The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

CONVENING THE MEETING
Vice President Tartol called regular Park Board meeting to order at 5:33 p.m.

Following the Pledge of Allegiance, led by Kim Lombardi, the Secretary called the roll. Commissioners Behrens, Ijams, McCallough, and Tartol were physically present. Commissioners Krahn was absent.

Staff in attendance included: Rich Zielke, Cindy Benson, Tina Ward, Keith Zalewski, Tom Betsinger, Chad Feldotto, Laura Finch, Bob Kohlstedt, Ben Nachtwey, Kristie Vest, Cheryl Keilson, and Kim Lombardi.

Guests in attendance included Jim Lombardi; John Wise; and Brian LeFevre (Sikich LLP). Lyle Rolfe, Reporter for the Ledger-Sentinel, was in attendance. Derke Price, Legal Counsel, was also in attendance.

Announcements and Changes to the Agenda
None

SWEARING IN OF ELECTED COMMISSIONERS
Vice President Tartol conducted the installation of re-elected Commissioner Bob Ijams for a six-year term and newly elected Commissioner John Wise for an unexpired four-year term.

Guest Daniel Atilano (Dewberry) arrived at 5:36 p.m.

COMMUNICATIONS

Recognition of Visitors
None

Audit Presentation
Brian LeFevre from Sikich, LLP provided a presentation on the District’s annual Comprehensive Annual Financial Report for the Fiscal Year ending December 31, 2018.

Recognition of Years of Service
Vice President Tartol recognized staff member Kim Lombardi on her 20 years of service to the District.

Kim Lombardi, Jim Lombardi, and Brian LeFevre left the meeting at 5:51 p.m.

Written Correspondence
None

CONSENT AGENDA
Vice President Tartol listed items on the Consent Agenda as follows:
- Approval of minutes of the regular Board meeting on April 30, 2019.
- Acceptance of the Treasurer’s report as of April 30, 2019.
- Approval of Payables for the period of April 19, 2019 – May 16, 2019 in the amount of $451,254.28
Commissioner Behrens made a motion to approve and accept the Consent Agenda as presented. The motion was seconded by Commissioner McCallough.

Roll Call:  
Ayes Commissioners Behrens, McCallough, Ijams, Tartol, and Wise  
Nays 0  
Abstain 0  
Absent 0

BOARD AND OPERATIONAL RESTRUCTURING
The restructuring of the Board was held with Secretary Benson presiding.

Nominations for the office of president were opened. Commissioner Ijams nominated Tartol for the office of President. There were no other nominations. The motion was seconded by Commissioner McCallough. All were in favor.

Tartol presided over the meeting from this point forward.

Nominations for the office of Vice President were opened. Commissioner Tartol nominated Ijams for the office of Vice President. There were no other nominations. The motion was seconded by Commissioner Wise. All were in favor.

Tartol asked for a motion to fill the position of Secretary. Commissioner Behrens moved that Cindy Benson be appointed to fill the position of Secretary. The motion was seconded by Commissioner McCallough. All were in favor.

Tartol made a motion that Tina Ward be appointed to fill the position of Treasurer; Mike Fee and Chad Feldotto be appointed to fill the position of ADA Coordinators; Rich Zielke and Cindy Benson be appointed to fill the position of FOIA (Freedom of Information Act) Officers; Sandy Tartol, Rich Zielke, and Cindy Benson be appointed to fill the position of OMA (Open Meetings Act) Designees; Rich Zielke be appointed to be the District’s representative to the Fox Valley Special Recreation Association (FVSRA) Board of Directors and that in Zielke’s absence, Tom Betsinger and Keith Zalewski be appointed as alternates to the FVSRA Board; Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer P.C. be retained as District Corporate Counsel; Board of Commissioners be appointed as a Committee of the Whole to serve as the Finance, Natural Resources, Personnel, Golf, and Ground & Buildings Committees; and to approve the list of Designation of Depositories as presented. The motion was seconded by Commissioner Ijams.

Roll Call:  
Ayes Commissioners Tartol, Ijams, Behrens, McCallough, and Wise  
Nays 0  
Abstain 0  
Absent 0

Tartol asked for a motion to adopt and re-affirm the schedule for reviewing the minutes of past Executive Sessions. Commissioner Ijams moved that the Board adopt and re-affirm the following policy and practice concerning minutes of the Executive Sessions: All minutes being held as confidential, and all minutes of Executive Sessions not yet reviewed, shall be reviewed by the Board of Commissioners in accordance with state law on a semi-annual basis at Executive Sessions called at the regular meetings of the Board in March and September of each calendar year and, after reviewing the advice of counsel, the Board shall determine which minutes to release. The motion was seconded by Commissioner Behrens. All were in favor.

Tartol asked for a motion to retain the Ledger-Sentinel as the designated newspaper of record. Commissioner McCallough moved that the Ledger-Sentinel be retained as the District’s Newspaper of Record. The motion was seconded by Commissioner Behrens. All were in favor.
BOARD BUSINESS

President’s Report (shared by Board President Sandy Tartol)
- Thank you to Ward and the Finance staff for their work on the District’s annual Comprehensive Annual Financial Report
- Kudos to Vest, Kohlstedt, and Nachtwey for creating new special events to offer at the golf course.

