



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
AUGUST 20, 2020**

The Oswegoland Park District Board of Park Commissioners met on the above date at Civic Center, 5 Ashlawn Avenue, Montgomery, Illinois.

CONVENING THE MEETING

President Tartol called the meeting to order at 5:30 p.m. The Secretary then called the roll. Commissioners Behrens, Ijams, McCallough, Tartol, and Wise were physically present.

Staff in attendance included: Rich Zielke, Cindy Benson, Tina Ward, Chad Feldotto, Laura Finch, Tom Betsinger, Keith Zalewski, Bob Kohlstedt, Mike Seffrood, Kristie Vest, Kendra Potter, Dave Hubrick, Karla Lundy, and Cori Veverka.

Guests in attendance included: Allen Soboj (North Island Catering)

Announcements and Changes to the Agenda

- None

COMMUNICATIONS

Recognition of Visitors

- President Tartol recognized Dave Hubrick (Operations) for his 30 years of service to the District. Tartol also recognized Karla Lundy (Customer Service Representative) for her 20 years of service to the District.

Dave Hubrick and Karla Lundy left the meeting at 5:34 p.m.

Written Correspondence

- None

CONSENT AGENDA

Tartol listed items on the Consent Agenda as follows:

- Approval of minutes of the Board meeting on July 16, 2020
- Acceptance of the Treasurer's report as of July 31, 2020.
- Approval of Payables for the period of July 17, 2020 – August 20, 2020 in the amount of \$308,723.91

Commissioner Behrens made a motion to accept and approve the Consent Agenda as presented. The motion was seconded by Commissioner Wise.

Roll Call:	Ayes	Commissioners Behrens, Wise, Ijams, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

BOARD BUSINESS

President Comments

- Tartol thanked staff for all they continue to do as they face the ongoing challenges that are continuously arising during these trying times. Tartol added that she is appreciative of staff's continued commitment to our community.

Commissioner Comments

- None

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)

- Kid's Connection currently has 125 participants for its school year program beginning August 24. Staff is committed to creating the best environment possible.
- Fall program registration for residents begins on August 25 and on August 27 for non-residents.
- Following discussion at a previous meeting, the Board gave Soboj (North Island Catering) permission to move forward with exploring the option of adding video gaming to Pearce's at Fox Bend Golf Course. Soboj shared a proposal with the Board to entertain the Board's approval to allow for video gaming machines inside the restaurant. Soboj was available for questions regarding his proposal. Tartol concluded that the Board will continue to review the proposal and will add this to a future agenda for a final decision.

Allen Soboj left the meeting at 5:48 p.m.

- The District received its first unemployment notice, which was right under \$70,000. Based on the current information being received, it does not appear that the District will be liable for this amount.

Finance Director Report (shared by Tina Ward)

- Staff will begin entering budget requests for FY2021 the week of August 24.
- Upcoming COW Meetings scheduled include:
 - October 1 – Review draft of property tax levy
 - November 5 – Review draft of FY2021 budget
- Presented the Board with updated monthly forecasts (using actuals through July) for all District funds.

Written Staff Reports

- In response to Behrens' inquiry regarding concerns at Veterans Serenity Park, Zielke and Feldotto confirmed that temporary signage has been placed in the park, as an educational piece for the public. Permanent signs will be placed as needed.

Fox Valley Special Recreation Association Report (shared by Rich Zielke)

- Hosting a BBQ Drive-Thru and Online Raffle fundraiser on August 25-27.
- Next meeting will be on August 25.
- FVSRA opened its offices to the public on August 17.

Foundation Report (shared by Chad Feldotto)

- The Foundation recently sent out a social media post to the public regarding their commitment to help fund the District's Financial Assistance Program with a \$25,000 donation. This program enables families who qualify to receive reduced fees for Park District programs.
- Next meeting will be on September 8.

ACTION ITEMS

Commissioner Behrens made a motion to reject the bids for the 2020 Sport Court Paving Project and re-bid the project at a later date to bring the project within budget. The motion was seconded by Commissioner Wise.

Roll Call:	Ayes	Commissioners Behrens, Wise, Ijams, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Commissioner Behrens made a motion to award a contract to the lowest responsive and responsible bidder, Wilkinson Excavating, Inc. for a Contract Total of \$371,670 for the Prairie Point Community Park infield regrading, ballfield core restroom facility, and outdoor plaza construction. The motion was seconded by Commissioner Wise.

Roll Call:	Ayes	Commissioners Behrens, Wise, Ijams, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

UNFINISHED BUSINESS

Capital Bond Role & Refund of Debt Certificates for Winrock

Following discussion had at the Committee of the Whole meeting on August 6, Zielke reminded Commissioners that President Tartol will need to call for a BINA Hearing for the September 17th meeting to complete the Capital Bond Role and Refund of Debt Certificates for Winrock. Zielke added that Dewberry is working on revising plans for a new facility within the updated parameters based on the consensus of the Board at this COW meeting. At this time, the District will not be looking into additional funds, as part of this BINA Hearing, as actual dollars are not known.

Boulder Point PARC Grant Project

Zielke shared that District recently learned it has a new grant contact regarding its Boulder Point PARC Grant application. Zielke and Feldotto will have a phone meeting with this new contact next week to discuss this project.

NEW BUSINESS

Call for a BINA Hearing

President Tartol called for a Public BINA Hearing to be held at 5:30 p.m. on the 17th day of September, 2020, at the Civic Center, 5 Ashlawn Avenue, Montgomery, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell General Obligation Limited Tax Park Bonds in an amount not to exceed \$4,500,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of the expenses incident thereto and for the payment of certain outstanding obligations of the District.

ADJOURNMENT

The meeting was adjourned at 6:37 p.m. following a motion made by Commissioner McCallough and seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners McCallough, Ijams, Behrens, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0



Cindy Benson, Board Secretary
September 17, 2020