AS WE GROW
Oswegoland Park District Preschool
Parent Handbook
2020-21
Welcome to our preschool! We are looking forward to a fantastic year! We believe our school provides a nurturing and enriching atmosphere for our preschool children. The As We Grow preschool program is designed to help develop the whole child through purposeful play. During play, children are able to express themselves, problem solve, and learn about the changing world around them. Purposeful play provides a context for learning so that it is meaningful to children, which is likely a result in long term understanding and concept development.

Our preschool program is designed to help preschool age children learn the ever changing curriculum so they can have the tools needed when moving onto Pre-K and then Kindergarten.

Our preschool program is designed to help preschool aged children develop a wide range of cognitive language, physical, social, and emotional skills. Areas of concentration include creative development, literacy development, early math concepts, science exploration, focus on STEAM activities, large and fine motor development. All of our preschool teachers structure their lessons around various themes using their creativity along with utilizing concepts from Illinois Early Learning Standards. Children are taught the main sounds of the English language through an early phonics program known as Jolly Phonics.

It’s exciting to be able to offer our preschool children various enrichment opportunities during their class time. Children will have Spanish, yoga, dance, and music, once a week.

Thank you for choosing the As We Grow preschool program at the Oswegoland Park District. Myself and the entire preschool staff are looking forward to a terrific school year!

Krista Casanovas
Preschool Coordinator
Introduction

What happens to a child in the earliest years affects how well he or she learns throughout their lifetime. It’s important that you select a preschool program to fit the needs of your child. The As We Grow preschool program is designed to integrate readiness skills into your child’s daily activities, along with building self esteem, fostering creativity, and encouraging independence. Children are encouraged to learn and grow in a friendly, supportive environment. Qualified and dedicated staff members enable your child to receive the individual attention he or she deserves.

Our Philosophy

We believe children learn best through developmentally appropriate play experiences. Our preschool program is designed to provide children with the opportunity to develop skills as we guide them through play activities and hands on learning methods. Areas that relate to physical, cognitive, and emotional development are given attention when preparing daily activities that fit the needs of each individual child. We provide an atmosphere that will encourage children to:

- Develop a positive, confident self image
- Respect others
- Feel safe within the school environment
- Become independent
- Engage in activities to promote learning and developmental growth

Locations & Times

Civic Center  5 Ashlawn Ave, Montgomery
Boulder Point Zero Boulder Hill Pass, Montgomery
South Point  810 Preston Lane, Oswego

Twos (1 day a week):
   Morning: 9:15 to 11:15am | Afternoon: 11:45am to 1:45pm

Twos (2 days a week):
   Morning: 9:15 to 11:15am | Afternoon: 11:45am to 1:45pm

Thoroughly Threes & Pre-Kindergarten (2 or 3 days a week):
   Morning: 9:15 to 11:45am | Afternoon: 12:30 to 3:00pm

Pre-Kindergarten (4 days a week):
   Morning: 9:15 to 11:30am | Afternoon: 12:15 to 2:30pm
Oswegoland Park District utilizes ePACT, an online system to collect and manage our participants’ emergency information and other documents. After you register, you’ll receive an email invitation within 24 hours that will guide you through a few quick steps to set up your account and share the following information with us before the first day of class.

- A copy of your child’s birth certificate
- A completed Health and Emergency information

If your child has a life threatening allergy, an allergy packet complete with doctor signature must be filled out prior to the first day of attendance and uploaded to ePACT.

**For your child’s safety,** please update ePACT immediately of any change in your address, home or work phone numbers, or place of employment.

*Note: All children enrolled in our 3 and 4 year old program must be toilet-trained. Please do not send your child to preschool in pull-ups.*

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The process of separation from the parent is a very important accomplishment for the preschool aged child. First time separations can be difficult for children as well as for parents. Children usually do best when parents project a confident, positive attitude, and depart with a short good-bye at the door. A delay of your initial good-bye makes the separation harder on both of you. Though your child may be upset when you leave, be assured that staff is prepared for these moments and will make every effort to comfort your child.