Commissioner Comments
- None

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)
- Civic Center Aquatic Park opens to the public on Memorial Day, May 27. Passholders are able to swim on May 26. Winrock Pool opens on June 1.
- Country Market kicks off on Sunday, June 2 with over 40 vendors.
- Monday Miles begins on June 3 at Prairie Point Community Park from 6:30-8:30 p.m. This is the District’s 4th year offering this program, and this year, our District will be battling it out for the most miles with Glen Ellyn Park District.
- Our Spring Dance Recital “Home Sweet Home” will be held June 8 & 9 at Oswego East High School. This year’s recital has 4 performances and over 2300 tickets have been sold to-date, up about 300 tickets compared to the total tickets sold last year.
- Limelight kicks off their summer series with “If They Were Free” at Bednarcik Jr. High on June 5-8 with performances at 7:00 pm each evening. Admission is $8 in advance or $10 at the door.
- Playground renovations are taking place.
- When weather cooperates, colorcoating of basketball and roller hockey courts will take place, as well as sealcoating of paths and parking lots.
- All Staff Annual Meeting is on Tuesday, May 21 at 7:00 pm at Oswego High School
- COW Meeting has been scheduled for next Thursday, May 23 at 6:00 pm at Prairie Point.
- PrairieFest takes place June 13-16.
- Funds for the PARC Grant still have not been released. Hopeful to hear something in the next couple weeks.

Finance Director Report (shared by Tina Ward)
- Worked with Zalewski to enter all employee merits
- Completed the District’s Annual Review with First National Bank to ensure our services with them are meeting the District’s needs.

Written Staff Reports
- Tartol commented that she continues to be amazed at what staff accomplished each month.

Fox Valley Special Recreation Association Report (shared by Rich Zielke)
- Alex Engelhardt has assumed the role of Executive Director following Carolyn Nagle’s retirement.
- Zielke is assuming the two-year appointment as the Board Chair. St. Charles Park District is serving as Vice Chair.
- Next meeting is on May 28.

Foundation Report (shared by Rich Zielke)
- Working on planning the Annual Leon McNair Memorial Golf Outing
- Reviewing and approving requests they have received that include a utility vehicle for use by the District’s athletics staff and a $500 payment to get an innovation lab up and running. This is an online, cloud-based software piece.
- Next meeting is on June 11.
ACTION ITEMS
Commissioner Ijams made a motion to accept and place on file the Comprehensive Annual Financial Report (CAFR) for the fiscal year ending December 31, 2018. The motion was seconded by Commissioner McCallough.

Roll Call: Ayes Commissioners Ijams, McCallough, Behrens, Tartol, and Wise
Nays 0
Abstain 0
Absent 0

Commissioner Behrens made a motion to reject the bid for the Bituminous Surface Treatment Project. The motion was seconded by Commissioner Wise.

Roll Call: Ayes Commissioners Behrens, Wise, Ijams, McCallough, and Tartol
Nays 0
Abstain 0
Absent 0

Commissioner Ijams a motion to award a contract to the lowest responsive and responsible bidder, Utility Dynamics Corporation, for the base bid total of $34,305.00, plus the Alternate of $4,000.00, for a Contract Total of $38,305.00 for the Ballfield Wiring Replacement Project. The motion was seconded by Commissioner Wise.

Roll Call: Ayes Commissioners Ijams, Wise, Behrens, McCallough, and Tartol
Nays 0
Abstain 0
Absent 0

UNFINISHED BUSINESS
None

NEW BUSINESS

Prairie Point Community Park Master Plan
Zielke shared that as our District is nearing the end of its Comprehensive Master Plan process, staff has identified Prairie Point Community Park as one of the first key areas to address some of the needs of our community and staff which will be documented in the Comprehensive Master Plan. Prairie Point Community Park is our most heavily used community park in the District and we want to make sure it remains so in the future by making sound financial decisions regarding future improvements. Having the professional skills of a team of architects, landscape architects, civil engineers, and project cost estimators look at the existing conditions of the park and what improvements and needs from the Comprehensive Master Plan can be addressed in this park will make a solid park plan.

Also, as previously discussed with the Board, the facility analysis of the current Prairie Point Center determined that the structure and site had numerous deficiencies and the cost to renovate the building may not be feasible when compared to new construction. So this design team will also look at what a footprint for a potential facility may look like with its required parking and storm water detention.

Staff plans to recommend that the Board award a design contract to Dewberry Architects, Inc. for a Prairie Point Community Park Master Plan at the regular June Board of Park Commissioners meeting.

ADJOURNMENT
The meeting was adjourned at 6:34 p.m. following a motion made by Commissioner Behrens and seconded by Commissioner Ijams. All were in favor.
Cindy Benson, Board Secretary
June 20, 2019