



**OFFICIAL MINUTES  
OSWEGOLAND PARK DISTRICT  
COMMITTEE OF THE WHOLE  
BOARD OF PARK COMMISSIONERS  
NOVEMBER 1, 2018**

The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

**CONVENING THE MEETING**

President Krahn called the Committee of the Whole Park Board meeting to order at 6:04 pm. Following the Pledge of Allegiance, the Secretary called the roll. Commissioners Behrens, Ijams, Krahn, McCallough, and Tartol were physically present.

Staff in attendance included: Rich Zielke, Cindy Benson, Rebekah Flakus, Chad Feldotto, Tom Betsinger, Laura Finch, and Kristie Vest.

Guests in attendance included Kevin Clark, Siraj Asfahani, and Marisa Schulz from The Lakota Group.

Legal Counsel was not in attendance.

**Announcements and Changes to the Agenda**

None

**COMMUNICATIONS**

**Recognition of Visitors**

None

**Written Correspondence**

None

**COMMITTEE BUSINESS**

**Comprehensive Master Plan**

Clark, Asfahani, and Schulz from The Lakota Group provided an update to the Board regarding the Planning Process and Project Timeline for the District's Comprehensive Master Plan. The Planning Process includes four phases: Analyze Assets; Engage Community; Envision Future; and Implement Plan. The next steps of the Project Timeline include the survey being launched to random residents next week. The Lakota Group will then work with staff to create a "draft" State of the District in January. In February, a Community Workshop will be held to focus on themes and begin transitioning towards a strategy. The Lakota Group will then meet again with the Board and Staff in March to continue moving towards a strategy matrix and prioritizing this list. A Community Touch Point will be held in mid to late April. The Lakota Group plans to have a Strategy Draft available in May. June will be used to refine priorities and create a Plan Draft. The Parks & Recreation Master Plan is scheduled to be completed in July 2019.

Clark, Asfahani, and Schulz left the meeting at 6:57 p.m.

**FY19 Capital Project Review**

Feldotto provided the Board with an updated FY19 Capital Project List that includes about \$1.2 million in projects. Feldotto shared that this dollar amount is similar to the amount budgeted for this current fiscal year. In addition, projects are identified based on safety, failed equipment, the District's Capital Improvement Plan (i.e. playgrounds life expectancies are about 20 years), and the lastly, requests from staff.

After Board discussion, the Board asked to have further conversation, at a future meeting, regarding funds allocated towards Fox Bend, specifically the bridge at #17, to determine if this project should remain on the FY19 Capital Project List or if these funds should be made available for another District project. Feldotto will meet with staff to determine which three projects, currently identified on the FY20 list, that would be preferable to move to FY19, should these funds be available for another project(s).

Zielke also shared that the District has been notified that the State will be releasing some grant funds. The District was awarded \$600,000 for acquisition and preservation of land along the Fox River. The District only used about \$200-250,000 of this grant money. The balance of this grant may again be available to the District. In addition, the District applied for a PARC grant in 2014 for renovations at its Boulder Point facility. The District can again submit this same project again. Should the District be awarded this grant, the grant would pay for 75% of this project. Feldotto will resubmit this grant application by the December 15 deadline. Agencies being awarded this grant money should be notified in February 2019. Tartol asked the District to consider hiring a professional grant writer to seek out additional grant opportunities for the District.

### **Levy Discussion**

Zielke reminded the Board that the District is only entitled to receive money based on the state statute. In addition, the two scenarios provided uses an estimate for both EAV and New Growth, so these scenarios are subject to change based on the actual numbers determined. The District is required to hold a Truth in Taxation Hearing when requesting 105%, or more, in additional money. However, in the past, the Board typically chooses to hold this hearing regardless of the percentage it is requesting.

The following two scenarios were presented to the Board for their consideration:

Scenario 1: Estimated New Money from CPI and New Growth, plus extra money in Corporate Fund (in case county estimates are incorrect and to capture all potential money) Truth in Taxation – 105.04%. Potential impact on a resident’s tax bill is a minimal increase to the District portion of the levy (if no appreciation or depreciation occurred)

Scenario 2: Estimated New Money from CPI and New Growth, plus extra money in Corporate Fund (in case county estimates are incorrect and to capture all potential money) Truth in Taxation – 109.00%. Potential impact on a resident’s tax bill is a minimal increase to the District portion of the levy (if no appreciation or depreciation occurred)

Following discussion, the consensus of the Board was to move forward with Scenario 2 to ensure the District is able to capture all dollars available to them. Zielke confirmed that the District will then hold a Truth in Taxation Hearing, as well as ask the Board to approve the Levy, at the November 15, 2018 Board meeting. Benson will publish the notice of the hearing (Truth in Taxation Law) on November 8, 2018.

### **FY19 Budget**

Zielke shared that the “draft” FY19 Budget shared with the Board shows the District’s Operating Budget, but staff will now include the Capital Projects to this budget as well. There are no big changes regarding expenses and/or revenues compared to the current fiscal year budget. The Board will be asked to approve the FY19 Budget at the December 20 Board meeting.

Zielke also shared that the District is in its second year bond roll and about \$150-200,000 that was from savings realized on FY18 Capital Projects will also be carried over to the FY19 Budget.

### **Other Committee Business**

Tartol thanked Interim Finance Director, Rebekah Flakus for the work she did for the District in this role, specifically with her help preparing for the tax levy.

**ADJOURNMENT**

The meeting was adjourned at 7:56 p.m. following a motion made by Commissioner Ijams and seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Ijams, McCallough, Behrens, Krahn, and Tartol
	Nays	0
	Abstain	0
	Absent	0



---

Cindy Benson, Board Secretary  
December 6, 2018