



**BOARD OF PARK COMMISSIONERS  
SPECIAL BOARD MEETING  
EXECUTIVE SESSION  
FEBRUARY 7, 2013**

The Oswegoland Park District Board of Park Commissioners met in Closed Session on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

**CONVENING THE MEETING**

President Mattingly called the meeting to order at 8:08 p.m.

Commissioners Ebersole, Krahn, Mattingly, and White registered their physical presence by stating their name. Commissioner Krase was absent.

Staff attending the meeting stated their name and position as follows: Rich Zielke, Executive Director, Cindy Benson, Executive Assistant, and Grant Casleton, Director of Planning & Development. Derke Price, District Attorney, was also in attendance.

**APPROVAL OF MINUTES**

The Board approved minutes of the Executive Session meeting held on December 20, 2012, following a motion made by Commissioner White. The motion was seconded by Commissioner Ebersole.

Roll Call:	Ayes	Commissioners Ebersole, Krahn, Mattingly, and White
	Nays	0
	Abstain	0
	Absent	Commissioner Krase

The Board approved minutes of the Executive Session meeting held on January 31, 2013, following a motion made by Commissioner Ebersole. The motion was seconded by Commissioner Krahn.

Roll Call:	Ayes	Commissioners Ebersole, Krahn, Mattingly, and White
	Nays	0
	Abstain	0
	Absent	Commissioner Krase

**LAND ACQUISITION**

**1394 Route 31, Oswego (Sigmon Property – 3.12 acres)**

Zielke noted this property is on Route 31, by Marina Woods Park. The property includes a house with an attached 20x20 garage. The property is a 40x240 lot. Discussion was had regarding possible advantages resulting from the acquisition of this property to include the ability to move the existing bike path off Marina Drive & Shore Drive; possible storage opportunities for the District; and possible start for a Nature Center. Both Mattingly and Ebersole agreed they would like to see the bike path relocated through this property if it was acquired.

Zielke confirmed the District has not yet received the \$600,000 grant money. If received, this money could possibly be used towards the purchase of this property.

Discussion continued regarding the idea of a Nature Center. Krahn was concerned with the smell from Fox Metro and suggested looking at Saw Wee Kee Park as a possible Nature Center site. Ebersole agreed with Krahn's suggestion.

The Board asked Zielke to set up a time for the Board to visit this property. In addition, the Board would like to talk more about this property, and land acquisition in general, at the Finance Committee meeting on February 20. The Board would like to further discuss what the District can financially afford in terms of acquiring land, as well as what the District's "big picture" for land acquisition is.

#### **Alexander Lumber Property**

Zielke shared the Village President and Steven Jones are trying to meet with Mr. Alexander regarding the price for this property. Zielke added a year ago an offer of \$300,000 - \$400,000 was made to Mr. Alexander and he was not interested in selling the property for this amount at that time.

Zielke continued the Village is interested in buying this property and potentially trading part of the property to the District. The property they are considering to trade to the District could give the District more options for parking at Hudson Crossing Park and a possible location for Country Market. There is also talk about possibly closing Harrison Street. The Village would like to do a trade of properties with the District, this parcel in exchange for the District's property located at 127 Adams Street. The Village would also like to acquire the greenhouse and houses, along with the property at 127 Adams Street, for parking and is interested in possibly doing an intergovernmental agreement with the District.

After discussion, Ebersole shared she is not willing to give up the property at 127 Adams Street (Hess property), as this is riverfront property. The consensus of the Board was not to authorize Zielke to accept and/or offer any trade with the Village regarding these properties.

#### **LEGISLATIVE**

Zielke shared a lawsuit had been filed against the District. This lawsuit is a result of incident that occurred in February 2005 where District employee, Andy Morsch, hit a child in the parking lot at Prairie Point. The child had recovered fine from this incident. Zielke added both IPARKS and Tripp Insurance Agency continue to be involved. Currently, the District's IPARKS attorney is working on a settlement.

#### **ADJOURN TO OPEN SESSION**

The meeting adjourned to Open Session at 8:55 p.m. following a motion made by Commissioner White and seconded by Commissioner Krahn.

