebersole registered their physical presence by stating their name. Commissioner Holmstrom was absent from the meeting.

Staff attending the meeting stated their name and position as follows: Bill McAdam, Executive Director; Rich Zielke, Deputy Director.

**Approval of Minutes**

The Board approved minutes of the June 19, 2008 executive session, following a motion by Commissioner Ebersole. Commissioner Krase seconded the motion.

Roll Call:       Ayes:   Commissioners Ebersole, Slover, and Krase  
                   Nays:   0  
                   Abstain: Commissioner Mattingly

**Acquisition, Lease and/or Disposition of real Property**

McAdam reported that Attorney Price has advised that all that is needed to close on Farmington Lakes is a letter from the Park District and a letter from the Village regarding payment for repair of the breach in the berm that separates the creek from the lake. Attorney Price will draft the letter for Mattingly's signature.

McAdam reported that he was asked if the Park District would be interested in purchasing the vacant lot at the corner of Madison & Van Buren Streets. Staff recommends passing on this opportunity. The Board concurred with staff's recommendation.

Following up on the possibility of placing a referendum on the November ballot, McAdam said that given residents' current economic situation, as revealed in the Foundation's recent survey, staff recommends the District wait until local economic conditions improve, while in the meantime continue to monitor potential land acquisition opportunities.

Discussion followed with regards to funding possibilities.

The meeting paused briefly at approximately 8:15 p.m. to allow Casleton to retrieve materials left behind.

**Personnel**

McAdam explained that he and Mattingly agreed to postpone his review of Zielke's salary and McAdam's contract until next month's meeting, due to the length of the meeting. McAdam said that other staff had received approved pay increases retroactive to May 1.

OSWEGOLAND PARK DISTRICT BOARD OF PARK COMMISSIONERS  
MINUTES OF CLOSED MEETING – JULY 24, 2008

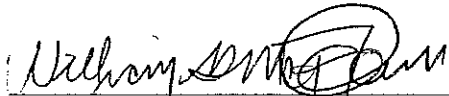
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Commissioner Krase asked for clarification on the ad for unfilled position in the Recreation Department. McAdam explained the position is for a Cluster Coordinator.

**Adjournment**

The meeting returned to open session at 8:30 p.m., following a motion by Commissioner Slover. Commissioner Ebersole seconded the motion. Approval was unanimous.

Approved:



Bill McAdam, Board Secretary Pro Tem  
August 28, 2008



OFFICIAL MINUTES  
BOARD OF PARK COMMISSIONERS  
CLOSED SESSION  
AUGUST 28, 2008

The Board convened executive session at 6:45 p.m., following the President's call to order.

**Roll call**

Commissioners Bob Mattingly, Deb Kruse, Mark Slover, and Ken Holmstrom registered their physical presence by stating their name. Commissioner Ebersole was absent from the meeting.

Staff attending the meeting stated their name and position as follows: Bill McAdam, Executive Director; Rich Zielke, Deputy Director.

**Approval of Minutes**

The Board approved minutes of the July 24, 2008 executive session, following a motion by Commissioner Kruse. Commissioner Slover seconded the motion.

Roll Call:      Ayes:    Commissioners Holmstrom, Slover, Kruse, and Mattingly  
                     Nays:    0  
                     Abstain: 0

**Personnel**

Zielke discussed issues surrounding the termination of Vanessa Clementz. Ms. Clementz sent a letter to each commissioner asking why she was terminated. Her letter was forwarded to district legal counsel who drafted a reply for McAdam's signature. There has been no response, from Ms. Clementz.

Zielke was excused from the meeting at 6:52 p.m.

The Board proceeded with Zielke's review. McAdam discussed Zielke's performance and a recommended salary adjustment, based on the district's pay grade schedule. The Board asked McAdam about a succession plan, in the event he should not be able to serve as Executive Director. McAdam said that in the absence of a director, Zielke would serve as Executive Director pro tem.

McAdam was excused from the meeting temporarily at 7:17 p.m., at which time the Board conducted his annual review and discussed his compensation package for the new fiscal year.

McAdam was called back to the meeting at 7:22 p.m. where President Mattingly expressed the Board's overwhelming satisfaction with his performance and thanked him for all that he has done for the park district. Mattingly said the Board had agreed on a ten percent salary increase plus a bonus of \$5,000 and a \$600 car allowance.

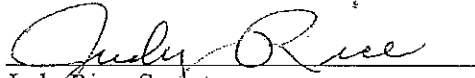
OSWEGOLAND PARK DISTRICT BOARD OF PARK COMMISSIONERS  
MINUTES OF CLOSED MEETING – AUGUST 28, 2008

Page 2

**Adjournment**

The meeting returned to open session at 7:32 p.m., following a motion by Commissioner Slover. Commissioner Holmstrom seconded the motion. Approval was unanimous.

Approved:

A handwritten signature in cursive script, reading "Judy Rice", is written over a horizontal line.

Judy Rice, Secretary  
September 18, 2008



OFFICIAL MINUTES  
BOARD OF PARK COMMISSIONERS  
CLOSED SESSION  
SEPTEMBER 18, 2008

The Board convened executive session at 6:35 p.m., following the Vice President's call to order.

**Roll call**

Commissioners Danielle Ebersole, Deb Krase, and Ken Holmstrom registered their physical presence by stating their name. Commissioners Mattingly and Slover were absent from the meeting.

