



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
JANUARY 17, 2019**

The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

CONVENING THE MEETING

President Krahn called regular Park Board meeting to order at 5:33 pm. Following the Pledge of Allegiance, led by Dani Wilson, the Secretary called the roll. Commissioners Krahn, McCallough, and Tartol were physically present. Commissioners Behrens and Ijams were absent.

Staff in attendance included: Rich Zielke, Cindy Benson, Tina Ward, Kristie Vest, Brad Doyle, Erik Enslin, Mike Fee, Chad Feldotto, and Clint Meyer

Guests in attendance included: Dani Wilson (Oswegoland Park Foundation)

Lyle Rolfe, Reporter for the Ledger-Sentinel, was in attendance.

Announcements and Changes to the Agenda

None

COMMUNICATIONS

Recognition of Visitors

None

Written Correspondence

Zielke shared that the District is starting to receive copies of letters from State Legislators in support of the PARC Grant application the District submitted regarding Boulder Point.

CONSENT AGENDA

President Krahn listed items on the Consent Agenda as follows:

- Approval of minutes of the regular Board meeting on November 15, 2018.
- Acceptance of the Treasurer's report as of November 30, 2018.
- Approval of Payables for the period of November 16, 2018 – December 20, 2018 in the amount of \$1,736,944.68

Commissioner McCallough made a motion to approve and accept the Consent Agenda as presented. The motion was seconded by Commissioner Tartol.

Roll Call:	Ayes	Commissioners McCallough, Tartol, and Krahn
	Nays	0
	Abstain	0
	Absent	Commissioner Behrens and Ijams

BOARD BUSINESS

President's Report (shared by Board President Dave Krahn)

- None

Commissioner Comments

- Tartol and McCallough both shared they were looking forward to attending the Annual IAPD/IPRA Conference
- In response to Tartol's inquiry, Enslin confirmed that about 40-50 individuals attended the Job Fair that

was held. Enslin credited Carly Hontanon for doing a great job organizing this event for the second year. Staff are working to make improvements for future job fairs to include interviews on the spot and an efficient and effective way to accept applications on the spot too.

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)

- Limelight's Winter/Spring Radio Play Series kicks off on Saturday, January 19 at 7:00 pm with "The Palm Beach Story" at Washington Center.
- IAPD/IPRA Conference is January 24-26 at the Hyatt Regency in Chicago.
- The PrairieFest Partner Preview Event will be held on Tuesday, January 22 from 8:00-10:00 am at First Nation Bank to kick off the sponsorship campaign and reveal the PrairieFest bands. Commissioners are encouraged to attend.
- Work continues on the District's Comprehensive Master Plan. Two-thirds of the statistically valid survey results have been received. Staff is meeting with Lakota Group to plan for the Community Meeting at Boulder Point on February 20.

Finance Director Report (shared by Tina Ward)

- 2019 Budget Document has been completed and is available on the District's website.
- Kid's Connections year-end statements and W-2s have been mailed out. 1099s will be mailed the week of January 21.
- Continuing to work on account reconciliations to prepare for the audit. Work Comp payroll audit is scheduled for the end of January.
- Received notification from UNB Bank that the District will be receiving a check for about \$22,000 due a surplus in its escrow from 2006 & 2012 bonds.

Written Staff Reports

- Tartol commented that she likes to see the statistics Desler provides in her written reports. Tartol also appreciated the District offering the Happy Noon Year event.
- Tartol commented on the increase in Facebook users noted in Marketing's report.
- McCallough shared she was excited to see Keilson working with Pathways for opportunities as she appreciates opportunities to co-op with special education.

Fox Bend Report (as shared by Brad Doyle)

- None

Fox Valley Special Recreation Association Report (shared by Rich Zielke)

- No December meeting was held.
- The Annual meeting will be held on January 28.

Foundation Report (shared by Dani Wilson)

- Spent November and December writing its Strategic Plan and realigning its Mission to reflect with the District's Mission.
- Planning to put together more committees and talking about how to recruit others to be involved.
- Currently has 8 Board Members (they are approved to have up to 15).
- Working on developing an Annual Report to provide to the Park Board at a future meeting.

ACTION ITEMS


UNFINISHED BUSINESS

NEW BUSINESS

ADJOURNMENT

The meeting was adjourned at 5:57 pm following a motion made by Commissioner McCallough and seconded by Commissioner Tartol.

Roll Call:	Ayes	Commissioners McCallough, Tartol, and Krahn
	Nays	0
	Abstain	0
	Absent	Commissioner Behrens and Ijams



Cindy Benson, Board Secretary
February 21, 2019