Roll Call:	Ayes	Commissioners Ebersole, Krahn, Mattingly, and White
	Nays	0
	Abstain	0
	Absent	Commissioner Krase

#### **Approval**

  
 Cindy Benson, Board Secretary  
 March 21, 2013



**BOARD OF PARK COMMISSIONERS  
BOARD MEETING  
EXECUTIVE SESSION  
MARCH 21, 2013**

The Oswegoland Park District Board of Park Commissioners met in Closed Session on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

**CONVENING THE MEETING**

President Mattingly called the meeting to order at 8:08 p.m.

Commissioners Ebersole, Krahn, Krase, Mattingly, and White registered their physical presence by stating their name.

Staff attending the meeting stated their name and position as follows: Rich Zielke, Executive Director and Cindy Benson, Executive Assistant. Jim Rock, District Attorney, was also in attendance.

**APPROVAL OF MINUTES**

The Board approved minutes of the Executive Session meeting held on February 7, 2013, following a motion made by Commissioner Ebersole. The motion was seconded by Commissioner Krase.

Roll Call:	Ayes	Commissioners Ebersole, Krahn, Krase, Mattingly, and White
	Nays	0
	Abstain	0
	Absent	0

**LEGAL COUNCIL'S RECOMMENDATIONS TO RELEASE CERTAIN MEETING MINUTES**

The consensus of the Board was they all agreed with the recommendation of both Zielke and Legal Council to preserve the confidentiality of all Closed Session minutes presently being held (April 27, 2006 – February 7, 2013) as confidentiality exists and therefore all such minutes are to be held as confidential until at least the next semi-annual review.

Zielke and Rock explained to the Board the process of destroying Closed Session tapes. Zielke shared based on Legal Council's recommendation he would ask the Board to adopt an ordinance at the April Board meeting to destroy all Closed Session tapes after 18 months and 1 day. Rock agreed with Zielke's recommendation adding there is no reason for the Board to keep these tapes after 18 months. The only exception would be if any of the minutes were subject to litigation. Rock also confirmed tapes can be destroyed after 18 months and 1 day even if the minutes from those tapes remain closed.

**ADJOURN TO OPEN SESSION**

The meeting adjourned to Open Session at 8:15 p.m. following a motion made by Commissioner Krahn and seconded by Commissioner White.

Roll Call:	Ayes	Commissioners Ebersole, Krahn, Krase, Mattingly, and White
	Nays	0
	Abstain	0
	Absent	0

**Approval**

Cindy Benson, Board Secretary  
May 23, 2013



**BOARD OF PARK COMMISSIONERS  
BOARD MEETING  
EXECUTIVE SESSION  
MAY 23, 2013**

The Oswegoland Park District Board of Park Commissioners met in Closed Session on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

**CONVENING THE MEETING**

President Mattingly called the meeting to order at 8:27 p.m.

Commissioners Ebersole, Krahn, Krase, Mattingly, and White registered their physical presence by stating their name.

Staff attending the meeting stated their name and position as follows: Rich Zielke, Executive Director and Cindy Benson, Executive Assistant. Jim Rock, District Attorney, was also in attendance.

**APPROVAL OF MINUTES**

The Board approved minutes of the Executive Session meeting held on March 21, 2013, following a motion made by Commissioner Ebersole. The motion was seconded by Commissioner Krahn.

Roll Call:	Ayes	Commissioners Ebersole, Krahn, Krase, Mattingly, and White
	Nays	0
	Abstain	0
	Absent	0

**LAND ACQUISITION (Purchase or Lease (Buy) , pursuant to 5 ILCS 120/2(c)(5))**

Krase asked the Commissioners to consider other options for the possibility of a dog park in addition to continuing to look into having a dog park at Saw Wee Kee. Krase would like to see another dog park possibly on land by Violet Patch the District already owns. Krase also mentioned the possibility of looking into purchasing land on the west side of town, along Rt. 31. Mattingly agreed with Krahn's recommendation for the Board to look into an additional location, but preferably on land already owned by the District and not purchasing land. The Board will discuss options further in a Committee Meeting at a future date.

