



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
JANUARY 25, 2018**

The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

CONVENING THE MEETING

President Krahn called regular Park Board meeting to order at 5:30 p.m. Following the Pledge of Allegiance, led by Lyle Rolfe, the Secretary called the roll. Commissioners Behrens, Krahn, McCallough, and Tartol were physically present. Commissioners Ijams absent.

Staff in attendance included: Rich Zielke, Cindy Benson, Nancy Zenner, Brad Doyle, Chad Feldotto, Grant Casleton, Laura Finch, Tom Betsinger, and Kristie Vest

Lyle Rolfe, reporter for the Ledger-Sentinel was in attendance.

Legal Counsel was not in attendance.

Cathi Mundsinger (representative of the Oswegoland Heritage Association) was in attendance. No other guests were in attendance.

Announcements and Changes to the Agenda

None

COMMUNICATIONS

Recognition of Visitors

None

Written Correspondence

The District received a written thank you from the Yorkville Junior Women's Club for the District's participation in their annual "Operation Santa Claus."

CONSENT AGENDA

President Krahn listed items on the Consent Agenda as follows:

- Approval of minutes of the regular Board meeting on December 21, 2017.
- Acceptance of the Treasurer's report as of December 31, 2017.
- Approval of Payables for the period of December 22, 2017 – January 25, 2018 in the amount of \$268,932.74

Commissioner McCallough made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners McCallough, Behrens, Krahn, and Tartol
	Nays	0
	Abstain	0
	Absent	Commissioner Ijams

BOARD BUSINESS

President's Report (shared by Board President Dave Krahn)

- Krahn shared that he is proud of the District for achieving the Distinguished Accreditation Award and that it was quite an honor to be part of this elite group of agencies.

Commissioner Comments

None

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)

- Congratulations and thank you again to staff for being part of the District being awarded the Distinguished Accreditation Award at the All-Conference Awards Luncheon.
- Thank you to Laura Finch and Kristen Desler for being selected to provide "Creating a Culture of Wellness" workshop at this year's annual conference, as well as leading our District's Wellness Committee.
- The District received an email from IPRA thanking the District for its continued support to their IPRA Sponsor a Student Program / All-Conference Awards Luncheon, from their state university students. This year, 33 students, from 5 universities and 26 agency's participated with Oswegoland Park District hosting student Sara Reilly from the University of Illinois. Sara shared that she had a great conference experience, with the luncheon definitely being a contributing factor. Sara shared it was a pleasure to meet and sit with our agency and thanked everyone for answering her questions and telling her about our district.
- Limelight's Short Play Festival will take place tomorrow, January 26 at 7:00 pm at Oswego Village Hall. Admission is \$5 in advance or \$7 at the door.
- Fox Bend Bridge at #5 Hole: Project is continuing with an early February completion date (weather permitting)
- Employee Appreciation Dinner on Saturday, February 3 at Whitetail Ridge Golf Course in Yorkville.

Finance Director Report (shared by Nancy Zenner)

- Working on the final field work for the audit.
- Working with Sikich on the narrative for the budget document to move forward with preparing for the Distinguished Budget award.
- Will be scheduling quarterly COW meetings to review current budget.

Written Staff Reports

- No comments

Fox Bend Report (shared by Brad Doyle)

- Restaurant project is progressing. Looking to re-open in early March.

Commissioner Ijams and staff member, Clint Meyer, arrived at 5:37 p.m.

Fox Valley Special Recreation Association Report (shared by Rich Zielke)

- FVSRA's Annual Meeting was held on January 22.

Foundation Report (shared by Chad Feldotto)

- The Foundation welcomed to new members: Danielle Wilson and Steven Jack. The Board now has 8 members and can have up to 15.
- Three Foundation members were able to attend the IAPD/IPRA Soaring to New Heights Conference for the first time and all welcomed this opportunity.
- Next meeting is February 19 at 6:00 p.m.

Little White School Museum Report (shared by Cathi Mundsinger, Oswegoland Heritage Association)

- New track lighting was installed today in the museum which now gives the gallery a more appropriate ambiance.
- A new switch was installed today to better operate the handicapped-accessible main entrance door to the building.
- Park District museum staff will again be partnering with the Oswego Public Library to offer joint programming this summer. Plans include a Flag Day program and Monday Mystery at the Museum program. The museum will once again be an activity option as part of the library’s summer reading program. Museum staff is working on creating a new “I Spy” for this activity, as well as to have available for all museum visitors.
- 3rd grade classes from Lakewood Creek will be attending museum field trips on February 2, 5 & 9.
- The Oswegoland Heritage Association is hosting the free “Victorian Valentines” make & take program on February 10 & 11.
- “The History of the Burlington Fox River Branch” program will be held at 1:30 pm on Saturday, February 17.
- The museum is hosting two adult groups on February 23 & 27 from SEASPAR (South East Association for Special Parks & Recreation). Mundsinger encouraged Zielke to reach out to FVSRA regarding their interest in field trip at the Little White School Museum for adult tours.
- The Heritage Association’s next meeting is this evening, Thursday, January 25, at 7:30 p.m.
- The OHA has hired a museum consultant to help redesign the museum displays.

PrairieFest (by Kristie Vest)

- The 2018 bands were announced on January 24.
- Two great partnerships have been secured for this year.
- The community is excited about Sugar Ray coming back to PrairieFest this year.
- This year’s line up includes:
 - Hi-Infidelity (Thursday)
 - Red Woody and Blood, Sweat and Tears (Friday)
 - Full House and Sugar Ray (Saturday)
 - Whiskey Fist and Keith Anderson (Sunday)

ACTION ITEMS

Commissioner Ijams made a motion to award a contract to the lowest responsive and responsible bidder, Evans & Sons Blacktop, Inc., for the base bid total of \$52,040.00 plus Alternate 1 for \$2,200.00 and Alternate 2 for \$3,715.00 for a Contract Total of \$57,955.00 for the Trail Pulverizing and Paving project. The motion was seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Ijams, McCallough, Behrens, Krahn, and Tartol
	Nays	0
	Abstain	0
	Absent	0

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT TO EXECUTIVE SESSION

Following a motion made by Commissioner McCallough and seconded by Commissioner Tartol, the meeting was adjourned to Executive Session at 5:59 p.m. for the following reason(s):

- The setting of a price for sale or lease of property owned by the public body, pursuant to 5 ILCS 120/2(c)(6) of the Open Meetings Act

Roll Call: Ayes Commissioners McCallough, Tartol, Behrens, Ijams, and Krahn
 Nays 0
 Abstain 0
 Absent 0

RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

The meeting was reconvened at 6:49 p.m.

ADJOURNMENT

The meeting was adjourned at 6:50 p.m. following a motion made by Commissioner Ijams and seconded by Commissioner McCallough.

Roll Call: Ayes Commissioners Ijams, McCallough, Behrens, Krahn, and Tartol
 Nays 0
 Abstain 0
 Absent 0



Cindy Benson, Board Secretary
February 15, 2018