



Accessing FlexReg Schedule from ActiveNet

1. Visit **oswegolandparkdistrict.org** and click the blue box in the top right corner “**Register Online**”
2. On the ActiveNet home screen, click the blue box “**Sign In.**” If you are already logged in, skip to Step 4.
3. Login to ActiveNet with your username and password. If you need assistance, call 630.554.1010 during business hours.
4. After logging in, it will return to the ActiveNet home screen. Click the blue box “**My Account**”
5. Under “**Account Activity,**” select “**Show your Daily Schedules**”
6. Complete “**Family Member Schedule Criteria.**”
 - To move a family member to “**Selected Family Members,**” select their name from the list, then click the double right arrows [>>]. Repeat this step to add additional family members.
 - Under “**Available Schedule Details,**” move “**FlexReg**” to “**Selected Schedule Details**” to be displayed. If there are other programs to view, add “**Activities**” as well.
7. Click “**View Schedule.**” At this point you will see the days those family members are registered for FlexReg.