**LITIGATION (Pending or Imminent, pursuant to 5 ILCS 120/2(c)(11))**

Zielke updated the Board regarding the 2005 incident that occurred with a staff member and a pedestrian. Zielke notified the Board the staff member, Andy Morsch, was served with papers a couple weeks ago regarding the pedestrian that suffered some injuries as a result of the 2005 incident. The injured's family is looking for some compensation. Zielke wanted to keep the Board up-to-date on this incident and confirmed IPARKS his handling everything for the District.

**PERSONNEL (Appointment, employment compensation, discipline, performance or dismissal of specific employee, pursuant to 5 ILCS 120/2(c)(1))**

The Board discussed the stipend given to the Board Secretary and agreed to double the current stipend of \$1000, making the new stipend \$2000 annually.

Zielke informed the Board he is working on setting goals and listing accomplishments. Zielke would like the Board to talk about the Executive Director's review process and look at extending the terms of the contract in July.

**ADJOURN TO OPEN SESSION**

The meeting adjourned to Open Session at 8:49 p.m. following a motion made by Commissioner White and seconded by Commissioner Krahn.

Roll Call:	Ayes	Commissioners Ebersole, Krahn, Krase, Mattingly, and White
	Nays	0
	Abstain	0
	Absent	0

**Approval**



---

Cindy Benson, Board Secretary  
July 18, 2013



**BOARD OF PARK COMMISSIONERS  
BOARD MEETING  
EXECUTIVE SESSION  
JULY 18, 2013**

The Oswegoland Park District Board of Park Commissioners met in Closed Session on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

**CONVENING THE MEETING**

President Mattingly called the meeting to order at 6:19 p.m.

Commissioners Krahn, Mattingly, and White registered their physical presence by stating their name. Commissioners Ebersole and Krase were absent.

Staff attending the meeting stated their name and position as follows: Rich Zielke, Executive Director and Cindy Benson, Executive Assistant. Derke Price, District Attorney, was also in attendance.

**APPROVAL OF MINUTES**

The Board approved minutes of the Executive Session meeting held on May 23, 2013, following a motion made by Commissioner Krahn. The motion was seconded by Commissioner White.

Roll Call:	Ayes	Commissioners Krahn, Mattingly, and White
	Nays	0
	Abstain	0
	Absent	Commissioners Ebersole and Krase

**LAND ACQUISITION (Purchase or Lease (Buy) , pursuant to 5 ILCS 120/2(c)(5))**

Zielke shared the letter the District received from Marlene and Millard (Ed) Wilson regarding whether or not the District would have any interest in purchasing their home/property located at 4810 Mill Road in Oswego. Zielke noted him, nor staff, saw any significance in this property for the District. The consensus of the Board was this property provided no value to the District. Zielke will follow up with the property owners.

**PERSONNEL (Appointment, employment compensation, discipline, performance or dismissal of specific employee, pursuant to 5 ILCS 120/2(c)(1))**

Zielke shared it is time for his annual review. Mattingly added this review process includes reviewing Zielke's salary range and his contract.

After discussion, those present agreed it would be best to table Zielke's review to a time where at least four, if not all five, Commissioners were available. Krahn also suggested Zielke provide Commissioners with a written list of his goals. Price agreed this list of goals would assist with the performance review part of the Executive Director's contract.

**ADJOURN TO OPEN SESSION**

The meeting adjourned to Open Session at 6:32 p.m. following a motion made by Commissioner Krahn and seconded by Commissioner White.

Roll Call:	Ayes	Commissioners Krahn, Mattingly, and White
	Nays	0
	Abstain	0
	Absent	Commissioners Ebersole and Krase

**Approval**



---

Cindy Benson, Board Secretary

October 17, 2013



**BOARD OF PARK COMMISSIONERS  
BOARD MEETING  
EXECUTIVE SESSION  
OCTOBER 17, 2013**

The Oswegoland Park District Board of Park Commissioners met in Closed Session on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

**CONVENING THE MEETING**

President Mattingly called the meeting to order at 6:48 p.m.

