



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
JUNE 21, 2018**

The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

CONVENING THE MEETING

President Krahn called regular Park Board meeting to order at 5:30 pm. Following the Pledge of Allegiance, led by Christina Heidrich, the Secretary called the roll. Commissioners Krahn, Behrens, Ijams, and McCallough were physically present. Commissioner Tartol was absent.

Staff in attendance included: Rich Zielke, Cindy Benson, Nancy Zenner, Brad Doyle, Cheryl Keilson, Laura Finch, Tom Betsinger, Cori Veverka, Kristie Vest, Chad Feldotto, Collen McCarty, Christina Heidrich, and Intern David Curnock.

Erin Pell, Legal Counsel was in attendance.

Lyle Rolfe, Reporter for the Ledger-Sentinel, was in attendance.

Announcements and Changes to the Agenda

None

COMMUNICATIONS

Recognition of Visitors

None

Written Correspondence

Thank You from the Hilltop Gardeners

Zielke shared that the District received a Thank You from the Hilltop Gardeners Community Group for again allowing them to host their annual Plant Sale in the Pavilion at Fox Bend Golf Course.

CONSENT AGENDA

President Krahn listed items on the Consent Agenda as follows:

- Approval of minutes of the regular Board meeting on May 17, 2018.
- Acceptance of the Treasurer's report as of May 31, 2018.
- Approval of Payables for the period of May 18, 2018 – June 21, 2018 in the amount of \$855,598.41

Commissioner Behrens made a motion to accept the Consent Agenda as presented. The motion was seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Behrens, McCallough, Ijams, and Krahn
	Nays	0
	Abstain	0
	Absent	Commissioner Tartol

Commissioner Ijams to approve the Consent Agenda. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners Ijams, Behrens, Krahn, and McCallough
	Nays	0
	Abstain	0
	Absent	Commissioner Tartol

BOARD BUSINESS

President's Report (shared by Board President Dave Krahn)

- Krahn reported that he will share a presentation regarding the Veteran's Park at the July Board meeting. Currently, the Vietnam Moving Wall walkway has been removed from Prairie Point and will be used at the new Veteran's Park that will be located on Adams Street. The design is still being finalized. The goal is for this park to open On Memorial Day 2019. Private donations are being collected to build and fund this park. The Park District will then maintain it.

Commissioner Comments

- McCallough shared that she had a wonderful time at PrairieFest and appreciated all our staff and volunteers being so friendly and smiling, even with the hot temperatures.
- Ijams shared that he was amazed and impressed at the organization of PrairieFest and all staff does to offer this event.
- Tartol commended staff on a job well done on providing another amazing PrairieFest. Tartol also shared that she enjoyed the Sip & Savor event, as well as the parade.
- Tartol shared that she had a personal event at the Pavilion at Fox Bend Golf Course and that she highly recommends this venue. She noted her event was excellent and everything was handled professionally. Jay DeMarco was great to work with.
- Tartol offered her kudos to the dance staff for an amazing recital.

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)

- Thank you to all staff that continues to make PrairieFest a successful event. Zielke shared that he is amazed at what staff does.
- Congratulation to our lifeguards on exceeding their first of three audits by Ellis & Associates. The Concessions stand also had an excellent review during its health inspection
- The annual spring dance recital was held on June 9-10. 2562 tickets were sold! This year's recital had the most dancers in multiple numbers we've ever had.
- The first of two Vino & Vinyasa was scheduled to be held tonight (June 21) in the Pavilion at Fox Bend from 7:00-9:00 pm. Because of the weather (and flooding in the tent), this class has been rescheduled for July 12.

Commissioner Tartol arrived at 8:38 pm.

- Limelight's Double Feature "Disney's Winnie the Pooh & The Hero of Sherwood Forest" will be held June 27-30 at 7:00 pm at Bednarcik Jr. High.
- Winrock Playground Renovation is moving along. The paly structure is complete and they are finishing installing the benches and picnic table.
- Country Market continues throughout September every Sunday from 9:00-1:00 pm.

