



**OFFICIAL MINUTES  
OSWEGOLAND PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
OCTOBER 18, 2018**

The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

**CONVENING THE MEETING**

President Krahn called regular Park Board meeting to order at 5:31 pm. Following the Pledge of Allegiance, led by Sandy Tartol, the Secretary called the roll. Commissioners Behrens, Ijams, Krahn, McCallough, and Tartol were physically present.

Staff in attendance included: Rich Zielke, Cindy Benson, Rebekah Flakus, Brad Doyle, Mike Fee, Mike Seffrood, Cori Veverka, Carolyn Murray, Carly Hontanon, Tom Betsinger, Kristen Desler, Kristie Vest, Clint Meyer, and Laura Finch.

Guests in attendance included: Andy Shessler and Sean Thomas, both from The Superlative Group, Inc. Derke Price, Legal Counsel was in attendance.

Lyle Rolfe, Reporter for the Ledger-Sentinel, was in attendance.

**Announcements and Changes to the Agenda**

None

**COMMUNICATIONS**

**Recognition of Visitors**

Andy Shessler and Sean Thomas, The Superlative Group, Inc., presented their process and outcomes of the Sponsorship and Naming Rights Valuation project they completed for the District. This formal asset valuation project is part of the process of positioning the District to pursue new sponsorship opportunities that maximize alternative funding, as identified as a goal in the District's Strategic Plan.

**Written Correspondence**

The District received an invitation to attend the new Oswego Police Headquarters Open House & Dedication on October 26.

The District received 3<sup>rd</sup> place in the 2018 Illinois' Healthiest Employers for their Wellness Program. These awards are sponsored by Cigna and conducted by health analytics provider Springbuk Inc. in association with Crain's Custom Media.

**CONSENT AGENDA**

President Krahn listed items on the Consent Agenda as follows:

- Approval of minutes of the Committee of the Whole Board meeting on October 4, 2018.
- Acceptance of the Treasurer's report as of September 30, 2018.
- Approval of Payables for the period of September 21, 2018 – October 18, 2018 in the amount of \$263,846.26

Commissioner Ijams made a motion to approve the Consent Agenda as presented. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners Ijams, Behrens, Krahn, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

## **BOARD BUSINESS**

### **President's Report** (shared by Board President Dave Krahn)

- Krahn thanked Peggy Krahn for her 17 years of service to the District. Krahn is retiring on October 19.
- Krahn thanked Rebekah Flakus for serving as the District's Interim Finance Director.

### **Commissioner Comments**

- Tartol congratulated Peggy Krahn on her retirement.
- Tartol commented that the new vestibule at Boulder Point looks very nice.
- Tartol challenged Park District staff to the challenge the Board in the Optimists Club's pumpkin races on October 21. Tartol thanked staff for their continued support of this event.
- Tartol thanked Rebekah Flakus for serving as the District's Interim Finance Director.
- Behrens commended Murray on doing a great job on keeping revenues over expenses for this year's pool season. Behrens also thanked Murray for the great job she did training and preparing the staff.

## **STAFF AND COMMITTEE REPORTS**

### **Executive Director Report** (shared by Rich Zielke)

- Zielke extended his well wishes to Peggy Krahn on her retirement, noting that Krahn has worn many hats throughout her time at the District.
- Park After Dark: Outbreak will be held on October 20.
- Monster Mash Bash will be held on October 27 from 2:00-4:00 pm at Oswego High School.
- The District is again partnering with the Oswegoland Heritage Association to offer the special "Remembering Our Veterans" exhibit at the Little White School Museum from November 3-11.
- Gobbler Hobbler 10K and Mashed Potato Mile will be held on November 11.
- Zielke shared he would be on vacation from October 19-28.
- Upcoming COW (Committee of the Whole) Meetings:
  - Thursday, November 1 at 6:00 pm at South Point: Discuss Budget/Capital
  - Thursday, December 6 at 6:00 pm at Prairie Point: Review Budget/Capital

### **Interim Finance Director Report** (shared by Rebekah Flakus)

- Working on preparing documents for the property tax levy, and for the public hearing, to bring to the Board for approval on November 15.
- Working on the FY2019 Operating Budget to bring to the Board for their review on November 1.
- Flakus shared that her last day with the District will be on November 1.

