The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

CONVENING THE MEETING
President Tartol called regular Park Board meeting to order at 5:34 p.m.

Following the Pledge of Allegiance, the Secretary called the roll. Commissioners Behrens, Ijams, McCallough, Tartol, and Wise were physically present.

Staff in attendance included: Rich Zielke, Cindy Benson, Tina Ward, Tom Betsinger, Cori Veverka, Krista Casanovas, Dave Margolis, Mike Seffrood, Bob Kohlstedt, Kristie Vest, Chad Feldotto, Laura Finch, Colleen McCarty, and Leslie Green

Guests in attendance included: Doug Cain and Julie Shephard from the Kendall County Food Pantry; Mike Schaefer and Brett Schaefer from Schaefer Greenhouses, Inc.; Mary Streetz, Deborah Iwema, and Ken Gallet all Park District Pantry Garden volunteers.

Announcements and Changes to the Agenda
None

COMMUNICATIONS

Recognition of Visitors – Schaefer Greenhouses, Inc.
Tartol, along with Margolis, and representatives from Kendall County Food Pantry and Park District Pantry Garden volunteers, recognized, and presented a plaque to, Schaefer Greenhouses, Inc. for their partnership with the District and the food pantry in donating greenhouse space to the Park District to grow vegetables, herbs, and edible flowers for the District’s Northern Illinois Food Bank program. This donation has allowed the District to provide 3500 – 6000 pounds of produce annually to the Northern Illinois Food Bank program.

Doug Cain and Julie Shephard from the Kendall County Food Pantry; Mike Schaefer and Brett Schaefer from Schaefer Greenhouses, Inc.; Mary Streetz, Deborah Iwema, and Ken Gallet all Park District Pantry Garden volunteers; and Dave Margolis left the meeting at 5:46 p.m.

Anita Scheidecker and Mary Stevens arrived at 5:48 p.m.

Written Correspondence
Zielke shared that the District received a thank you from the Village of Oswego – Department of Police for its support of their 2019 National Night Out event.

Zielke shared Fox Valley Special Recreation Association’s current newsletter with the Board.

Recognition of 25 Years of Service
Tartol recognized both Anita Scheidecker and Leslie Green for their 25 years of service to the District.

CONSENT AGENDA
Vice President Ijams listed items on the Consent Agenda as follows:
- Approval of minutes of the regular Board meeting on August 15, 2019.
- Acceptance of the Treasurer’s report as of August 31, 2019.
- Approval of Payables for the period of August 16, 2019 – September 19, 2019 in the amount of $434,556.06
Commissioner Behrens made a motion to accept and approve the Consent Agenda as presented. The motion was seconded by Commissioner Ijams.

Roll Call: Ayes Commissioners Behrens, Ijams, McCallough, Tartol, and Wise
Nays 0
Abstain 0
Absent 0

BOARD BUSINESS

President’s Report
- Thank you to Margolis, Schaefer Greenhouse, and the District’s pantry garden volunteers for their partnership, and all the work they do, to be able to offer fresh produce to Kendall County families.
- Thank you to staff for all their work putting together the FY2020 budget.
- Looking forward to Brew at the Bridge, at its new Prairie Point Community Park venue.
- Encouraged all Commissioners to check out the District’s Innovation Lab.
- The Foundation’s golf outing was a wonderful event. The Foundation did an excellent job putting this fundraiser together.
- Thank you to Zielke for providing weekly updates to the Board.

Commissioner Comments
- None

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)
- Thank you to Margolis, and all Park District staff, for the passion they bring every day that allows them to do great things for District and the community.
- Brew at the Bridge takes place this Saturday (September 21) from 1:00-7:00 pm at Prairie Point Community Park.
- Limelight kicks off its Fall Performances with “Alice in Wonderland” on October 17 & 18 with performances at 7:00 pm at Bednarcik Jr. High.
- Country Market will wrap up this year’s season on Sunday, September 29. The Market is held throughout the summer each Sunday from 9:00-1:00 pm downtown.
- Annual Oswego Cemetery Walk takes place on Thursday, October 3 from 7:00-9:00 pm downtown on Main Street.
- Out of the office next week attending the NRPA Conference in Baltimore, MD, along with Betsinger.
- All Staff Appreciation Lunch next Thursday, September 26 from 11:30-12:30 pm at the museum.
- Committee of the Whole Meeting on Thursday, October 3 at 6:00 pm to discuss the tax levy and FY2020 capital projects.
- Committee of the Whole Meeting on Thursday, November 7 at 6:00 pm to review the FY2020 budget.