Children may receive nametags to wear the first few days of preschool so that teachers can learn their names quickly. Being called by name helps your child feel safe and secure.
ARRIVING: As soon as children arrive, they will place jackets and backpacks in the assigned areas and engage in table activities in the classroom.

FREE PLAY: During free play, children may choose from a variety of activities including games, puzzles, playdough, and blocks. Children may use their imaginations to pretend play in the dramatic play area, explore the sensory table, create a picture using art materials, or page through a book.

CENTERS: The children will work one-on-one or in small groups centers focused on achieving STEAM lessons and fine motor skills.

GROUP TIME: Children gather together for songs, learning exercises, finger plays, stories, and sharing. Weather, calendar, and activities of the day are discussed as well.

SNACK TIME: Although we do not have a daily snack, there may be special times that your child has a snack. Examples would include birthdays, and if teachers choose to incorporate a snack into a specific theme the class is learning about to enhance their experience.

FOOD ALLERGIES: We want to provide the safest atmosphere for all children enrolled in our program. If your child has allergies, a completed Park District allergy packet must be uploaded to ePACT before your child can begin class.

ARTS AND CRAFTS: Exploring and using art materials allow preschool children to express creativity, learn to recognize colors, shape design and textures, as well as enhance fine motor skills and coordination.

LARGE/SMALL MUSCLE: Children will develop their large muscle skills through creative movement, jumping, and climbing. Fine motor skills are enhanced through puzzles, playdough, lacing cards, stringing beads, cutting, and writing.

CLEAN UP: All children are encouraged to share the responsibilities of putting toys and materials in their proper place before the end of the school day. Cleaning up is a great sorting activity, and children feel proud when they can help get their room back to its original state.
Please arrive at the scheduled class time. If you arrive early, please wait in the lobby. If you are using the drop off service, teacher assistants will be available until 5 minutes after class has begun to escort your child into the building. After that time, you must park and walk your child into the building.

**CIVIC CENTER**
For your convenience, a drop-off service is provided at the end of the sidewalk on Ashlawn Avenue. A preschool staff member will help your child out of the vehicle and walk him or her into the classroom. Parents may choose to park in the lot and walk their child into the classroom.

**BOULDER POINT**
Please line up in your vehicle at Door C on the south side of the building. Your child should remain in your car until a preschool staff member comes to help your child from your vehicle and walk them in the door. Parents may choose to park in the lot and walk their child into the classroom using the main entrance at the front of the building.

**SOUTH POINT**
Since we are coordinating our drop off with the Southbury Elementary School, please line up in your vehicle at Door 7 in the front of the building. If buses are lined up, wait until they have unloaded the children before pulling up. Please do not pass a bus if the stop sign is out and the red lights are flashing. Remain in your car until a preschool staff member comes to escort your child into the building. Parents may also choose to park in the lot and walk their child into the building using Door 5.

When class ends, your child will only be dismissed to a parent or a person listed as an authorized pickup person on your child’s ePACT account. Any other pickup arrangements must be given to your child’s teacher in writing. Teachers will require an unfamiliar pickup person to show photo identification before they will release your child.

If you choose the car pick up, please wait in line in your vehicle and the preschool staff will bring your child to you. Each parent and child will be given corresponding color-coded tags with a number. Parents must display this tag in the window of their vehicle. Parents may also choose to park in the lot and walk into the building to pick up their child.
Late Pick Up

If you will be late picking up your child due to an emergency, please call the Park District so that a staff member can inform your child’s teacher. All sites can be reached at 630.554.1010.

Please note: Starting and ending times for preschool classes are based on the clock in your child’s classroom.

In the case that traffic, weather, or other unforeseen circumstances hold you up, it is recommended that you provide an alternate contact person who can pick up your child to avoid the late fee. The staff as well as the children appreciate calls informing us of your delay, but you will still be responsible for the fees.

**LATE FEES:** A $10 late fee will be charged when a parent is five minutes late picking up their child. An additional $5 will be charged for each five-minute period after late. The parent will be asked to sign a form and the fee will be added to their active account. If we do not receive payment, the child may not attend the next day of scheduled preschool.

If a child is not picked up one hour after the dismissal time, and the preschool staff fails to reach a parent or other authorized individual, staff will seek the assistance of the local police department.

