The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

CONVENING THE MEETING
President Tartol called regular Park Board meeting to order at 5:30 p.m.

Following the Pledge of Allegiance, the Secretary called the roll. Commissioners Behrens, McCallough, Tartol, and Wise were physically present. Commissioner Ijams was absent.

Staff in attendance included: Rich Zielke, Cindy Benson, Tina Ward, Tom Betsinger, Bob Kohlstedt, Laura Finch, Colleen McCarty, Ben Nachtwey, and Erik Enslen.

Amy Roth, Reporter for the Ledger-Sentinel, was in attendance. No guests were in attendance.

Announcements and Changes to the Agenda
None

COMMUNICATIONS

Recognition of Visitors
None

Written Correspondence
None

CONSENT AGENDA
President Tartol listed items on the Consent Agenda as follows:

- Approval of minutes of the regular Board meeting on September 19, 2019.
- Acceptance of the Treasurer’s report as of September 30, 2019.
- Approval of Payables for the period of September 20, 2019 – October 17, 2019 in the amount of $331,858.08

Commissioner Behrens made a motion to accept and approve the Consent Agenda as presented. The motion was seconded by Commissioner McCallough.

Roll Call: Ayes Commissioner Behrens, McCallough, Tartol, and Wise
Nays 0
Abstain 0
Absent Commissioner Ijams

BOARD BUSINESS

President’s Report
- None

Commissioner Comments
- None
STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)

- Thank you to Kelse Gengler for his work on creating a new Fox Bend logo. Marketing is already beginning to incorporate this new logo in promotional materials.
- Limelight is holding its fall show “Alice in Wonderland” on October 17-18 at Bednarcik Junior High with performances at 7:00 pm each evening.
- Park After Dark: Outbreak will be held October 19 at the Civic Center.
- The annual “Remembering Our Veterans” special exhibit will be on display at the Little White School Museum beginning November 1 through December 2.
- Thank you to Eagle Scout, John Danison, who, with the assistance of the Operations staff, completed construction of two trail information kiosk structures along the Saw Wee Kee trail systems.
- Rich, along with other staff members, will be attending the IPRA Software Symposium on October 18 at Carol Stream Park District where there will be Human Resources, Finance, and Recreation Software demonstrations.
- The Environmental and Wellness Committees are teaming up for Fall Foliage 2019. Staff and Commissioners are invited to take part in a leisurely stroll through Saw Wee Kee Park on October 24 at 4:00 pm. The hike will be led by the Stephen Schuler from our Operations Department.
- COW Meeting on Thursday, November 7 at 6:00 pm to review the FY20 budget. The Proposed Budget draft has been uploaded to your tablets for your review.
- Veterans Serenity Park Grand Opening will take place on November 10 at 2:00 pm.
- The IAPD/IPRA Conference will be held January 23-25 at the Hyatt Regency in Chicago.

Finance Director Report (shared by Tina Ward)

- Provided a draft of the FY2020 budget to Commissioners noting that Operating and Capital are included in the drafts, but not transfers between funds.
- Preparing the final draft of the tax levy.
- Staff have been attending various trainings and seminars (Cost Recovery, ACTIVEnet, Payroll Seminar).

Written Staff Reports

Fox Valley Special Recreation Association Report (shared by Rich Zielke)

- Provided Commissioners with Fox Valley Special Recreation Association’s September newsletter.
- Next meeting is October 22.

Foundation Report (shared by Rich Zielke)

- Met on October 8 to continuing recapping the golf outing and beginning to make plans for next year’s outing.
- Next meeting is November 12.

ACTION ITEMS

Commissioner McCallough made a motion to appoint Rich Zielke as delegate and Dave Behrens as the alternate to serve as the District’s official representative at the IAPD (Illinois Association of Park Districts) annual meeting on Saturday, January 25, 2020 at 3:30 p.m. The motion was seconded by Commissioner Behrens.

Roll Call:

Ayes: Commissioners McCallough, Behrens, Tartol, and Wise
Nays: 0
Abstain: 0
Absent: Commissioner Ijams
Commissioner Wise made a motion to award a contract to the lowest responsive and responsible bidder, Wilkinson Excavating, for the Base Bid Total of $86,300.00, plus Alternate #1 for $12,015.00, for a Contract Total of $98,315.00 for the Hunt Club Prairie Wetland Gravel Path Project. The motion was seconded by Commissioner McCallough.

Roll Call: Ayes Commissioners Wise, McCallough, Behrens, and Tartol
Nays 0
Abstain 0
Absent Commissioner Ijams

UNFINISHED BUSINESS
Aquatic Supervisor, Erik Enslen, provided a 2019 End of Season Aquatic Report to the Board.

Commissioner Ijams arrived at 5:48 p.m.

NEW BUSINESS
None

ADJOURNMENT
The meeting was adjourned at 5:50 p.m. following a motion made by Commissioner Ijams and seconded by Commissioner Behrens.

Roll Call: Ayes Commissioners Ijams, Behrens, McCallough, Tartol, and Wise
Nays 0
Abstain 0
Absent 0

Cindy Benson, Board Secretary
November 21, 2019