The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

**CONVENING THE MEETING**

President Tartol called the meeting to order at 5:30 p.m. Following the Pledge of Allegiance, the Secretary called the roll. Commissioners Behrens, Ijams, McCallough, Tartol, and Wise were physically present.

Staff in attendance included: Rich Zielke, Cindy Benson, Tina Ward, Keith Zalewski, Tom Betsinger, Bob Kohlstedt, Laura Finch, Ben Nachtwey, and Chad Feldotto.

Amy Roth, Reporter for the Ledger-Sentinel, was in attendance. Mark Heinle, Legal Counsel, was also in attendance. No guests were in attendance.

**Announcements and Changes to the Agenda**

None

**CONVENING THE PUBLIC HEARING ON THE PROPOSED FY2020 BUDGET**

Tartol opened the Public Truth in Taxation Hearing at 5:31 pm on the proposed Fiscal Year 2020 Budget for the Oswegoland Park District.

**EXPLANATION OF PROPOSED TAX LEVY**

Tartol asked Zielke to provide an explanation of the proposed Fiscal Year 2020 Budget. Zielke shared that the proposed operating budget is $11,169,692 for 2020, which excludes capital expenditures, debt service, and transfers. This represents an increase of $408,269, or 3.8%, from the 2019 Budget. The budget also includes $2,118,445 for capital outlay and $1,530,057 for debt service principal and interest payments. The District has planned and budgeted for several capital projects and maintenance repairs of facilities to be completed in 2020. The District’s total projected revenues are $13,972,348, which is an increase of $649,353, or 4.8%, from the previous year’s budget. The increased revenue is attributed to projected growth in recreational program revenues and reinstating a portion of the food and beverage operations at the golf course.

**RECEIPT OF PUBLIC COMMENT**

Tartol asked for comments from Commissioners. Hearing none, Tartol then asked Benson to read any written testimony, if any such testimony was received, regarding the proposed Fiscal Year 2020 Budget. Benson shared that no such written testimony was received. Tartol asked if anyone else would like to present oral testimony regarding the proposed Fiscal Year 2020 Budget. Hearing none, Tartol shared that everyone had been given an opportunity to present written or oral testimony concerning the proposed Fiscal Year 2020 Budget for the Oswegoland Park District.

**CLOSING THE PUBLIC TRUTH IN TAXATION HEARING**

Hearing no further testimony, Tartol asked for a motion and a second that the Public Hearing be adjourned. Commissioner Behrens made a motion to close the Public Hearing on the Proposed Fiscal Year 2020 Budget. The motion was seconded by Commissioner Wise.

Roll Call:  
Ayes: Commissioners Behrens, Wise, Ijams, McCallough, and Tartol  
Nays: 0  
Abstain: 0  
Absent: 0

Tartol declared the motion carried and the hearing adjourned at 5:34 p.m.
COMMUNICATIONS

Recognition of Visitors
None

Written Correspondence
None

CONSENT AGENDA

Tartol listed items on the Consent Agenda as follows:
- Approval of minutes of the regular Board meeting on November 21, 2019
- Acceptance of the Treasurer’s report as of November 30, 2019.
- Approval of Payables for the period of November 22, 2019 – December 19, 2019 in the amount of $2,265,041.01

Commissioner Ijams made a motion to accept and approve the Consent Agenda as presented. The motion was seconded by Commissioner McCallough.

Roll Call:
Ayes: Commissioners Ijams, McCallough, Behrens, Tartol, and Wise
Nays: 0
Abstain: 0
Absent: 0

BOARD BUSINESS

President’s Report (shared by Sandy Tartol)
- Shared that the Oswego Holiday Express continues to be a great event enjoyed by our community.
- Thanked Rockie Veverka, and dance staff, for the wonderful job they did put together another successful Holiday Show.
- Wished all a Merry Christmas and Happy Holidays and thanked the Board and staff for all they do for the District.