Illnesses & Absences

Our goal is to maintain a healthy preschool classroom. You can help us by keeping your child home from school if he/she:

- Vomited or had diarrhea in the past 24 hours
- Shows any other signs or symptoms of not feeling well, including a cough, runny nose, rash, or pink eye
- Has a fever of higher than 100 degrees within the past 24 hours

If your child appears ill upon arrival, or needs special attention during the school day, we will call a parent or authorized person to pick up your child. If your child is unable to attend class, please call the Park District at 630.554.1010 to report the absence. Children must be fever free for 24 hours prior to returning to class.
Preschool teachers are trained to treat minor cuts, bruises, and other simple playground injuries. All staff members are certified in First Aid, CPR, and AED. In the event of a serious injury, teachers will call 911 to request emergency medical assistance. While a teacher attends to your child, another Park District staff person will contact you (or your emergency contact person if you are unavailable). The Oswegoland Park District does not carry medical insurance for program participants, therefore you will be responsible for any costs incurred in caring for your child.

Preschool teachers incorporate fire and tornado safety training into their curriculum early in the school year, and practice fire and tornado drills at regular intervals throughout the year so that children will know exactly what to do and where to go should an emergency arise.

In the fall, our preschoolers venture out for fun, educational field trips. Prior to any field trip, information sheets are sent home for parents. It is the responsibility of each parent to transport their child to and from any field trip, as well as chaperone them while they attend the field trip. If you cannot drive to a field trip, please use your class list and arrange for carpooling.

Please send your child to school each day with a standard size backpack or open tote bag with handles, and include your child’s name on the bag where it is clearly visible. It is important to check your child’s school bag each day for notes from the teacher as well as any books or artwork your child may have worked on during class.
Clothing Guidelines

Play activity is an important part of the curriculum. A preschooler’s day is filled with activities that allow them to explore art materials to stimulate creativity, as well as outdoor activities for large motor development. Clothing choices should be practical as children may get messy throughout the preschool day.

- Choose **comfortable, loose fitting** clothing that your child can get on and off easily. This helps make trips to the bathroom easy for children.
- We recommend comfortable **closed toe shoes** for your child. Children are active outdoors, and little toes can become easily hurt on the playground.
- **Label all of your child’s outdoor clothing.** Many times children will have the same boots, coats, gloves, or mittens as other children in their class.

Discipline Policy

Discipline is the ongoing process of helping children to develop inner controls and assume responsibility for their own actions. We accomplish this by setting, explaining, and consistently enforcing clear and understandable rules, limits, and consequences prior to and as part of any disciplinary action. As much as possible in carrying out discipline, teachers will use firm positive statements or redirection of behavior. If necessary, to help a child gain control, the teacher may remove him or her from the activity or group for a time not to exceed one minute per year of age. Children will have reasonable opportunity to resolve their own conflicts. Should an adult need to intervene, children will have input in resolving the conflicts.

Under no circumstances will children be punished for toileting accidents or accidental spills. They will not be subjected to threats of or actual corporal punishment or emotional abuse of any kind.

Although discipline problems in preschool rarely warrants it, the Oswegoland Park District reserves the right to exclude any child from the program whose behavior seriously disrupts the program or is a danger to him/herself or others. When a child has a pattern of unacceptable behavior, the staff will work with the parents and, if necessary, a professional clinician on a plan for helping the child to develop self-control. We may use the resources of the Fox Valley Special Recreation Association (FSVRA) for assistance in observing and suggesting methods of behavior management for with the child. Parents will be notified before someone from FVSRA is called in to observe their child. If it becomes necessary to exclude the child, we will make every effort to assist the parents in locating an appropriate program to meet their child’s needs.
As We Grow Preschool is not a child care program, but depending on your circumstances, the cost of the program may qualify for a deduction. If you and your tax advisor decide you can use this, the number is 366009398.

Parent Communication

Each teacher will have a webpage through Shutterfly to provide classroom information, reminders, and pictures of classroom activities. You will be given information on how to sign up. Every week, new information and pictures will be posted.

