



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
JANUARY 21, 2016**

The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

CONVENING THE MEETING

President Dave Krahn called the meeting to order at 5:30 p.m. Following the Pledge of Allegiance, the Secretary called the roll. Commissioners Behrens, Krahn, McCallough, and Tartol were physically present. Commissioner Mattingly was absent.

Staff in attendance included: Rich Zielke, Cindy Benson, Nancy Zenner, Brad Doyle, Cori Veverka, Ginny Bateman, Grant Casleton, Mark Mulford, and Mike Fee.

Lyle Rolfe, reporter for the Ledger-Sentinel was in attendance.

Jim Rock, District Attorney, was also in attendance.

Guest in attendance included: Cathi Mundsinger, Oswegoland Heritage Association

Announcements & Changes to the Agenda

None

COMMUNICATIONS

Recognition of Visitors

None

Written Correspondence

None

CONSENT AGENDA

President Krahn listed items on the Consent Agenda as follows:

- Approval of minutes of the regular Board meeting on December 17, 2015
- Acceptance of the Treasurer's report as of December 31, 2015
- Approval of Payables for the period of December 18, 2015 – January 21, 2016 in the amount of \$251,736.89

Commissioner McCallough made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners McCallough, Behrens, Krahn, and Tartol
	Nays	0
	Abstain	0
	Absent	Commissioner Mattingly

BOARD BUSINESS

President's Report

- No Report

Commissioner Comments

Tartol recognized Krahn for his vision and commitment to District staff and the community and all the work he did to assist with putting together a great recognition event on January 16. Tartol added that Krahn's leadership is greatly appreciated.

STAFF AND COMMITTEE REPORTS

Executive Director Report (as reported by Rich Zielke)

- The Civic Center Pipe Replacement Project has been completed, except for the wrapping of the pipes.
- Marketing and Planning & Development have worked together to design all new trail signs that reflect a consistent brand image, incorporate the District's updated logo, and establish a standard for future park signs. Operations will be installing these signs on all District trails this spring.
- Marketing and Planning & Development are currently working on finalizing the design for future park signs. Beginning this year, the District plans to update two park signs a year.
- The IAPD/IPRA Conference begins next Thursday and is held January 28-30 at the Hyatt Regency in Chicago. State Representatives Keith Wheeler and John Anthony, along with State Senator Linda Holmes will be joining us at Friday's All-Conference Awards Luncheon.
- Commissioners have been invited to attend the Legislative Update Breakfast with State Representatives Mark Batinick and Keith Wheeler this Saturday, January 23 from 9:00-10:30 a.m. at Riverview Diner in Montgomery.
- Commissioners are invited to attend IAPD's Annual Regional Legislative Meeting on Tuesday, February 23 at 8:30 a.m. This meeting will be hosted by Fox Valley Special Recreation Assoc. and will be held at the Vaughn Center in Aurora.
- Commissioners have also been invited to attend the Intergovernmental Meeting on Tuesday, January 26 at 6:30 p.m. at the Oswego Public Library.
- Our PrairieFest Partner Preview Event for sponsors will be held on Wednesday, February 3 at the Tap House Grill from 5:00 – 7:00 p.m. This year's PrairieFest bands will be revealed at 6:30 p.m.
- Limelight kicks off its Winter/Spring Radio Play Series this Saturday, January 23 at 7:00 p.m. at the LWS Museum with "The Big Knife." The next radio play in this series, "It Happened One Night," will be on Saturday, February 13 at 7:00 p.m. at the LWS Museum.

Finance Director Report (as reported by Nancy Zenner)

- No Report

Written Staff Reports

- Krahn shared that, as always, he appreciates the written staff reports as they allow the Board to see what is going on and what everyone is doing and working on.
- Tartol thanked Ginny Bateman for including updates regarding the District's Strategic Plan and would like to see updates included monthly from all groups.

Fox Bend Report (as reported by Brad Doyle)

- Coordinating several projects to take place this year
- Worked with Nadler to keep about a dozen golf carts year-round, at no cost, so they are available should weather allow.
- 2015 was the first year for Foot Golf at the course. The initial expense was around \$4500. The year ended with about 500 rounds played and total revenues brought in at around \$7200.
- On behalf of Fox Bend staff, thank you to the Board for putting together the Employee Appreciation event on January 16.

Fox Valley Special Recreation Association (FVSRA) (as reported by Rich Zielke)

- FVSRA will holding their annual dinner with the FVSRA Board, staff, and Foundation on Monday, January 25.

Little White School Museum (as reported by Cathi Mundsinger, Oswegoland Heritage Association)

- The museum staff will be overseeing this year’s PrairieFest Medallion Hunt and are already busy working on clues.
- The museum entertained 130 visitors throughout December. In addition, Museum volunteers donated almost 150 hours in December.
- The OHA continues to struggle with the lack of collections storage space. Museum volunteers continue to move items around to find adequate storage space for recent acquisitions including the Kendall County Record, Inc.’s negative collection.
- The annual “Be My Valentine: Greetings from Oswego’s Past” special exhibit is now on display and features vintage Valentines and related materials from the museum’s collections.
- The Heritage Association’s next meeting will be February 25 at 7:30 p.m.
- The OHA recently approved their Strategic Plan and provided Park District Commissioners with their final draft. If any Commissioners should have any questions, they are welcome to contact Mundsinger.

ACTION ITEMS

Commissioner Tartol made a motion to award a contract to the lowest responsive and responsible bidder, Evans and Son Blacktop, for the contract base bid total of \$54,212.00 for the Pearces Ford Park Tennis Court Reconstruction project. The motion was seconded by Commissioner Behrens.

Roll Call: Ayes Commissioners Tartol, Behrens, Krahn, and McCallough
 Nays 0
 Abstain 0
 Absent Commissioner Mattingly

Commissioner Behrens made a motion to approve a Grant of Easement with Commonwealth Edison Company through Saw Wee Kee Park. The motion was seconded by Commissioner McCallough.

Roll Call: Ayes Commissioners Behrens, McCallough, Krahn, and Tartol
 Nays 0
 Abstain 0
 Absent Commissioner Mattingly

Commissioner McCallough made a motion to approve the identified list of IT equipment be declared surplus property and disposed of via electronic recycling. The motion was seconded by Commissioner Tartol.

Roll Call: Ayes Commissioners McCallough, Tartol, Behrens, and Krahn
 Nays 0
 Abstain 0
 Absent Commissioner Mattingly

UNFINISHED BUSINESS

NEW BUSINESS

ADJOURNMENT TO EXECUTIVE SESSION

The meeting was adjourned to Executive Session at 5:54 p.m. following a motion made by Commissioner Behrens and seconded by Commissioner McCallough.

Roll Call: Ayes Commissioners Behrens, McCallough, Krahn, and Tartol
 Nays 0
 Abstain 0
 Absent Commissioner Mattingly

RECONVENE FOR ACTION ON TIMES DISCUSSED IN EXECUTIVE SESSION (If Necessary)

The meeting was reconvened at 6:21 p.m.

ADJOURNMENT

The meeting was adjourned at 6:21 p.m. following a motion made by Commissioner Behrens and seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Behrens, McCallough, Krahn, and Tartol
	Nays	0
	Abstain	0
	Absent	Commissioner Mattingly

Approved:



Cindy Benson, Board Secretary
February 18, 2016