



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
MARCH 21, 2019**

The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

CONVENING THE MEETING

President Krahn called regular Park Board meeting to order at 5:30 pm.

Following the Pledge of Allegiance, led by Debbie Monnett, the Secretary called the roll. Commissioners Behrens, Ijams, Krahn, and Tartol were physically present. Commissioner McCallough was absent.

Staff in attendance included: Rich Zielke, Cindy Benson, Tina Ward, Kendra Potter, Linda Journey, Shelly McCormick, Cheryl Keilson, Mike Fee, Debbie Monnett, Chad Feldotto, Kristie Vest, Laura Finch, Colleen McCarty, Kristen Desler, Bob Kohlstedt, and Ben Nachtwey.

Guests in attendance included Terry Friedman and Jeff Little. Lyle Rolfe, Reporter for the Ledger-Sentinel, was in attendance. Derke Price, Legal Counsel, was also in attendance.

Announcements and Changes to the Agenda

None

COMMUNICATIONS

Recognition of Visitors

None

Written Correspondence

Zielke shared that the District received a thank you from the Yorkville Junior Women's Club for participating in their Operation Santa Toy Drive; a thank you from the Fox Valley Metro Disc Golf Club for contributing to their 13th Annual Fox Valley Metro Disc Golf Club Ice Bowl; and a thank you from the Kendall County Fair for donating to their annual Draw Down fundraiser.

CONSENT AGENDA

President Krahn listed items on the Consent Agenda as follows:

- Approval of minutes of the regular Board meeting on February 21, 2019.
- Acceptance of the Treasurer's report as of February 28, 2019.
- Approval of Payables for the period of February 22, 2019 – March 21, 2019 in the amount of \$196,466.08

Commissioner Behrens made a motion to approve and accept the Consent Agenda as presented. The motion was seconded by Commissioner Tartol.

Roll Call:	Ayes	Commissioners Behrens, Tartol, Ijams, and Krahn
	Nays	0
	Abstain	0
	Absent	Commissioner McCallough

BOARD BUSINESS

President's Report (shared by Board President Dave Krahn)

- Krahn recognized Debbie Monnett on her 30 years of service to the District.

Commissioner Comments

- Behrens recognized Krahn for being honored by the Eagle Scouts
- Tartol congratulated the District's Dance Team on winning top honors and high points thanks to Rockie Veverka and her staff.

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)

- Recognized Debbie Monnett on her 30 years of service to the District
- Celebrate Earth Day and National Kite Month with the District on Saturday, April 13 from 10-4 pm at Prairie Point Community Park
- Limelight's next performance "One Acts: Poplar Street," will be held tonight and tomorrow night (March 21-22) at 7:00 pm at Washington Center. Admission is \$8 in advance or \$10 at the door.
- Staff is again hosting a Job Fair next Thursday, March 28 from 1-4 pm at the Civic Center.
- Preseason Pool Pass Sales begin April 1 and run through April 15. Passes are offered at \$59 during this preseason sale.
- Planning is preparing the conceptual plans for Andover Park for 2019 OSLAD entry. A neighborhood open house has been scheduled for April 25, from 5-7 pm, at Andover Park.
- Little White School Museum Gallery Grand Opening is this Sunday, March 24 from 1-3 pm
- Cow Meeting scheduled for Tuesday, April 23

Terry Friedman left at 5:35 p.m.

Finance Director Report (shared by Tina Ward)

- Auditors completed their work early on March 21. A draft of the audit will be provided to Commissioners at the May 2 COW Meeting.
- Thanked the Finance Staff, especially Lina Bishop, for their exceptional job preparing for the audit.
- District received a refund check for about \$19,000 as a result of the work comp audit
- A new Check Request Form was rolled out this month. Staff is continuing to look for other opportunities to improve efficiencies.

Noreen Tsimois arrived at 5:40 p.m.

Written Staff Reports

- Krahn thanked staff for continuing to provide the Board with their written reports each month.

Fox Bend Report (as shared by Bob Kohlstedt and Ben Nachtwey)

- Kohlstedt introduced Nachtwey to the Board
- Carts are running beginning March 23
- Pearce's plans to open on April 1
- In response to Tartol's inquiry, Feldotto shared that it is still too wet to begin work on finishing the parking lot project, but staff will re-evaluate the conditions the week of March 25, as well as continue to monitor. Asphalt plants are currently planning to open on April 22. Feldotto also confirmed that tests would be completed on the parking lot, in response to Behrens.