Class Lists

Once school begins, we will compile a list of all the names, addresses, and phone numbers of the children in your child’s class. Parents find this list helpful for organizing carpools or arranging playgroups. If you do not wish to have your name and information disclosed, please notify your child’s teacher by the first day of class. Class lists will be posted on Shutterfly.

Potty Time

Please have your child use the bathroom prior to arriving at school. If your child should need to use the bathroom during class, a preschool staff member will take him/her to the bathroom.

*Our 3 and 4 year old program requires that your child be independent in the bathroom which includes:*

- Using the toilet without assistance
- Pulling up and down his/her own clothes
- Washing and drying his/her hands

If your child should have an accident at school, the preschool staff cannot change your child’s clothing. If your child cannot change his/her clothing without assistance, we will contact you.

If your child needs changing during their Twos class, we will contact you.

Please pack a spare change of clothes, including underwear and socks, in a clear plastic bag and label it with your child’s name. This bag will stay in your child’s book bag and be available if needed.
Birthdays

Birthdays are important days in your child’s life. Please use the class list to mail invitations to your child’s special event as we cannot pass out invitations in class. As a parent, you have options when it’s your child’s turn to celebrate his/her birthday. You may send in a goodie bag for each child with non food items. We do have children with life threatening allergies, so please refer to the approved birthday treat list when sending food.

School Pictures

Individual pictures of each child, as well as a group picture of your child’s class will be taken in September. Pictures will be taken in the fall.

*The purchase of pictures is optional.*

Book Fair & More

Classroom teachers may offer parents the opportunity to purchase age-appropriate books through Usborne Books. The Park District is pleased to be able to provide this optional service to your family. Usborne Books holds an annual book fair to benefit the preschool program. Our book fair will be held in the fall at South Point, Civic Center, and Boulder Point.
Several special events are planned throughout the year to enrich the preschool experience for your child. Family members are always welcome to attend:

- Field Trips
- Fall Open House
- End of Year Celebrations

Other special events are designed just for the preschooler and his or her parent(s) to share. Please make other arrangements for siblings if you plan to come to your child’s class to be a mystery reader or help with a special project.

Please note: Our preschool classes celebrate several holidays during the year. If you do not want your child to participate in a particular holiday celebration, please let your child’s teacher know in advance.

Preschoolers will spend time in either a gymnastics or Mighty Mites class, then eat lunch with their friends. The program runs at each building either before or after their preschool class. Handouts will be provided with program and registration information.

Preschoolers can spend some extra time after their morning class sparking their curiosity through science and sensory experiments, learning about famous artists, going on a traveling adventure or practicing their cooking skills in our enrichment classes.
Goals and Objectives

- **SELF-ASSURANCE** - Children will feel comfortable and secure in their classroom environment.
- **MOTOR SKILLS** - Children will develop gross and fine motor skills.
- **READINESS SKILLS** - Children will become familiar with classroom procedures, learn to follow one step directions, and be exposed to basic shapes, primary colors, and counting 1-5.

Skill Development

- **COMMUNICATION/SOCIAL SKILLS** enable children to interact with others. Children are encouraged to communicate their thoughts and needs in words and play with others. They are encouraged to take turns, and make good choices, begin resolving conflict by using appropriate words and set the foundation for curious and enthusiastic approach to new activities.
- **SELF HELP SKILLS** promote independence. Children are encouraged to hang up their coats and backpacks, self-care skills include cleaning up in the classroom.
- **CIRCLE TIME** provides children the opportunity to learn how to sit in a group setting. Children learn to share their ideas with each other. Children will listen to and enjoy stories in a variety of delivery methods, and participate in music activities.
- **LARGE AND FINE MOTOR ACTIVITIES** promote physical activity. To develop fine motor movements, completing puzzles, painting, stringing beads, and manipulating items. To develop large motor movements, children practice jumping, skipping, hopping, and running.
- **READINESS SKILLS** enhance the child’s awareness of literature and language in the classroom. Children learn to recognize the printed form of their first name, begin to recognize patterns, identify colors and basic shapes. An introduction to the Jolly Phonics program enables children to learn the songs associated with sounds.
- **COMPREHENSION ACTIVITIES** help children focus and learn. Children practice retelling stories and identifying connections. Children are encouraged to ask questions pertaining to the story, and follow single step directions.
Goals and Objectives

- **SELF-ASSURANCE** - Children will feel comfortable and secure in their classroom environment.

