



Dear Parents of Four Year Olds,

Thank you for your interest in the Oswegoland Park District's preschool programs. Due to the high demand for preschool classes, we use a lottery system to process registrations. The registration form required for inclusion in the lottery is included. Registrations received after the lottery will be processed based on remaining availability.

**As We Grow Preschool Registration Lottery - Tuesday, February 5, 2019**

To be entered into the lottery, the following must be returned by 12:00pm on Friday, February 1, 2019:

1. Completed Lottery Registration form
2. Health and Emergency form (double sided)
3. A copy of your child's official state/county birth certificate
4. Non-refundable registration fee: \$50 until July 31, 2019, \$75 on or after August 1, 2019

When your child is selected in the lottery, a postcard will be sent to the address on file sharing which class they have been placed in. If we are unable to place your child in his/her first choice, he/she will be registered in one of the alternate choices and placed on a waitlist for the first choice.

**Pre-Kindergarten Preschool and Nature-Based Preschool:**

- Two, three, or four day a week program (Nature: 3 days only)
- For children who turn four by September 1, 2019.
- Held at Boulder Point, Civic Center & South Point.
- Nature-Based Preschool is available at Civic Center.

Program	Monthly Rate
Two days	\$157(R)/\$166(N)
Three days	\$221(R)/\$230(N)
Four days	\$277(R)/\$286(N)

Tuition is based on the total number of days that the class meets and is divided into nine equal payments. Your first payment is due August 15 and subsequent payments are due the 15th of each month through April 2020.

**NEW! Flexible Schedule for Pre-Kindergarten**

We are excited to offer a new Flexible Schedule option for our As We Grow Preschool! Families interested can select the days which fit their schedule best. Classes will be offered in the afternoon at Boulder Point and Civic Center, and South Point. Up to four days can be selected.

Program	Daily Rate
Per Day	\$21(R)/\$22(N)

Tuition is based on the total number of days that the child attends and is divided into nine equal payments. Your first payment is due August 15, 2019 and subsequent payments are due the 15th of each month through April 2020.

**Jr. Kid's Connection 5-Day Preschool with Optional Before and After School Care**

Jr. Kid's Connection is a five day a week preschool program at South Point. Lunch is included and an optional before and/or after care is available. A limited number of spaces are available for the 5-day preschool only. If you are chosen for the Jr. Kid's Connection 5-Day Preschool, additional registration material will be mailed to you. This material, along with a completed DHS form from your child's physician's office must be returned to Kelly Summers to complete your registration.

**Jr. Kid's Connection Pricing:**

Program	AM Care & Preschool	PM Care & Preschool	Full Day Care & Preschool
1-5 days per week	\$30 per day	\$39 per day	\$54 per day
5-Day Preschool Only	\$29 per day		

**For more information or if you have questions, contact:**

<b>Registration</b>	Kelly Summers	630.554.4064	ksummers@oswegolandpd.org
<b>As We Grow Preschool</b>	Krista Casanovas	630.554.4060	kcasanovas@oswegolandpd.org
<b>Jr. Kid's Connection</b>	Kim Lombardi	630.554.4485	klombardi@oswegolandpd.org
	Joy Curbis	630.554.4458	jcurbis@oswegolandpd.org

# Pre-Kindergarten Lottery/Registration Form

## As We Grow Preschool 2019-20



Child's Name \_\_\_\_\_ Birth Date \_\_\_\_\_ Gender \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Parent/Guardian (1) Name \_\_\_\_\_ Primary Phone \_\_\_\_\_ Secondary Phone \_\_\_\_\_

Parent/Guardian (2) Name \_\_\_\_\_ Primary Phone \_\_\_\_\_ Secondary Phone \_\_\_\_\_

Parent/Guardian Email \_\_\_\_\_

**Pre-Kindergarten Age Requirement: 4 years old on or before September 1, 2019**

> Indicate THREE choices below in order of preference (1, 2, 3):

*If we are unable to place your child in your first choice, they will be placed in your second or third choice and put on a waitlist for your first choice.*

### BOULDER POINT

*Zero Boulder Hill Pass, Montgomery*

\_\_\_ Mon/Wed/Fri 9:15-11:45am  
 \_\_\_ Mon/Wed/Fri 12:30-3:00pm  
 \_\_\_ Tue/Thu 9:15-11:45am  
 \_\_\_ Tue/Thu 12:30-3:00pm

### SOUTH POINT

*810 Preston Ln, Oswego*

\_\_\_ Mon/Wed/Fri 9:15-11:45am  
 \_\_\_ Mon/Wed/Fri 12:30-3:00pm  
 \_\_\_ Mon/Tue/Wed/Thu 9:15-11:30am  
 \_\_\_ Mon/Tue/Wed/Thu 12:15-2:30pm