Commissioners Ebersole, Krahn, Krase, and Mattingly registered their physical presence by stating their name. Commissioner White was absent.

Staff attending the meeting stated their name and position as follows: Rich Zielke, Executive Director and Cindy Benson, Executive Assistant. Greg Jones, District Attorney, was also in attendance.

**APPROVAL OF MINUTES**

The Board approved minutes of the Executive Session meeting held on July 18, 2013, following a motion made by Commissioner Krahn. The motion was seconded by Commissioner Mattingly.

Roll Call:	Ayes	Commissioners Ebersole, Krahn, Krase, and Mattingly
	Nays	0
	Abstain	0
	Absent	Commissioner White

**THE REVIEW OF CLOSED SESSION MINUTES FOR THE PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES AND/OR SEMI-ANNUAL REVIEW OF THE MINUTES (Pursuant to 5 ILCS 120/2(c)(21))**

Based on Legal Council's recommendation, Commissioner Krase made a motion to make a finding that good cause exists to keep all Closed Session minutes confidential at this time. The motion was seconded by Commissioner Ebersole.

Roll Call:	Ayes	Commissioners Ebersole, Krahn, Krase, and Mattingly
	Nays	0
	Abstain	0
	Absent	Commissioner White

**LAND ACQUISITION (Purchase or Lease (Buy) , pursuant to 5 ILCS 120/2(c)(5))**

**2408 C State Route 31, Oswego**

Zielke shared the owners of this property, Michael and Cindy Smith, emailed Mattingly about the District's interest in this property. Zielke confirmed the District would still face the obstacles of funding and appropriate use for this property. Zielke also shared that at this time Casleton does not see this property being a good fit for the District and currently, there is no plan for a bike trail by this property.

Krase understands the Board's priority has been obtaining river front property on the east side of the river, but asked the Board to consider obtaining some property on the west side of the river as well. The Board agreed and asked Zielke to contact the owners to see what dollar amount they are looking to get for this property, or whether or not they want to do a life estate, as they indicated. Zielke will forward any correspondence received from the owners to the Board.



Zielke also noted if the grant money was to be released, the money could go towards purchasing this, or other, properties.

#### **Adams Street House**

Zielke updated the Board regarding the Hess House on Adams Street, letting the Board know this home should be coming down within the next two weeks.

#### **Oliver Property**

Ebersole inquired about the status of the Oliver property. Zielke shared the owners ended up selling some of this property. However, the bank owned property surrounding the Oliver's property has been sold. Zielke has talked to the new owner of this property and there may be some opportunities to obtain 40-50 acres through land cash. This will be a planned use development, similar to Churchill. Ebersole asked Zielke to also look into the option to buy additional acreage.

#### **PERSONNEL (Appointment, employment compensation, discipline, performance or dismissal of specific employee, pursuant to 5 ILCS 120/2(c)(1))**

##### **Executive Director's Employment Agreement**

Zielke provided Commissioners with a list of goals he has compiled. Zielke added that he sees his performance as being based on meeting the overall goals of the District, and therefore hopes to complete a Community Needs Assessment / Strategic Plan in the near future.

Zielke left the room at 7:05 p.m.

The consensus of the Board was to renew Zielke's contract as the District's Executive Director.

Mattingly shared that as Deputy Director Zielke's annual salary was \$92,725. Effective May 2012, when the Board appointed Zielke as the Interim Executive Director, they voted to increase Zielke's salary by \$1,000/month. Effective August 2012, when the Board appointed Zielke the Executive Director, they approved an annual salary of \$110,725 and a vehicle allowance of \$400/month. Mattingly reminded Commissioners that when McAdam resigned as Executive Director he was making an annual salary of \$127,000, plus receiving \$5000 towards his HSA (health savings account), and a \$600/month vehicle allowance. Mattingly reminded the Board, a 3% increase was approved for staff. Based on this percentage, it would put Zielke's annual salary at \$114,046.75. After discussion, the consensus of the Board was to increase Zielke's salary to \$115,000 annually, a 3.86% increase, and increase Zielke's vehicle allowance to \$500/month. These increases will be retroactive to August 1, 2013.