- **MOTOR SKILLS** - Children will develop gross and fine motor skills.

- **READINESS SKILLS** - Children will become familiar with classroom procedures, learn to follow one step directions, and be exposed to pre-math and pre-reading skills.

Skill Development

- **COMMUNICATION/SOCIAL SKILLS** enable children to interact with others. Children are encouraged to communicate their thoughts and needs in words, ask questions, solve problems, and play with others. They are encouraged to take turns, to make good choices, to resolve conflicts appropriately, and to have a curious and enthusiastic approach to new activities.

- **SELF HELP SKILLS** promote independence. Children are encouraged to hang up their coats and backpacks, zip and unzip, and clean up after themselves.

- **CIRCLE TIME** provides children the opportunity to learn how to function in a group setting. They learn that there is a time to talk and a time to listen, and how to share their ideas with each other. Children will listen to and enjoy stories in a variety of delivery methods, and participate in music activities.

- **LARGE AND FINE MOTOR ACTIVITIES** promote physical coordination. To develop fine motor movements, children practice using scissors, completing puzzles, painting, stringing beads, and manipulating items. To develop large motor movements, children practice jumping, skipping, hopping, and running.

- **READINESS SKILLS** enhance the child’s awareness of literature and language in the classroom. Children learn to recognize the printed form of their first name and other classmates, recognize that reading and writing progresses from left to right and top to bottom, begin to recognize patterns and sequencing, identify colors and basic shapes, recognize upper and lower case letters, and recognize numerals. An introduction to the Jolly Phonics program enables children to learn initial letter sounds.

- **COMPREHENSION ACTIVITIES** help children focus and learn. Children practice retelling facts from the story, making predictions, and identifying connections between events. Children are encouraged to ask questions pertaining to the story, follow single step directions and remember events.
Goals and Objectives

- **SELF-ASSURANCE** - Children will feel comfortable and secure in their classroom environment.
- **MOTOR SKILLS** - Children will continue to develop gross and fine motor skills.
- **READINESS SKILLS** - Children will learn developmentally appropriate skills for their age, including learning how to walk in a line and being responsible for packing and unpacking their backpacks at the end of the day.
- **LITERATURE SKILLS** - Children will be introduced to the concept of journaling, and be encouraged to creatively express their thoughts through writing and drawing.

Skill Development

- **SOCIAL SKILLS** promote self-assurance. Children are encouraged to develop trust and respect for their teachers and classmates, learn how to work in a group as well as individually, and to interact positively with their classmates.
- **SELF HELP SKILLS** promote independence. Children are encouraged to hang up their coats and backpacks, zip and unzip, use the bathroom independently, clean up after themselves, appropriately express their needs, ask questions, seek answers, and initiate problem solving.
- **LARGE AND FINE MOTOR ACTIVITIES** promote physical coordination. To develop fine motor movements, children practice using scissors, holding a pencil, using print as a tool for communication, completing puzzles, and stringing beads. To develop large motor movements, children practice hopping, dancing, jumping, and running.
- **KINDERGARTEN READINESS SKILLS** prepare children to succeed in kindergarten. Children learn to identify letters, shapes and colors. They learn to identify and print their first and last name using upper and lower case letters, be aware of the initial sounds that letters make through the support of the Jolly Phonics program, and become aware of the beginning, middle, and end of stories. Children will learn to identify many numerals, and make a one to one correspondence between objects and numbers. Children will learn number stories through various games and activities that promote the early fundamentals of math skills.
- **COMPREHENSION ACTIVITIES** help children focus and learn. Children practice following single step then multi-step directions. They learn that there is a time to listen and a time to talk, to ask questions pertaining to the story, and to complete an assigned task.
- **COMMUNICATION SKILLS** enable children to interact with others. Children are encouraged to converse with teachers and peers, develop manners, speak so others can understand them, and use words and sentence structures appropriate for their age.
- **COOPERATION SKILLS** promote respect between children and teachers. Children are encouraged to take turns, share, and resolve conflicts with their peers in an appropriate manner.
Nature-Based Preschool Program at Civic Center