Commissioner Comments
- None

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)
- Thank you to Laura Finch, the District’s website home page has now been updated for increased mobile accessibility. New “quick link” buttons have been added for easier navigation.
- Congratulations to the Little White School Museum on being receiving a Best Practices in Exhibit Award of Merit for the gallery renovation.
- Thank you to Mary Drew for her work in submitting the grant applications for the following grant opportunities that the District was successful in obtaining: IPARKS 2019 Swing Modification Program Grant received in the amount of $331.26; IPARSK 2019 Safety Grant received in the amount of $11,483.00. These funds were used to purchase safety supplies, skid-resistant paint for the Prairie Point shop floor, CPR training dummies, facility flashlights and a large monitor/equipment for training purposes; and IPARKS 2019 iGrant received in the amount of $500 and used to purchase aquatic safety vests.
- The District was awarded a $37,000 grant from BCI Burke Playground Equipment for the 2020 playground renovation at Barnaby Park, thanks to Chad Feldotto and Collen McCarty.
- Work is beginning on the design contract for the Boulder Point Renovations resulting from the PARC grant the District received for this project.
- The PrairieFest Lineups will be announced on January 28 from 8:00 - 10:00 am at Coffee with the Chamber.
• Staff is planning a Job Fair that will take place on January 3 at the Civic Center to promote openings in Aquatics, Athletics, Kid’s Connection, Preschool and Fox Valley Special Recreation Association.
• Merry Christmas and Happy New Year!

Finance Director Report (shared by Tina Ward)
• Staff adjustments have been completed regarding the minimum wage law that is effective January 1.
• Auditors were on-site on December 18 to begin work on the audit. They will return on March 16 to complete their final fieldwork. Thank you to Lina Bishop for all her work in preparing the information needed for the auditors.

Written Staff Reports
• McCallough commented that she thought the Holiday Card Exchange was a great idea.

Fox Valley Special Recreation Association Report (shared by Rich Zielke)
• No report.

Foundation Report (shared by Chad Feldotto)
• Thank you to Laura Finch and Kelse Gengler for assisting the Foundation with developing a donation program to better assist with collecting money to help fund their projects.

ACTION ITEMS
Commissioner McCallough a motion to approve the printing of the District’s next three seasonal program catalogs (Summer 2020, Fall 2020, and Winter/Spring 2021) to the lowest responsible and responsive bidder, KK Stevens Publishing, in the amount of $31,688. The motion was seconded by Commissioner Wise.

Roll Call: Ayes Commissioners McCallough, Wise, Behrens, Ijams, and Tartol
Nays 0
Abstain 0
Absent 0

Commissioner Ijams a motion to adopt the FY2020 Combined Annual Budget and Appropriation Ordinance No. 191219-1. The motion was seconded by Commissioner Behrens.

Roll Call: Ayes Commissioners Ijams, Behrens, McCallough, Tartol, and Wise
Nays 0
Abstain 0
Absent 0

UNFINISHED BUSINESS
None

NEW BUSINESS
None

ADJOURN TO EXECUTIVE SESSION
The meeting was adjourned to Executive Session, for the purpose of discussing the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, pursuant to 5 ILCS 120/2(c)(5) of the Open Meetings Act, and to discuss the setting of a price for sale or lease of property owned by the public body, pursuant to 5 ILCS 120/2(c)(6) of the Open Meetings Act, at 5:46 pm following a motion made by Commissioner Behrens and seconded by Commissioner Wise.
Roll Call: Ayes Commissioners Behrens, Wise, Ijams, McCallough, and Tartol
Nays 0
Abstain 0
Absent 0

RECONVENE TO OPEN SESSION
The meeting was reconvened at 6:32 pm.

ADJOURNMENT
The meeting was adjourned at 6:33 p.m. following a motion made by Commissioner Behrens and seconded by Commissioner McCallough.

Roll Call: Ayes Commissioners Behrens, McCallough, Ijams, Tartol, and Wise
Nays 0
Abstain 0
Absent 0

Cindy Benson, Board Secretary
January 16, 2020