Krahn asked that Commissioners take time to review the goals Zielke provided, as well as come up with goals they'd like to see Zielke accomplish. Commissioners should forward this list of goals to Benson and she will compile them all and distribute them to each Commissioner prior to the November 21 Executive Session. The Board agreed with Krahn that it is their responsibility to share their goals and expectations with Zielke. Benson will also email Commissioners a copy of Zielke's job description. During Executive Session on November 21, the Board will continue to discuss goals and expectations with Zielke.

Zielke returned to the room at 7:18 p.m.

Mattingly shared with Zielke the Board is unanimously pleased with his performance as Executive Director. Mattingly also shared the Board would like to come up with a list of their goals and expectations to have for Zielke at the November meeting.

Zielke thanked the Board and greatly appreciates the Board's confidence and support.

#### **ADJOURN TO OPEN SESSION**

The meeting adjourned to Open Session at 7:23 p.m. following a motion made by Commissioner Ebersole and seconded by Commissioner Krahn.

Roll Call:	Ayes	Commissioners Ebersole, Krahn, Krase, and Mattingly
	Nays	0
	Abstain	0
	Absent	Commissioner White

**Approval**



---

Cindy Benson, Board Secretary  
November 21, 2013



**BOARD OF PARK COMMISSIONERS  
BOARD MEETING  
EXECUTIVE SESSION  
NOVEMBER 21, 2013**

The Oswegoland Park District Board of Park Commissioners met in Closed Session on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

**CONVENING THE MEETING**

President Mattingly called the meeting to order at 6:26 p.m.

Commissioners Ebersole, Krahn, Krase, and Mattingly registered their physical presence by stating their name. Commissioner White was absent.

Staff attending the meeting stated their name and position as follows: Rich Zielke, Executive Director and Cindy Benson, Executive Assistant. Greg Jones, District Attorney, was also in attendance.

**APPROVAL OF MINUTES**

The Board approved minutes of the Executive Session meeting held on July 18, 2013, following a motion made by Commissioner Krahn. The motion was seconded by Commissioner Mattingly.

Roll Call:	Ayes	Commissioners Ebersole, Krahn, Krase, and Mattingly
	Nays	0
	Abstain	0
	Absent	Commissioner White

**THE REVIEW OF CLOSED SESSION MINUTES FOR THE PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES AND/OR SEMI-ANNUAL REVIEW OF THE MINUTES (Pursuant to 5 ILCS 120/2(c)(21))**

Based on Legal Council's recommendation, Commissioner Krase made a motion to make a finding that good cause exists to keep all Closed Session minutes confidential at this time. The motion was seconded by Commissioner Ebersole.

Roll Call:	Ayes	Commissioners Ebersole, Krahn, Krase, and Mattingly
	Nays	0
	Abstain	0
	Absent	Commissioner White

**LAND ACQUISITION (Purchase or Lease (Buy) , pursuant to 5 ILCS 120/2(c)(5))**

**2408 C State Route 31, Oswego**

Zielke shared the owners of this property, Michael and Cindy Smith, emailed Mattingly about the District's interest in this property. Zielke confirmed the District would still face the obstacles of funding and appropriate use for this property. Zielke also shared that at this time Casleton does not see this property being a good fit for the District and currently, there is no plan for a bike trail by this property.

Krase understands the Board's priority has been obtaining river front property on the east side of the river, but asked the Board to consider obtaining some property on the west side of the river as well. The Board agreed and asked Zielke to contact the owners to see what dollar amount they are looking to get for this property, or whether or not they want to do a life estate, as they indicated. Zielke will forward any correspondence received from the owners to the Board.

Zielke also noted if the grant money was to be released, the money could go towards purchasing this, or other, properties.

#### **Adams Street House**

Zielke updated the Board regarding the Hess House on Adams Street, letting the Board know this home should be coming down within the next two weeks.