Program Overview

The mission of our Nature Preschool is to provide a high-quality early childhood learning program that meets the developmental needs of preschoolers while at the same time inspiring them to love and appreciate the world of nature. Our unique nature-based curriculum combines traditional Kindergarten readiness learning with age-appropriate educational activities that are designed to teach children about the natural world, exercise and physical fitness, health and wellness, nutrition, and the importance of getting outdoors.

At our nature based Preschool, we believe that nature plays a vital role in the physical, emotional, social, and cognitive development of young children. Research shows that children who spend time in nature are healthier, can think more clearly, have an easier time paying attention, and have the ability to cope more effectively with stress. Childhood experiences in nature help stimulate children’s curiosity and interest in the world around them, and help them grow intellectually in their desire to better understand the world and their place in it.

We believe that children’s interactions with the natural world allow for the development of a lifetime of skills. Nature serves as a living classroom for our preschool and provides an ideal environment for children to learn through direct experience and play. Our preschoolers spend time outdoors almost every day, where they can fully engage all their senses in a safe and nurturing environment. On the rare occasions when the weather is too extreme for outdoor exploration, children are able to participate in active play in the classroom.

Weather Conditions

Your child’s safety is a priority at the As We Grow Preschool Nature-Based Program. We will not explore the outdoors during a thunderstorm with lightning, on bitterly cold days, or on extremely windy days. If there is a light rain or thunder, without lightning, we will stay close to the building or indoors depending upon the instructors’ discretion.
Cold Weather Policy

The instructors will make a judgment call prior to class start time as to whether or not the children will be engaging in outdoor activities. Several factors go into making that decision. Instructors base their decisions off of wind chill, temperature, and sunlight. Due to incorrect weather forecasts or weather changes that may occur during a class allowing us to participate in outdoor activities later in the class, we advise that you dress your child for the weather. If temperatures fall below 15 degrees, we will stay inside.

Outdoor Clothing

Clothing should be kept *simple, non-restrictive, and washable*. Active exploration of the outdoors is encouraged and clothing could get dirty. Children will need to wear *comfortable, protective shoes* for running, gripping, and climbing. All children should be dressed appropriately for the weather. Label all clothing as many times children will have the same items as other children in their class. We spend much of our day outside, so plan accordingly. When needed, please apply sunscreen to your child prior to sending them to school.

**Seasonal Clothing Needs**

**FALL & SPRING**
- Rubber boots
- Rain jacket
- *Please do not send umbrellas*

**WINTER**
- Hat
- Scarf
- Waterproof gloves or mittens
- Snow pants
- Snow boots
- Snow jacket
MONTHLY FEES 2020-2021

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<thead>
<tr>
<th></th>
<th>One Day 2s</th>
<th>Two Day 2s</th>
<th>Two Days 3s/PreK</th>
<th>Three Days</th>
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<tr>
<td></td>
<td>$60(R)/$70(N)</td>
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<td>$165(R)/$175(N)</td>
<td>$240(R)/$250(N)</td>
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**Tuition Payments**

Monthly tuition payments are due on the 15th of the month, August 2020 through April 2021. You have the opportunity to complete an Auto-Charge Authorization form that allows the Park District to charge your monthly payments on the date due to the credit card of your choice: VISA, MasterCard, American Express, or Discover. You may also complete an Electronic Funds Transfer (EFT) form that allows the Park District to withdraw monthly payments from your checking account on the date due. These methods of payment protect you from the additional cost of late fees.

**Late Payments**

On the 18th of the month, a $25 late fee will be charged to your account. If you cannot make the payment on time, you can avoid the late fee by contacting the Park District’s billing department at 630.554.4443 prior to the due date to make an alternate payment plan. If that plan is honored, you will not be charged the late fee. If a payment has not been received five (5) days after the due date, and you have not contacted the billing department, your child’s participation may be disrupted. The third time your account is past due, automatic payments will be required to continue in the program.