Staff attending the meeting stated their name and position as follows: Bill McAdam, Executive Director; Rich Zielke, Deputy Director, Grant Casleton, Director of Planning & Development, Judy Rice, Executive Assistant

**Approval of Minutes**

The Board approved minutes of the August 28, 2008 executive session, following a motion by Commissioner Holmstrom. Commissioner Krase seconded the motion.

Roll Call:       Ayes:   Commissioners Krase, Holmstrom  
                  Nays:   0  
                  Abstain: Commissioner Ebersole

The Board reviewed minutes of past executive session meetings. Following staff's recommendation the Board voted to destroy certain taped sessions, as permitted by the Open Meetings Act, specifically the taped sessions of 10.26.06, 10.30.06, 11.13.06, 12.12.06, 1.18.07, 2.22.07, 3.07.07, and 3.22.07, and to leave all written minutes closed. Commissioner Holmstrom made the motion. Commissioner Ebersole seconded.

Roll Call:       Ayes:   Commissioners Ebersole, Krase, Holmstrom  
                  Nays:   0  
                  Abstain: 0

**Acquisition, Lease and/or Disposition of Real Property**

Casleton discussed a parking issue at Churchill Club, which involves both the HOA and the developer, Town & Country. Due to an error in the placement of the property line, the tennis courts and the clubhouse parking lot, which were to have been shared use with the park district, were deeded to the HOA.

Casleton and Attorney Price met with the HOA to discuss potential solutions. He said that as a result of this meeting, and discussions he has had with the Village, when he and Attorney Price meet with the HOA again September 29, he is prepared to ask Town & Country to build the parking lot (with 20 spaces) in a more central area of the development. He will also propose that the park district take back ownership of the tennis courts, and that ownership of the clubhouse parking lot remain with the HOA, but that patrons of the tennis courts be allowed to park in the lot. The board concurred.

OSWEGOLAND PARK DISTRICT BOARD OF PARK COMMISSIONERS  
MINUTES OF CLOSED MEETING – SEPTEMBER 18, 2008

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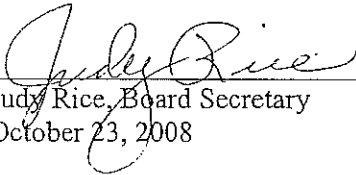
**Personnel**

Zielke discussed issues around requests from two employees for time off to observe religious holidays. Because the District does not have a policy statement for this, the request raised several questions. The Board discussed and determined that this year they be given one day, and use benefit time for the second day. However, going forward benefit Personal time must be used for this time off.

**Adjournment**

The meeting adjourned at 7:22 p.m., following a motion by Commissioner Holmstrom. Commissioner Ebersole seconded the motion. Approval was unanimous.

Approved:



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Judy Rice, Board Secretary  
October 23, 2008

Minutes Opened on September 21, 2017



OFFICIAL MINUTES  
BOARD OF PARK COMMISSIONERS  
CLOSED SESSION  
DECEMBER 18, 2008

The Board convened executive session at 6:30 p.m., following the President's call to order.

**Roll Call**

Commissioners Mattingly, Ebersole, Slover, Krase, and Holmstrom registered their physical presence by stating their name.

Staff attending the meeting stated their name and position as follows: Bill McAdam, Executive Director; Judy Rice, Executive Assistant, and Rich Zielke, Deputy Director.

**Approval of Minutes**

The Board approved minutes of the November 20, 2008 closed session following a motion by Commissioner Ebersole. Commissioner Holmstrom seconded the motion.

Roll Call:       Ayes:   Commissioners Ebersole, Holmstrom, Krase, Slover, and Mattingly  
                  Nays:   0  
                  Abstain: 0

**Purchase or Lease of Real Property**

McAdam updated the Board on discussion with the owners of the proposed leased dog park site. The Board discussed various factors related to dog parks, such as park rules and services. The matter of cost will require more discussion. Commissioner Krase suggested that staff research what other agencies are paying to lease dog park sites.

McAdam reported that the YMCA is one of several organizations interested in developing a recreation/athletic complex in the Oswego community, and they have invited the Park District to partner in this effort. He discussed the "Challenge for Change" grant competition initiated by the Dunham Fund that would, if awarded, assist with the initial funding of the project. The Board gave McAdam permission to continue discussions for further exploration of this project.

McAdam reported that he received a letter from 1<sup>st</sup> Tee of Aurora asking for a letter of support to help fund program expansion into all District 308 schools. The Board gave McAdam permission to send a letter of support.

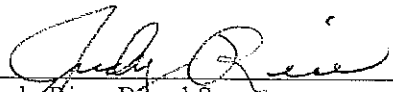
Commissioner Krase asked for an update regarding Susan Scott's rental. McAdam said that Attorney Price tried to make contact with her several times, but had no response. McAdam will contact Attorney Price for an update.

**Adjournment**

The Board returned to open session at 7:01 p.m. following a motion by Commissioner Krase, seconded by Commissioner Ebersole.

Roll Call:       Ayes:   Commissioners Ebersole, Krase, Slover, Holmstrom, and Mattingly  
                  Nays:   0  
                  Abstain: 0

Approved:

  
\_\_\_\_\_  
Judy Rice, Board Secretary  
January 22, 2009