Finance Director Report (shared by Nancy Zenner)

- No Report.

Written Staff Reports

- Krahn thanked staff for continuing to provide written reports each month and for all that they do.

Fox Bend Report (shared by Brad Doyle)

- The course survived the heat.
- Hosted the Junior Camp

Fox Valley Special Recreation Association Report (shared by Rich Zielke)

- Next Board meeting is Tuesday, June 26
- FVSRA’s Annual “Day in the Park” will be held on July 11 at Pottawatomie Park in St. Charles from 10:00-1:00 pm. Staff are encouraged to join the Wellness Committee in volunteering at this event that is typically attended by about 1000 kids.

Foundation Report (shared by Chad Feldotto)

- No June meeting.
- 10 entries competed in the PrairieFest Grand Prix fundraiser.
- June 30 is the deadline for three \$1000 Leon McNair Scholarships.
- The Foundation’s next fundraiser is the Leon McNair Cup scheduled for September 7.

Little White School Museum Report (shared by Christina Heidrich)

- Total museum visitors for May 2018 was 204 (compared to 190 in May 2017)
- The Oswego Public Library District’s Summer Reading Program began on June 1 with the museum as a “field trip” destination for participants to visit and complete an “I-Spy” activity as part of their reading log requirements.
- The Oswego Library District and Oswegoland Park District hosted the following partnered programs: Monday Mystery at the Museum (Mondays June 4, 11, 18 and 25) and Kickoff to Flag Day (June 11). Attendance to date for the Monday Mystery Programs has been 52. The Kickoff to Flag Day was repeated from 2017. For the second consecutive year, 26 attended the 2018 program, matching the 2017 attendance.
- Amy Dahn is hosting Stories in the Park (held every Tuesday at various parks throughout the district). Stories in the Park has had a steady following with an average of 38 participants each Tuesday morning.
- The museum was represented in a booth at the Oswego Country Market June 10 and on the grounds of PrairieFest June 15- June 17. OHA members were invited to join museum staff in these booths to share information about the heritage association and museum. Museum staff engaged with approximately 109 visitors during the weekend, down from the 2017 PrairieFest, which saw 229 visitors.
- The PrairieFest Quilt Show, hosted by the Quilters Dozen quilting group was held June 15- June 17, with the quilt raffle drawing held at 4:00pm on June 17. Total attendance was 189 for the three days. This is up from last year's 177. The show included 66 quilts of various styles and sizes
- Museum staff have again partnered with other organizations to plan programs for the upcoming Fall 2018 season, in addition to planning independent programs. Museum staff look forward to working with the OHA on five partnered programs and the Library on three partnered programs to offer this Fall to our community.
- The Heritage Association’s next meeting, also their Annual Meeting, is Thursday, June 28 at 7:30 p.m.

ACTION ITEMS

Commissioner Ijams made a motion to approve Ordinance No. 180621-1 adopting prevailing wage rates. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners Ijams, Behrens, Krahn, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Commissioner Behrens made a motion to reject the bid for the Bituminous Surface Treatment project. The motion was seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Behrens, McCallough, Ijams, Krahn, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Commissioner Tartol made a motion to approve the professional service agreement with the Lakota Group for an amount not to exceed \$100,000 to develop a Comprehensive Master Plan. The motion was seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Tartol, McCallough, Ijams, Behrens, and Krahn
	Nays	0
	Abstain	0
	Absent	0

UNFINISHED BUSINESS

None


NEW BUSINESS

Zielke welcomed the District's summer intern, David Curnock. Curnock will be planning the District's National Night Out event in August, as well as assisting Vest with other special events. Curnock will also be spending some time in each department to gain a better well-rounded Park District experience.

ADJOURNMENT

The meeting was adjourned at 6:04 p.m. following a motion made by Commissioner Ijams and seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners Ijams, Behrens, Krahn, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0



Cindy Benson, Board Secretary

July 19, 2018