The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

CONVENCING THE MEETING
Vice President Ijams called regular Park Board meeting to order at 5:31 p.m.

Following the Pledge of Allegiance, the Secretary called the roll. Commissioners Ijams, McCallough, and Wise were physically present. Commissioners Behrens and Tartol were absent.

Staff in attendance included: Rich Zielke, Cindy Benson, Tina Ward, Laura Finch, Kristie Vest, Mike Seffrood, Bob Kohlstedt, Ben Nachtwey, Tom Betsinger, Brian Everhart, Keith Zalewski, and Zach Donati.

Guests in attendance included Dani Wilson, Heller & Heller Consulting, and Kevin Clark and Siraj Asfahani, both from The Lakota Group.

Announcements and Changes to the Agenda
None

COMMUNICATIONS

Recognition of Visitors

Comprehensive Master Plan Presentation
Clark and Asfahani, both from The Lakota Group, along with Dani Wilson, Heller & Heller Consulting, lead an overview of the District’s Comprehensive Master Plan project, as well as discussed the implementation phase and timeline and the upcoming marketing campaign being developed.

Zielke thanked Betsinger for being the District’s lead on this project and working with staff to keep this project on task.

Written Correspondence
None

CONSENT AGENDA
Vice President Ijams listed items on the Consent Agenda as follows:
- Approval of minutes of the regular Board meeting on July 25, 2019.
- Acceptance of the Treasurer’s report as of July 31, 2019.
- Approval of Payables for the period of July 19, 2019 – August 15, 2019 in the amount of $377,132.46

Commissioner McCallough made a motion to accept the Consent Agenda as presented. The motion was seconded by Commissioner Wise.

Roll Call: Ayes Commissioners McCallough, Wise, and Ijams
Nays 0
Abstain 0
Absent Commissioners Behrens and Tartol

Commissioner McCallough made a motion to approve the Consent Agenda as presented. The motion was seconded by Commissioner Wise.
Roll Call: 

Ayes: Commissioners McCallough, Wise, and Ijams
Nays: 0
Abstain: 0
Absent: Commissioners Behrens and Tartol

BOARD BUSINESS

President’s Report
- None

Commissioner Comments
- Ijams shared that his daughter is really enjoying the District’s Flag Football program.
- McCallough shared her family is looking forward to the Pig Pen Afternoon event on August 14.

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)
- Thank you again to all the wonderful volunteers that help us out throughout the year to ensure the success of all our events. The Annual Volunteer Appreciation Party was held on August 4 with 903 families invited to the Civic Center Pool for dessert and swimming.
- Visit the Little White School Museum between now and September 1 to see the new “Picturing Oswegoland” Photo Exhibit on display.
- Playground construction has been completed at Chesterfield, Hidden Creek Park, and Fox Chase Elementary School/Park.
- Thank you to SD308 staff that painted the planter boxes at Fox Chase Elementary School by the playgrounds, as well as the Park Foundation for their financial support in purchasing new, playground-friendly plants for these planters.
- The District’s Values Team successfully launched the Innovation Lab. This is an online tool to encourage staff’s ideas, connect problems with solutions, and provide all staff members with a voice to contribute to making our agency better through innovation. Thank you to the Foundation for funding this tool.

Finance Director Report (shared by Tina Ward)
- Welcomed Christine Christerson as the District’s new Accounting Assistant.
- Starting the budget process for FY2020.
- Working to staff to finalize adjustments being made to accounts prior to the FY2020 budget entry to assist with improving efficiencies.

Written Staff Reports

Fox Valley Special Recreation Association Report (shared by Rich Zielke)
- Next Meeting is Tuesday, August 27 at 10:30 am
- Save the Date for FVSR Foundation’s annual Northern Trees & Lights fundraiser on Friday, November 15 from 6:30-11:00 pm at The Q Center in St. Charles.

Foundation Report (shared by Dani Wilson)
- Excited for the implementation of the District’s Comprehensive Master Plan to work on raising funds to financially assist with funding initiatives identified in the plan.
- The Park Foundation has just a few spots remaining for hole sponsors for the Third Annual Leon McNair Memorial Golf Classic on Friday, September 13 at Fox Bend. They are also still seeking donations from local businesses for raffle baskets. To sponsor or donate, contact Tom Tripp. Golfers still have time to register online as well. Excited to be able to give out three scholarships this year (eleven applicants applied).
- Next meeting is September 10
**PrairieFest Report**
Kristie Vest provided a recap of PrairieFest 2019. Vest noted that although the weather was not in our favor, the festival still came out ahead due to decisions made by management. These decisions included creative partnerships and managing expenses that helped the festivals revenue when the low attendance, due to weather, impacted carnival and beverage sales. Vest also thanked the Fest’s partners, including First National Bank of Omaha, the Presenting Partner.

**ACTION ITEMS**
Commissioner Wise made a motion to adopt the District’s Comprehensive Master Plan. The motion was seconded by Commissioner McCallough.

Roll Call: Ayes Commissioners Wise, McCallough, and Ijams
Nays 0
Abstain 0
Absent Commissioners Behrens and Tartol

Commissioner Wise made a motion to approve Ordinance No. 190815-1 declaring Bus #26: 2006 Chevrolet (VIN#: 1GBHG31V961163439) and Bus #27: 2006 Chevrolet (VIN#: 1GBHG31V061161983) as surplus property to be sold for the highest compensation “as is” to the highest bidder. The motion was seconded by Commissioner McCallough.

Roll Call: Ayes Commissioners Wise, McCallough, and Ijams
Nays 0
Abstain 0
Absent Commissioners Behrens and Tartol

**UNFINISHED BUSINESS**
None

**NEW BUSINESS**
None

**ADJOURNMENT**
The meeting was adjourned at 6:09 following a motion made by Commissioner McCallough and seconded by Commissioner Wise.

Roll Call: Ayes Commissioners McCallough, Wise, and Ijams
Nays 0
Abstain 0
Absent Commissioners Behrens and Tartol

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Cindy Benson, Board Secretary
September 19, 2019