### CIVIC CENTER

*5 Ashlawn Ave, Montgomery*

\_\_\_ Mon/Wed/Fri 9:15-11:45am  
 \_\_\_ Mon/Wed/Fri 12:30-3:00pm  
 \_\_\_ Tue/Thu 9:15-11:45am  
 \_\_\_ Tue/Thu 12:30-3:00pm

### NATURE-BASED PRESCHOOL at Civic Center

\_\_\_ Mon/Wed/Fri 9:15-11:45am  
 \_\_\_ Mon/Wed/Fri 12:30-3:00pm

### AS WE GROW PRESCHOOL FLEXIBLE SCHEDULE

*Choose up to four days*

\_\_\_ CIVIC CENTER 12:15-2:30pm  
 \_\_\_ M \_\_\_ T \_\_\_ W \_\_\_ Th \_\_\_ F

\_\_\_ BOULDER POINT 12:15-2:30pm  
 \_\_\_ M \_\_\_ T \_\_\_ W \_\_\_ Th \_\_\_ F

### JR. KID'S CONNECTION 5 DAY PRESCHOOL at South Point

\_\_\_ Mon-Fri 9:30am-1:00pm

\_\_\_ Mon-Fri with extended care 6:15am-6:15pm  
*Choose up to five days* \_\_\_ M \_\_\_ T \_\_\_ W \_\_\_ Th \_\_\_ F

\_\_\_ Mon-Fri with extended care 6:15am-1:00pm  
*Choose up to five days* \_\_\_ M \_\_\_ T \_\_\_ W \_\_\_ Th \_\_\_ F

\_\_\_ Mon-Fri with extended care 1:00pm-6:15pm  
*Choose up to five days* \_\_\_ M \_\_\_ T \_\_\_ W \_\_\_ Th \_\_\_ F

### OFFICE USE ONLY

#### Required at Registration

\_\_\_ Birth Certificate  
 \_\_\_ Health & Emergency Form  
 \_\_\_ Payment Agreement Form  
 \_\_\_ Non-refundable Registration fee (\$50 by Jul 31, \$75 on or after Aug 1)

#### Amount Paid

CSR \_\_\_\_\_ Date \_\_\_\_\_

# Payment Agreement Form 2019-20

If you are paying in full at the time of registration, you do not need to complete this form.



## PAYMENTS & DUE DATES

**1 Non-Refundable Registration Fee**  
Due at the time of registration  
\$50 before August 1 | \$75 after August 1

**9 Monthly Tuition Payments**  
Due the 15th of each month, August 2019-April 2020

Program	Monthly Rate	Program	Daily Rate
Two Day	\$157(R)/\$166(N)	Flexible	\$21(R)/\$22(N)
Three Day	\$221(R)/\$230(N)		
Four Day	\$277(R)/\$286(N)		

## HOW TO PAY:

**In-Person:** Submit your payment at any Park District office during business hours or in a drop box outside the facility.

**Mail:** Be sure your payment arrives on or before the due date.

**Online:** Log in to your family's ActiveNet account to access upcoming payments.

**Phone:** Call us at 630.554.1010 to pay by credit card.

## FORMS OF PAYMENT:

cash • check/money order\* • credit card • EFT

\*Payable to "Oswegoland Park District"

## BILLING INFORMATION

### Automatic Payments - Protect Yourself From Late Fees

You may authorize automatic monthly payments to the Park District through a credit card or a checking account on each due date by completing an Auto Payment Authorization. This payment method protects you from additional late fees.

### Monthly Payments

If you do not choose to make automatic payments, you are responsible for making your payment **on or before the 15th of each month**. Monthly bills are not mailed. They are available to view on your family's Park District account. Reminder emails are sent five days prior to each month's due date. **NSF Fees:** All NSF checks will incur an additional, non-refundable charge of \$25.

### Late Payments

If your payment is received six days or more after the due date, a **\$25 late fee** will be charged to your account. If you cannot make the payment on time, you can avoid the late fee by contacting the Park District's billing department prior to the due date to make an alternate payment plan. If that plan is honored, you will not be charged the late fee. If a payment has not been received seven days after the due date, and you have not contacted the billing department, your child may be withdrawn from the program. The third time your account is past due, automatic payment will be required to continue in the program.

### Financial Assistance

There is a limited scholarship fund available through Oswegoland Park District. If you wish to apply, we can supply you with the appropriate paperwork.

**Questions or Concerns?** Contact Susan Lipnick at 630.554.4443 or [slipnick@oswegolandpd.org](mailto:slipnick@oswegolandpd.org).