### **Written Staff Reports**

- Tartol thanked Kristen Desler and shared she was impressed to see that the District's yoga classes are exceeding their cost recovery tier target by an additional 62%, in addition to already exceeding their revenue budget.
- Tartol thanked staff for continuing to provide written reports each month.

### **Fox Bend Report** (as shared by Brad Doyle)

- Staff are starting to wrap things up for the season and working on completing some side projects.

### **Fox Valley Special Recreation Association Report** (shared by Rich Zielke)

- The annual "Northern Nights, Trees & Lights" fundraising event will be held on November 16 from 6:30-11:00 pm at The Q Center in St. Charles. The District has a table reserved. Commissioners should contact Zielke if they are interested in attending.

### **Foundation Report** (shared by Chad Feldotto)

- No report

## **ACTION ITEMS**

Commissioner McCallough made a motion to approve Resolution No. 181018-1 to appoint Keith Zalewski as an authorized agent to oversee the administration of District's IMRF (Illinois Municipal Retirement Fund) program. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners McCallough, Behrens, Ijams, Krahn, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Commissioner Behrens made a motion to reject the bids for the Hudson Crossing Park Bridge Netting Project. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Behrens, Ijams, Krahn, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Commissioner Ijams made a motion to approve Ordinance No. 181018-1 declaring the 2006 Ford F250 Super Cab Pickup Truck (VIN# 1FTSX21596ED96550) as surplus property to be sold "as is" for the highest compensation, to the highest bidder. The motion was seconded by Commissioner Tartol.

Roll Call:	Ayes	Commissioners Ijams, Tartol, Behrens, Ijams, Krahn, and McCallough
	Nays	0
	Abstain	0
	Absent	0

Mike Seffrood left the meeting at 6:30 pm.

Commissioner Behrens made a motion to appoint Rich Zielke as delegate and Sandy Tartol, Dave Behrens, and Michelle McCallough as alternates to serve as the District's official representative at the IAPD (Illinois Association of Park Districts) annual meeting on Saturday, January 26, 2019 at 3:30 p.m. The motion was seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Behrens, McCallough, Ijams, Krahn, and Tartol
	Nays	0
	Abstain	0
	Absent	0

## **UNFINISHED BUSINESS**

### **End of Season Pool Report**

Betsinger and Murray presented an End of Season Pool Report to the Board. Murray also shared that she would be retiring with the District this December.

## **NEW BUSINESS**

None

## **ADJOURN TO EXECUTIVE SESSION**

The meeting was adjourned to Executive Session, for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act and for the purpose of discussing litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or

imminent, pursuant to 5 ILCS 120/2(c)(11) of the Open Meetings Act, at 6:42 pm following a motion made by Commissioner McCallough and seconded by Commissioner Tartol.

Roll Call:	Ayes	Commissioners McCallough, Tartol, Behrens, Ijams, and Krahn
	Nays	0
	Abstain	0
	Absent	0

### **RECONVENE TO OPEN SESSION**

The meeting was reconvened at 7:16 pm.

### **OTHER BUSINESS**

Zielke provided a recap of the October 4 Committee of the Whole meeting regarding Dewberry's presentation on the Prairie Point project, as well as the levy discussion that took place.

Following discussion on the Prairie Point project, Krahn asked Zielke to schedule another meeting with Dewberry to discuss the Prairie Point project at a future Committee of the Whole meeting (after the 1<sup>st</sup> of the year) when all five commissioners are in attendance.

Zielke reviewed the scenarios that were provided at Committee of the Whole meeting. Commissioners asked for further discussion, and a consensus to be made, at the November 1 Committee of the Whole meeting.

### **ADJOURNMENT**

The meeting was adjourned at 7:39 p.m. following a motion made by Commissioner Tartol and seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Tartol, Ijams, Behrens, Krahn, and McCallough
	Nays	0
	Abstain	0
	Absent	0



Cindy Benson, Board Secretary  
November 15, 2018