Finance Director Report (shared by Tina Ward)
- FY2020 budget entry concludes for staff on September 20.
- Beginning to review the FY2020 budget numbers and will then put together a proposed FY2020 budget for Board review.
- Working on documents regarding the tax levy for the October 3 Committee of the Whole meeting.

Written Staff Reports
- Tartol shared she continues to be amazed all staff accomplishes each month.
**Fox Valley Special Recreation Association Report** (shared by Rich Zielke)
- Last meeting was on September 17. Currently working on updating the Strategic Plan.
- FVSR Foundation’s annual Northern Trees & Lights fundraiser on Friday, November 15 from 6:30-11:00 pm at The Q Center in St. Charles.

**Foundation Report** (shared by Chad Feldotto)
- The Leon McNair Memorial Golf Classic held on September 13 was a success with 132 golfers. This event raised about $21,000 (compared to $13,000 in 2018). The Foundation thanks the Fox Bend staff for all their work for this event and complimented the great condition the course was in.
- Next meeting is October 8.

**ACTION ITEMS**

Ijams made a motion to approve Ordinance No. 190919-1 declaring Truck #29: 2008 Ford F250 Plow & Salt Truck (VIN#: 1FTNF21578EC83070) as surplus property to be sold for the highest compensation “as is” to the highest bidder. The motion was seconded by Commissioner McCallough.

Roll Call:  
- **Ayes** Commissioners Ijams, McCallough, Behrens, Tartol, and Wise  
- **Nays** 0  
- **Abstain** 0  
- **Absent** 0

Wise made a motion to approve the annual lease agreement with Nadler Golf Car Sales, Inc., in the amount of $49,345 for 68 golf cars, 2 beverage cars and 1 range car for the period of 2020 & 2021. The motion was seconded by Commissioner Behrens.

Roll Call:  
- **Ayes** Commissioners Wise, Behrens, Ijams, McCallough, and Tartol  
- **Nays** 0  
- **Abstain** 0  
- **Absent** 0

McCallough made a motion to award a contract to the lowest responsive and responsible bidder, Evans & Son Blacktop for the Base Bid Total of $143,400.00 plus Alternate #1 for $5,200.00 for a Contract Total of $148,600.00 for the Community Park at Grande Park Tennis Court Reconstruction Project. The motion was seconded by Commissioner Ijams.

Roll Call:  
- **Ayes** Commissioners McCallough, Ijams, Behrens, Tartol, and Wise  
- **Nays** 0  
- **Abstain** 0  
- **Absent** 0

Behrens made a motion to award a contract to the lowest responsive and responsible bidder, Aurora Sign Co. for a Contract Total of $95,930 for the design-build electronic data system and message board project. The motion was seconded by Commissioner Wise.

Roll Call:  
- **Ayes** Commissioners Behrens, Wise, Ijams, McCallough, and Tartol  
- **Nays** 0  
- **Abstain** 0  
- **Absent** 0

**UNFINISHED BUSINESS**

**2019 Capital Budget Update**
Feldotto provided the Board with an update regarding the 2019 Capital Budget including notes regarding projects not yet completed and projects either over or under budget. Feldotto is projecting the 2019 Capital Budget to come in approximately $215,000 under budget.
NEW BUSINESS

None

ADJOURN TO EXECUTIVE SESSION
The meeting was adjourned to Executive Session at 6:27 p.m. following a motion made by Commissioner Ijams and seconded by Commissioner McCallough.

Roll Call:
Ayes     Commissioners Ijams, McCallough, Behrens, Tartol, and Wise
Nays     0
Abstain  0
Absent   0

RECONVENE TO OPEN SESSION
The meeting was reconvened to open session at 6:45 p.m.

ACTION ITEMS
Commissioner Behrens made a motion that upon review and recommendation by the District’s legal counsel, all Closed Session minutes shall remain closed as sufficient reasons exist to continue to keep these minutes confidential. The motion was seconded by Commissioner Wise.

Roll Call:
Ayes     Commissioners Behrens, Wise, Ijams, McCallough, and Tartol
Nays     0
Abstain  0
Absent   0

ADJOURNMENT
The meeting was adjourned at 6:46 p.m. following a motion made by Commissioner McCallough and seconded by Commissioner Ijams.

Roll Call:
Ayes     Commissioners McCallough, Ijams, Behrens, Tartol, and Wise
Nays     0
Abstain  0
Absent   0

Cindy Benson
Board Secretary
October 17, 2019