



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
MARCH 15, 2018**

The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

Prior to the meeting, Brad Doyle provided a presentation on Fox Bend Golf Course that summarized the 2017 season.

CONVENING THE MEETING

President Krahn called regular Park Board meeting to order at 5:48 p.m. Following the Pledge of Allegiance, led by Bob Ijams, the Secretary called the roll. Commissioners Behrens, Ijams, and Krahn were physically present. Commissioners McCallough and Tartol were absent.

Staff in attendance included: Rich Zielke, Cindy Benson, Nancy Zenner, Brad Doyle, Mike Fee, Chad Feldotto, Tom Betsinger, Grant Casleton, Cheryl Keilson, Laura Finch, Cori Veverka, Kristie Vest, and Clint Meyer

Derke Price, Legal Counsel was in attendance.

Lyle Rolfe, reporter for the Ledger-Sentinel was in attendance.

Cathi Mundsinger (representative of the Oswegoland Heritage Association) was in attendance. No other guests were in attendance.

Announcements and Changes to the Agenda

Zielke asked that item 8.1 (Fox Bend Golf Course Presentation) be removed from the Agenda.

COMMUNICATIONS

Recognition of Visitors

None

Written Correspondence

Zielke shared that the District received an email from Fox Valley Special Recreation Assoc. sharing that their Foundation received a \$10,000 donation from Sierra Trading Post in Batavia. This money will be used to help provide summer day camp experiences for children and teens with disabilities throughout the Fox Valley area.

CONSENT AGENDA

President Krahn listed items on the Consent Agenda as follows:

- Approval of minutes of the Special Board meeting on March 1, 2018.
- Acceptance of the Treasurer's report as of February 28, 2018.
- Approval of Payables for the period of February 16, 2018 – March 15, 2018 in the amount of \$299,631.69

Commissioner Ijams made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners Ijams, Behrens, and Krahn
	Nays	0
	Abstain	0
	Absent	Commissioners McCallough and Tartol

BOARD BUSINESS

President's Report (shared by Board President Dave Krahn)

None

Commissioner Comments

None

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)

- Staff will be hosting a Job Fair at the Civic Center on March 24 from 10:00-2:00 pm to promote part-time positions available.
- Kid's Connection staff is working with Operations to develop a small nature playground by the community gardens at South Point.
- Thank you to staff that co-hosted a community event with Brokaw Center on March 9 and represented aquatics, dance, Little White School Museum, Limelight, gymnastics, and arts and crafts program opportunities for preschoolers.
- Thank you to Laura Finch, Carolyn Murray, Carly Hontanon, Chad Feldotto, Kristie Vest, and Anna Dutton for representing the District at the Chamber Expo on February 24 and displaying the plans for the new Winrock Playground.
- Congratulations to both Team Oswego and A Step Above Dance Company on continuing to earn rewards at their competitions.

Finance Director Report (shared by Nancy Zenner)

- Sikich completed the final field work for the audit and the findings will be shared with the Board at the April Committee of the Whole Meeting

Written Staff Reports

- In response to Krahn's inquiry, Vest shared that Carolyn Murray and her are working with the Kendall County Sheriff's Department to incorporate their National Night Out event with a Neighborhood Night at Winrock Pool on August 7. In addition, they are working with the Oswego Police Department to do a similar event.

Fox Bend Report (shared by Brad Doyle)

None

Fox Valley Special Recreation Association Report (shared by Rich Zielke)

- Tickets for the annual BBQ Dinner & Basket Raffle are available for purchase online through FVSR Foundation's website.

Foundation Report (shared by Chad Feldotto)

- Next meeting is March 19 at 6:00 p.m.
- Foundation is working on putting together a budget to track revenues and expenses
- Price shared information about the proposed Senate bill regarding Foundations

Little White School Museum Report

None

ACTION ITEMS

Commissioner Behrens made a motion to declare the bid of D&J Landscape non-responsive due to insufficient experience and to award a contract to the lowest responsive and responsible bidder, Hacienda Landscaping, for the

contract base bid total of \$210,700.00 for the Winrock Playground Renovation project. The motion was seconded by Commissioner Ijams.

Roll Call: Ayes Commissioners Behrens, Ijams, and Krahn
 Nays 0
 Abstain 0
 Absent Commissioners McCallough and Tartol

Commissioner Ijams made a motion to award a contract to the lowest responsive and responsible bidder, Kendall Excavating, for the contract base bid total of \$44,500.00 for the Water Service and Drinking Fountain Installation project. The motion was seconded by Commissioner Behrens.

Roll Call: Ayes Commissioners Ijams, Behrens, and Krahn
 Nays 0
 Abstain 0
 Absent Commissioners McCallough and Tartol

Commissioner Behrens made a motion to approve a Proposal for Consulting Engineering Services with Walter E. Deuchler Associates for a fee not-to-exceed \$34,500.00 for design, engineering and permitting to replace the culvert at green #17 at Fox Bend Golf Course. The motion was seconded by Commissioner Ijams.

Roll Call: Ayes Commissioners Behrens, Ijams, and Krahn
 Nays 0
 Abstain 0
 Absent Commissioners McCallough and Tartol

Commissioner Ijams made a motion to adopt the Purpose Statement and Agency Values as presented. The motion was seconded by Commissioner Behrens.

Roll Call: Ayes Commissioners Ijams, Behrens, and Krahn
 Nays 0
 Abstain 0
 Absent Commissioners McCallough and Tartol

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 6:13 p.m. following a motion made by Commissioner Behrens and seconded by Commissioner Ijams.

Roll Call: Ayes Commissioners Behrens, Ijams, and Krahn
 Nays 0
 Abstain 0
 Absent Commissioners McCallough and Tartol



Cindy Benson, Board Secretary
April 19, 2018