



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
MARCH 19, 2020**

The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

CONVENING THE MEETING

President Tartol called the meeting to order at 5:30 p.m. Following the Pledge of Allegiance, the Secretary called the roll. Commissioners Behrens, Ijams, McCallough, Tartol, and Wise were physically present.

Staff in attendance included: Rich Zielke, Cindy Benson, Chad Feldotto, and Mike Seffrood

Derke Price, Legal Counsel, was also in attendance. Guests in attendance were Shawn Ajazi (Vice President, Progressive Business Solutions)

Announcements and Changes to the Agenda

Item 8.1 – Fox Bend Update was removed from the agenda.

COMMUNICATIONS

Recognition of Visitors

Shawn Ajazi (Vice President, Progressive Business Solutions) reviewed the District’s Energy Contracts regarding the District’s Electric Good Load Factors supply, Electric Bad Load Factors supply, and Natural Gas supply.

Shawn Ajazi left the meeting at 5:52 p.m.

Written Correspondence

None

CONSENT AGENDA

Ijams listed items on the Consent Agenda as follows:

- Approval of minutes of the Board meeting on February 27, 2020
- Acceptance of the Treasurer’s report as of February 29, 2020.
- Approval of Payables for the period of February 21, 2020 – March 19, 2020 in the amount of \$369,857.67

Commissioner Ijams made a motion to accept and approve the Consent Agenda as presented. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners Ijams, Behrens, McCallough, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

BOARD BUSINESS

President Comments

- Tartol expressed her appreciation of Zielke’s and staff’s direction to ensure the District protects its staff and participants during this difficult COVID-19 time.
- Tartol asked for communication to continue to be heightened with Board and employees regarding decisions, as well as looking for other ways to stay connected.
- Tartol directed Zielke and staff to begin discussions regarding contingent plans for Special Events.

- In response to Tartol’s inquiry regarding what has been relaxed with the Open Meetings Act, Price confirmed that decisions regarding routine business operations can now be done by a Board consensus and then the Board would ratify said decisions at the following Board meeting. In addition, meetings can take place remotely but must still allow for public comment and be recorded. Price recommended that critical decisions still be passed, having a quorum, during a regularly scheduled Board meeting. Critical can be defined as such decisions that would spend taxpayer dollars (i.e. bonds, budget, etc.).

Commissioner Comments

- None

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)

- Utilizing social media during this pandemic to continue communications
- Monitoring the upcoming task force meetings, looking at adjusting timeline, if needed, and having discussions about moving forward
- District is shut down through March 30. Administrative staff are the only ones coming into District facilities as needed. The District’s Admin Team is scheduled to meet on March 23 to re-evaluate the District’s plans moving forward.

Finance Director Report (shared by Tina Ward)

- None

Written Staff Reports

Fox Valley Special Recreation Association Report (shared by Rich Zielke)

- The Foundation has postponed, to an unknown date, its Annual BBQ & Basket Raffle fundraiser that was to be held on April 8.

Foundation Report (shared by Chad Feldotto)

- None

ACTION ITEMS

Commissioner Wise made a motion to table Action Item 6.1, approving an agreement with Leopardo Companies, Inc. to provide construction services for the expansion and renovation of Boulder Point over the next two years for a fee of 3.5% of the Cost of Construction. The motion was seconded by Commissioner McCallough. The Board recommended staff ask for no cost sharing regarding the contingency piece of the contract.