## POLICY ACKNOWLEDGEMENT

I read and agree to abide by the payment agreement and understand the payment policy, registration fee, and NSF fee policy.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Child(ren)'s Name \_\_\_\_\_ Email \_\_\_\_\_

Primary Phone \_\_\_\_\_ Secondary Phone \_\_\_\_\_

## PRESCHOOL AUTO PAYMENT AUTHORIZATION

Complete this section to authorize automatic monthly payments to the Park District by credit card or bank account (EFT)

**Credit Card** (for Auto Charge) Credit Card Number \_\_\_\_\_ Expires \_\_\_\_\_ CVV \_\_\_\_\_

Cardholder Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Checking Account** (for EFT) **Attach voided check to complete EFT authorization.**

Name on Account \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

All information is kept confidential. If you have any questions, call the Oswegoland Park District at 630.554.1010. **RETAIN A COPY FOR YOUR RECORDS**



Oswegoland Park District Preschool

# Health & Emergency Form As We Grow Preschool 2019-20

Child's Name \_\_\_\_\_ Birth Date \_\_\_\_\_

Primary Phone \_\_\_\_\_ Parent/Guardian Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Parent/Guardian (1) \_\_\_\_\_ Parent/Guardian (2) \_\_\_\_\_

Parent/Guardian (1) Employer \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Parent/Guardian (2) Employer \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Siblings Name & Age \_\_\_\_\_

**Under no circumstance will your child be released to anyone not named on this form without authorization from a parent or guardian and photo ID. The following people are authorized to pick up your child:**

Emergency Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

Daycare Provider (if applicable) \_\_\_\_\_ Phone \_\_\_\_\_

Authorized Pick-up \_\_\_\_\_ Phone \_\_\_\_\_

Child's Physician \_\_\_\_\_ Phone \_\_\_\_\_

Allergies, illness, or other conditions \_\_\_\_\_

Is this a life-threatening allergy?  Yes  No *If yes, your child may not attend Preschool until all allergy forms are completed and returned and all necessary medication has been delivered.*

Does your child have any special needs that we can accommodate to make the program more enjoyable?

\_\_\_\_\_

Help us get to know your child better by sharing information about your child, ie: their general temperament, likes, dislikes, special family situations, etc.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I have read and understand the "Waiver and Release" as listed on the reverse side. \_\_\_\_\_ (Initial)

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

# Oswegoland Park District Permission Form & Waiver and Release As We Grow Preschool 2019-20



Child's Name \_\_\_\_\_ Date \_\_\_\_\_

1. I agree to the conditions and policies outlined in the Preschool Parent Handbook. I give my child permission to participate fully in this program. (Initial) \_\_\_\_\_
2. In a medical emergency, I give my parental consent for staff members to call 911 and give my child the necessary medical attention and/or have him/her transported to the nearest hospital or medical clinic. (Initial) \_\_\_\_\_
3. I have read and I understand the "Waiver and Release" as listed below (Initial) \_\_\_\_\_

## Waiver And Release of All Claims and Assumption of Risk

Please read this carefully and be aware that in signing up and participating in this program/activity, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain as a result of participating in any and all activities connected with and associated with this program (including transportation services/vehicle operation, when provided).

I recognize and acknowledge that there are certain risks of physical injury to participants in this program/activity, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my minor child/ward or I may sustain as a result of said participation. I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of participating in this program/activity against the Oswegoland Park District, including its officials, agents, volunteers, and employees (hereinafter collectively referred to as Oswegoland Park District). I do hereby fully release and forever discharge the district from any and all claims for injuries, damages or loss that my minor child/ward or I may have or which may accrue to me or my minor child/ward and arising out of, connected with, or in any way associated with this program/activity.

## Warning of Risk:

Recreational programs and activities are intended to challenge and engage the physical, mental, and emotional resources of each participant. Despite careful and proper preparation, instruction, medical advice, conditioning, and equipment, there is still a risk of serious injury when participating in any recreational program. Understandably, not all hazards and dangers can be foreseen. Depending on the particular activity, participants must understand that certain risks, dangers, and injuries due to inclement weather, slipping, falling, poor skill level or conditioning, carelessness, horseplay, unsportsmanlike conduct, premises defect, inadequate or defective equipment, inadequate supervision, instruction or officiating, and all other circumstances inherent to indoor, outdoor, and water related recreational programs exist. In this regard, it must be recognized that it is impossible for the Oswegoland Park District to guarantee absolute safety.

## Photo/Video Authorization:

Photos and video footage are periodically taken of people participating in a Park District program or activity, attending a class or event, or using District facilities or property. Please be aware that by registering for a program or class, participating in an activity, attending an event, or using District facilities or property, you authorize the District to use these photos and video footage for promotional purposes in District publications, advertising, marketing materials, brochures, event flyers, social media (including Facebook, YouTube, Instagram, Twitter, and other social media sites operated by the District), and the District's website without additional prior notice or permission and without any compensation to you. All photos and videos are property of the District.