**Scholarships**

There is a limited scholarship fund available through the Oswegoland Park District. Please call 630.554.1010 to request an application if you feel your family may qualify.

If you have questions or concerns about your preschool payments, please contact our Finance Department at 630.554.4443.
Oswegoland Park District preschool classes begin **Wednesday, September 9 and Thursday, September 10, 2020**. We follow the School District 308 calendar for school holidays. Classes end Wednesday, May 19 and Thursday, May 20, 2021. The “no school” days listed below are taken into consideration when program fees are calculated. Please note that you are not charged for these days.

Preschool classes may be cancelled after a heavy snowfall or during other weather emergencies. Whenever Oswego School District 308 classes are cancelled due to weather, our preschool classes will also be cancelled. You will receive a credit on your account for any cancelled classes that are not added on to the end of the year.

Teachers will notify parents of school closings by email.

**Preschool Closings**

**No School Days**

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<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Mon, Oct 12</td>
<td>Columbus Day</td>
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<tr>
<td>Tue, Nov 3</td>
<td>No School/Parent-Teacher Conferences</td>
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<tr>
<td>Wed, Nov 25 - Fri, Nov 27</td>
<td>Thanksgiving Break</td>
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<tr>
<td>Wed, Dec 23 - Tue, Jan 5</td>
<td>Winter Break</td>
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<tr>
<td>Mon, Jan 18</td>
<td>MLK Day</td>
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<tr>
<td>Mon, Feb 15</td>
<td>Presidents’ Day</td>
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<tr>
<td>Fri, Feb 26</td>
<td>No School/Teacher Institute</td>
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<tr>
<td>Mon, Mar 29 - Tue, Apr 6</td>
<td>Spring Break</td>
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*For your convenience, the no school days for preschool are the same as District 308.*
**Parents**

We welcome and encourage contact between parents and teachers, and respect confidentiality. We want to know if you’re expecting a new baby, if someone in your home is experiencing an illness, or if there is any other situation that might affect your child’s day away from home. Parent/teacher conferences are offered in the fall; however, you are always welcome to talk to your child’s teacher.

If you or someone you know has a special interest, hobby, or career that you would like to share with preschool students, we would love to have you spend the day with us. Please talk with your child’s teacher about how you can enhance the preschool experience for all the children in your child’s class. We also welcome parents as mystery readers and classroom helpers.

**Teachers**

Our dedicated teaching staff is available to discuss any questions you may have about your child’s classroom experience. Please call 630.554.1010 and ask to be connected to your child’s teacher.

**Contact Information**

<table>
<thead>
<tr>
<th>Krista Casanovas</th>
<th>Susan Lipnick</th>
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<tr>
<td>Preschool Coordinator</td>
<td>Superintendent of Early Childhood</td>
</tr>
<tr>
<td>630.554.4060</td>
<td>630.554.4484</td>
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<tr>
<td><a href="mailto:kcasanovas@oswegolandpd.org">kcasanovas@oswegolandpd.org</a></td>
<td><a href="mailto:ckeilson@oswegolandpd.org">ckeilson@oswegolandpd.org</a></td>
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<thead>
<tr>
<th>Kelly Summers</th>
<th>Cheryl Keilson</th>
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<tbody>
<tr>
<td>Registration Coordinator</td>
<td></td>
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<tr>
<td>630.554.4064</td>
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<tr>
<td><a href="mailto:ksummers@oswegolandpd.org">ksummers@oswegolandpd.org</a></td>
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**Park District Phone Number**

630.554.1010

**Park District Facilities**

<table>
<thead>
<tr>
<th>Civic Center</th>
<th>5 Ashlawn Ave, Montgomery, IL 60538</th>
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</thead>
<tbody>
<tr>
<td>South Point</td>
<td>810 Preston Lane, Oswego, IL 60543</td>
</tr>
<tr>
<td>Boulder Point</td>
<td>0 Boulder Hill Pass Montgomery, IL 60538</td>
</tr>
<tr>
<td>Prairie Point</td>
<td>313 E. Washington St, Oswego, IL 60543</td>
</tr>
</tbody>
</table>