#### **Oliver Property**

Ebersole inquired about the status of the Oliver property. Zielke shared the owners ended up selling some of this property. However, the bank owned property surrounding the Oliver's property has been sold. Zielke has talked to the new owner of this property and there may be some opportunities to obtain 40-50 acres through land cash. This will be a planned use development, similar to Churchill. Ebersole asked Zielke to also look into the option to buy additional acreage.

#### **PERSONNEL (Appointment, employment compensation, discipline, performance or dismissal of specific employee, pursuant to 5 ILCS 120/2(c)(1))**

##### **Executive Director's Employment Agreement**

Zielke provided Commissioners with a list of goals he has compiled. Zielke added that he sees his performance as being based on meeting the overall goals of the District, and therefore hopes to complete a Community Needs Assessment / Strategic Plan in the near future.

Zielke left the room at 7:05 p.m.

The consensus of the Board was to renew Zielke's contract as the District's Executive Director.

Mattingly shared that as Deputy Director Zielke's annual salary was \$92,725. Effective May 2012, when the Board appointed Zielke as the Interim Executive Director, they voted to increase Zielke's salary by \$1,000/month. Effective August 2012, when the Board appointed Zielke the Executive Director, they approved an annual salary of \$110,725 and a vehicle allowance of \$400/month. Mattingly reminded Commissioners that when McAdam resigned as Executive Director he was making an annual salary of \$127,000, plus receiving \$5000 towards his HSA (health savings account), and a \$600/month vehicle allowance. Mattingly reminded the Board, a 3% increase was approved for staff. Based on this percentage, it would put Zielke's annual salary at \$114,046.75. After discussion, the consensus of the Board was to increase Zielke's salary to \$115,000 annually, a 3.86% increase, and increase Zielke's vehicle allowance to \$500/month. These increases will be retroactive to August 1, 2013.

Krahn asked that Commissioners take time to review the goals Zielke provided, as well as come up with goals they'd like to see Zielke accomplish. Commissioners should forward this list of goals to Benson and she will compile them all and distribute them to each Commissioner prior to the November 21 Executive Session. The Board agreed with Krahn that it is their responsibility to share their goals and expectations with Zielke. Benson will also email Commissioners a copy of Zielke's job description. During Executive Session on November 21, the Board will continue to discuss goals and expectations with Zielke.

Zielke returned to the room at 7:18 p.m.

Mattingly shared with Zielke the Board is unanimously pleased with his performance as Executive Director. Mattingly also shared the Board would like to come up with a list of their goals and expectations to have for Zielke at the November meeting.

Zielke thanked the Board and greatly appreciates the Board's confidence and support.

#### **ADJOURN TO OPEN SESSION**

The meeting adjourned to Open Session at 7:23 p.m. following a motion made by Commissioner Ebersole and seconded by Commissioner Krahn.

Roll Call:	Ayes	Commissioners Ebersole, Krahn, Krase, and Mattingly
	Nays	0
	Abstain	0
	Absent	Commissioner White

**Approval**



---

Cindy Benson, Board Secretary  
November 21, 2013



**BOARD OF PARK COMMISSIONERS  
BOARD MEETING  
EXECUTIVE SESSION  
DECEMBER 19, 2013**

The Oswegoland Park District Board of Park Commissioners met in Closed Session on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

### CONVENING THE MEETING

President Mattingly called the meeting to order at 6:23 p.m.

Commissioners Ebersole, Krahn, Mattingly, and White registered their physical presence by stating their name.

Staff attending the meeting stated their name and position as follows: Rich Zielke, Executive Director, and Cindy Benson, Executive Assistant. Derke Price, District Attorney, was also in attendance.

### APPROVAL OF MINUTES

The Board approved minutes of the Executive Session meeting held on November 21, 2013, following a motion made by Commissioner White. The motion was seconded by Commissioner Krahn.

