



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
COMMITTEE OF THE WHOLE
BOARD OF PARK COMMISSIONERS
MARCH 7, 2019**

The Oswegoland Park District Board of Park Commissioners met on the above date at Prairie Point, 313 E. Washington Street, Oswego, Illinois.

CONVENING THE MEETING

President Krahn called the Committee of the Whole Park Board meeting to order at 6:00 pm. Following the Pledge of Allegiance, the Secretary called the roll. Commissioners Behrens, Ijams, Krahn, McCallough, and Tartol were physically present.

Staff in attendance included: Rich Zielke, Cindy Benson, Keith Zalewski, Chad Feldotto, and Laura Finch.

Guests in attendance included Joellen Cademartori from Gove HR.

Announcements and Changes to the Agenda

None

COMMUNICATIONS

Recognition of Visitors

None

Written Correspondence

None

CONSENT AGENDA

President Krahn listed items on the Consent Agenda as follows:

- Approval of minutes of the Committee of the Whole Board meeting on December 6, 2018.

Commissioner Ijams made a motion to approve the Consent Agenda as presented. The motion was seconded by Commissioner Tartol.

Roll Call:	Ayes	Commissioners Ijams, Tartol, Behrens, Krahn, and McCallough
	Nays	0
	Abstain	0
	Absent	0

COMMITTEE BUSINESS

GovHR – Employee Classification and Compensation Study

Zielke shared that the last compensation study the District completed was in 2014 with a different firm. The District worked with GovHR to do complete a current comprehensive study for full-time positions.

Joellen Cademartori, from GovHR, presented the comprehensive report her firm completed. The presentation included the scope of work, job evaluation, proposed classification plan, compensation survey, proposed compensation plan, implementation of classifications and compensation plans, and future administration of the system.

Following Cademartori's presentation, the Board requested a graph showing how actual full-time salaries fit within the new proposed ranges. In addition, discussion was had regarding streamlining employee titles (i.e. Director, Superintendent, Manager, Supervisor). Zielke confirmed that the next step is to finalize the report to then bring to the Board for approval.

Cademartori left the meeting at 7:05 pm.

Legislative Update – Minimum Wage Increase

Zielke shared that under the new law that Governor Pritzker signed regarding setting the state’s minimum wage on a path to reach \$15 per hours by 2025, that on January 1, 2020 the statewide minimum wage increases from \$8.25 to \$9.25 per hour. The minimum wage will again increase to \$10 per hour on July 1, 2020 and will then continue to increase by \$1 per hour each January 1 until reaching \$15 per hour in 2025.

Other Committee Business

Staffing

Zielke shared that Clint Meyer will be leaving the District in a month to pursue his dream position up in the Northwoods. The District is sad to see Meyer leave, but excited for this new opportunity for him.

In addition, the District is looking forward to welcoming Ben Nachtwey as the new Director of Golf. Nachtwey will begin his new role on March 11 and will report to the Bob Kohlstedt. Kohlstedt will now also be the General Manager in addition to his role as the Golf Course Superintendent.

Food & Beverage

Zielke shared that he and Kohlstedt met with DG Concepts following the first year of the agreement. Both parties identified items that should be clarified within the agreement to plan for this year. DG Concepts in planning on the restaurant opening April 1.

Old Traugher Junior High

Zielke shared that SD308 voted to approve a contract for the sale of the Old Traugher Junior High to Resurrection Church of the Fox Valley. Although the pastor has begun reaching out to the District and others regarding partnership opportunities, the District is not interested in pursuing such opportunities until all details regarding the sale have been finalized. The District is planning to exit the building the end of May.

Grand Re-Opening

The Grand Re-Opening of the Museum Gallery at the Little White School Museum is scheduled for Sunday, March 24 from 1:00-3:00 pm. All Commissioners are encouraged to attend.

Procedures

Zielke confirmed that Cindy Benson and Cheryl Keilson are moving forward with finalizing procedures for the District regarding Active Shooter and Lockdown. Benson confirmed that these procedures are near completion and the District is waiting for the Kendall County Sheriff’s Department to finish their review of the proposed procedures before finalization.

Comprehensive Master Plan – Open House

Zielke confirmed that the Open House, held on February 26 at Boulder Point, was well received with about 70 people attending.

ADJOURNMENT

The meeting was adjourned at 7:42 pm. following a motion made by Commissioner McCallough and seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners McCallough, Ijams, Behrens, Krahn, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Cindy Benson

Cindy Benson, Board Secretary

April 23, 2019