Fox Valley Special Recreation Association Report (shared by Rich Zielke)

- Executive Director, Carolyn Nagle is retiring effective May 1.
- FVSRA Board has concluded interviews for Nagle's position and hopes to make an offer soon.
- Nagle has been invited to attend our Park Board meeting on April 18.
- Annual BBQ & Basket Raffle is on April 10. Tickets for both are available for purchase online.

Foundation Report (shared by Chad Feldotto)

- Spring Project is to provide concrete corn hole/bags games at Prairie Point Community Park by the ball diamonds. The Foundation will begin by putting in two sets.
- Planning the Grand Prix fundraising event that will take place on Father’s Day during PrairieFest
- The Foundation’s next meeting will be on April 9

ACTION ITEMS

Commissioner Ijams made a motion to award a contract to the lowest responsive and responsible bidder, U.S. Tennis Court Construction Co. for a Contract Total of \$64,272.00 for the 2019 Color Coating & Striping Project. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners Ijams, Behrens, Krahn, and Tartol
	Nays	0
	Abstain	0
	Absent	Commissioner McCallough

Debbie Monnett and Jeff Little left at 5:50 p.m.

Commissioner Behrens a motion to award a contract to the lowest responsive and responsible bidder, Patriot Pavement Maintenance for the base bid total of \$18,050.00 plus Alternate 1 for \$950.00, Alternate 2 for \$950.00, and Alternate 3 for \$950.00 for a Contract Total of \$20,900.00 for the 2019 Seal Coating & Striping Project. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Behrens, Ijams, Krahn, and Tartol
	Nays	0
	Abstain	0
	Absent	Commissioner McCallough

Commissioner Behrens a motion to award a contract to the lowest responsive and responsible bidder, GLI Services, Inc. dba George’s Landscaping, Inc. for the Base Bid Total of \$236,340.00 plus Alternate #1 for \$1,500.00 for a Contract Total of \$237,840.00 for the 2019 Playground Renovations. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Behrens, Ijams, Krahn, and Tartol
	Nays	0
	Abstain	0
	Absent	Commissioner McCallough

Commissioner Tartol a motion to approve the purchase of one 2019 Chevrolet Fourteen Passenger Multi-Function School Activity Bus through the State of Illinois’ joint purchasing program for a total cost not to exceed \$47,716. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners Tartol, Behrens, Ijams, and Krahn
	Nays	0
	Abstain	0
	Absent	Commissioner McCallough

Commissioner Ijams a motion to Staff recommends the Board approve Ordinance No. 190321-1 declaring the following equipment as surplus property to be sold for the highest compensation either “as is” to the highest bidder, or as scrap or trade-in: 2000 Salsco Gas Greens Roller (Serial # 98101598); 2007 Salsco Electric Greens Roller (Serial # 540230); 2003 B&B 200 Gallon Sprayer (Serial # 30631); 2005 Toro Groundsmaster 3280-D (Serial # 250000256); 2011 Kubota L4240HST Tractor (Serial # 71188). The motion was seconded by Commissioner Behrens.

OTHER BUSINESS

Hudson Crossing Park / Reserve at Hudson Crossing Project

Zielke and Feldotto shared the impact the Reserve at Hudson Crossing Project will have on Hudson Crossing Park. Specifically, Harrison Street will need to be raised 1.5' higher, which means there will be an impact to the entrances of Hudson Crossing Park and all entrances into the park will have to be rebuilt with steps or ramps. Feldotto confirmed that in an effort of cooperation, the District has agreed to pay for the landscaping of the new entrances and contribute to the cost of installing water/sanitary lines into the park for a planned restroom facility in 2020. The District has not budgeted any additional funding for this project.

ADJOURNMENT

The meeting was adjourned at 6:56 following a motion made by Commissioner Behrens and seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Behrens, Ijams, Krahn, and Tartol
	Nays	0
	Abstain	0
	Absent	Commissioner McCallough



Cindy Benson, Board Secretary
April 18, 2019