Roll Call:	Ayes	Commissioners Ebersole, Krahn, Mattingly, and White
	Nays	0
	Abstain	0
	Absent	0

### **PERSONNEL (Appointment, employment compensation, discipline, performance or dismissal of specific employee, pursuant to 5 ILCS 120/2(c)(1))**

#### **Review of Executive Director's Employment Goals for FY2014**

In reviewing the list of goals from the Board, Zielke shared he had no objection to anything included on this list. Zielke added that reviewing this list gave him a good ideas and direction of where the Board would like to see the District go. Zielke's only question was regarding the Board's timeline for completion. Krahn responded that the list contains items that are a both a priority as well as long term goals. Zielke agreed the Community Needs Assessment is a goal that is one of his priorities and money for this project has been included in the 2014 budget.

Ebersole asked Zielke to continuing moving forward on a location for a dog park. Ebersole added that water should not be an issue regarding a dog park as other dog parks require you to bring in your own water. Ebersole also added she would like to see the public involved with this project including building and constructing the park as she believes this gives the community a sense of "ownership" and encourages the community to help "police" the dog park. Ebersole suggested offering these volunteers a discounted rate.

Mattingly asked Zielke to continue to keep the Board updated on the status of these goals.

#### **Board Seat Vacancy**

Commissioners reviewed the thirteen Letters of Interest received to fill the Board vacancy. The Board agreed they would like this vacancy to be filled by someone that can bring something to the table, has past involvement with a park district, understands park district processes, and does not have a single objective. Upon reviewing these letters, Commissioners selected Adam Sheinkopf, Dale Malmstrom, Sandy Tartol, and Michelle McCallough as the candidates to invite to interview with the Board. Mattingly will contact these individuals to schedule a time for them to interview on either January 21 or January 22. Interviews will be about 20 minutes long. Per White's suggestion, Mattingly will also ask these individuals to provide two references, one being a professional reference and one a personal reference. Mattingly asked Zielke to come up with a list of interview

questions and to have Benson email these questions to the Board to review. The Board's goal is to be appoint one of these individuals to fill the vacant Board seat at the January 30 Board meeting.

Mattingly drafted a letter for Benson to finalize and mail out to those the Board is not interested in interviewing. This letter encourages these individuals to consider running for the Oswegoland Park Board in the April 2015 election, as well as becoming a part of the Oswegoland Park Foundation Board.

#### **LAND ACQUISITION (Purchase or Lease (Buy), pursuant to 5 ILCS 120/2(c)(5))**

##### **2408 C State Route 31, Oswego**

Zielke informed the Board that the owners of this property, Michael and Cindy Smith, are looking for cash in addition to doing a life estate. The last appraisal of this property, done in 2002, was for \$156,000, and the Smith's are looking to get at least this amount, if not more, for this property. Presently, nearby houses are in foreclosure for around \$70,000. The consensus of the Board was that this property does not fit into the Boards plans now, and they do not see any advantage in acquiring this property. Zielke will follow up with the Smith's to let them know we are not interested in purchasing this property.

##### **Fox Bend Cell Tower**

Zielke explained that although the lease for this cell tower is not yet finalized, the proposed cell tower did pass plan commission, and the Village has approved a special use permit for this project. Zielke asked for the Board to authorize him to sign the final contract.

The Base Rent for this tower would be \$1,750/month with a 2.5% escalator with seven five-year terms. This will be a two carrier site. The District will receive 15% of the rent from the second carrier on top of the \$1,750/month, potentially resulting in an additional \$200-\$300/month, plus the 2.5% escalator. The first carrier will be Verizon. The contract will have a sixty day termination notice. Zielke will ask if this can be changed to a ninety day notice.

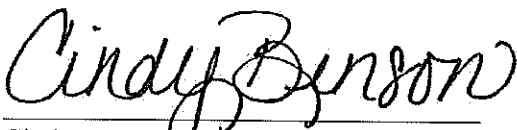
Zielke shared this lease will be with the same carrier that we currently have the Prairie Point Cell Tower lease with.

#### **ADJOURN TO OPEN SESSION**

The meeting adjourned to Open Session at 7:20 p.m. following a motion made by Commissioner Krahn and seconded by Commissioner Ebersole.

Roll Call:	Ayes	Commissioners Ebersole, Krahn, Mattingly, and White
	Nays	0
	Abstain	0
	Absent	0

#### **Approval**



Cindy Benson, Board Secretary  
January 22, 2014