Roll Call:	Ayes	Commissioners Wise, McCallough, Behrens, Ijams, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Commissioner McCallough made a motion to authorize the Executive Director to move forward with a contract extension to approve a 48-month term with MP2 Energy for an “All In” rate of \$0.04857 for the District’s Electric (Good Load Factors) Supply following the current contract expiration. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners McCallough, Behrens, Ijams, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

Commissioner Wise made a motion to table Action Item 6.3, authorizing the Executive Director to move forward with a contract extension to approve a 20-year agreement with US Solar for a guaranteed 15% savings vs. ComEd each month for the District's Electric (Bad Load Factors) Supply following the current contract expiration. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Wise, Ijams, Behrens, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Commissioner Wise made a motion to authorize the Executive Director to move forward with a contract extension to approve a 36-month extension with IGS Energy for a fixed rate of \$0.2690/therm for the District's Natural Gas Supply following the current contract expiration. The motion was seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Wise, McCallough, Ijams, and Tartol
	Nays	0
	Abstain	Commissioner Behrens
	Absent	0

Commissioner Behrens made a motion to authorize a grant funding agreement with Kendall County for the 2020 KC-TAP (Kendall County-Transportation Alternatives Program) for Grove Road Trail accessibility and safety upgrades. The motion was seconded by Commissioner Wise.

Roll Call:	Ayes	Commissioners Behrens, Wise, Ijams, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Commissioner Behrens made a motion to approve Resolution No. 200319-1, authorizing the purchase of certain real property from James K. Detzler, known as Lots 1 and 34 in Boulder Hill, Oswego, IL, bearing PIN 10-05-253-034, at a cost of \$7,500, plus survey, title and closing costs. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Behrens, Ijams, McCallough, Wise, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Commissioner Ijams made a motion to award a contract to the lowest responsive and responsible bidder, Patriot Pavement Maintenance for the base bid total of \$27,756.00 plus Alternate 1 for \$1,100.00 and Alternate 2 for \$500.00 for a Contract Total of \$29,756.00 for the 2020 Seal Coating & Striping Project. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners Ijams, Behrens, McCallough, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

Commissioner Behrens made a motion to approve Ordinance No. 200319-1 declaring the 2008 Toro Sand Pro 3040 Rake (Serial #08703-280000399) as surplus property to be used as a trade-in to lower the cost of replacement, and also declaring the 2013 Kubota ZG327 Z-Turn Mower (Serial #A0230) as surplus property to be sold for scrap. The motion was seconded by Commissioner McCallough.

Roll Call: Ayes Commissioners Behrens, McCallough, Ijams, Tartol, and Wise
 Nays 0
 Abstain 0
 Absent 0

UNFINISHED BUSINESS

None

NEW BUSINESS

Removed from agenda.

ADJOURN TO EXECUTIVE SESSION

The meeting was adjourned to Executive Session, for the review of Closed Session Minutes for the purposes of approval by the body of the minutes and/or semi-annual review of the minutes, pursuant to Section 5 ILCS 120/2(c)(21) of the Open Meetings Act., pursuant to 5 ILCS 120/2(c)(5) of the Open Meetings Act, at 6:51 p.m. following a motion made by Commissioner McCallough and seconded by Commissioner Ijams.

Roll Call: Ayes Commissioners McCallough, Ijams, Behrens, Tartol, and Wise
 Nays 0
 Abstain 0
 Absent 0

RECONVENE TO OPEN SESSION

The meeting was reconvened at 6:57 p.m.

ACTION ITEMS

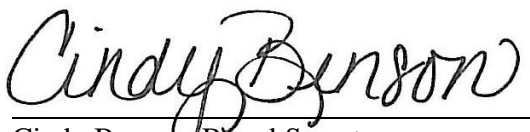
Commissioner Behrens made a motion that upon review and recommendation by the District's legal counsel, all Closed Session minutes shall remain closed as sufficient reasons exist to keep these minutes confidential at this time. The motion was seconded by Commissioner Ijams.

Roll Call: Ayes Commissioners Behrens, Ijams, McCallough, Tartol, and Wise
 Nays 0
 Abstain 0
 Absent 0

ADJOURNMENT

The meeting was adjourned at 6:58 p.m. following a motion made by Commissioner McCallough and seconded by Commissioner Behrens.

Roll Call: Ayes Commissioners McCallough, Behrens, Ijams, Tartol, and Wise
 Nays 0
 Abstain 0
 Absent 0



Cindy Benson, Board Secretary
April 16, 2020