



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
SEPTEMBER 17, 2020**

The Oswegoland Park District Board of Park Commissioners met on the above date at Civic Center, 5 Ashlawn Avenue, Montgomery, Illinois.

CONVENING THE MEETING

President Tartol called the meeting to order at 5:31 p.m. The Secretary then called the roll. Commissioners Behrens, Ijams, McCallough, Tartol, and Wise were physically present.

Staff in attendance included: Rich Zielke, Cindy Benson, Tina Ward, Chad Feldotto, Laura Finch, Tom Betsinger, Keith Zalewski, Bob Kohlstedt, Cori Veverka, Cheryl Keilson, Jen McFall, and Brian Everhart.

Guests in attendance included: Allen Soboj (North Island Catering) and Pat Utroska (Universal Gaming)

Announcements and Changes to the Agenda

- None

CONVENING THE PUBLIC HEARING

At 5:32 p.m. President Tartol announced the next agenda item for the Board of Park Commissioners was a Public Hearing to receive public comments on the proposal to sell General Obligation Limited Tax Park Bonds in an amount not to exceed \$4,500,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of the expenses incident thereto and for the payment of certain outstanding obligations of the District.

Tartol opened the discussion and explained the reasons for the proposed issuance of the Bonds were as follows: for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of the expenses incident thereto and for the payment of certain outstanding obligations of the District.

Tartol asked for additional comments from the Park Commissioners. Hearing none, Tartol asked Secretary Benson to read into record any written testimony concerning the proposed issuance of the Bonds. No written testimony was received. Tartol then asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Hearing none, Tartol announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Commissioner Behrens made a motion that the Hearing be finally adjourned. The motion was seconded by Commissioner Wise.

Roll Call:	Ayes	Commissioners Behrens, Wise, Ijams, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Tartol declared the motion carried and the Hearing adjourned at 5:34 p.m.

COMMUNICATIONS

Recognition of Visitors

- President Tartol recognized Cheryl Keilson (Superintendent of Early Childhood) for her 25 years of service to the District.

Written Correspondence

- None

CONSENT AGENDA

Tartol listed items on the Consent Agenda as follows:

- Approval of minutes of the Board meeting on August 20, 2020
- Acceptance of the Treasurer's report as of August 31, 2020.
- Approval of Payables for the period of August 21, 2020 – September 17, 2020 in the amount of \$210,233.13

Commissioner Behrens made a motion to accept and approve the Consent Agenda as presented. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Behrens, Ijams, McCallough, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

BOARD BUSINESS

President Comments

- Tartol thanked staff for all they continue to do as they face the ongoing challenges that are continuously arising during these trying times. Tartol added that she is appreciative of staff's continued commitment to our community.

Commissioner Comments

- McCallough added that she is excited to see the virtual programming opportunities being offered.
- Ijams shared that Barnaby Park looks awesome.

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)

- Committee of the Whole (COW) Meeting is scheduled for October 1 at Prairie Point to review draft of the property tax levy. The consensus of the Board was to move COW meetings to 5:30 p.m. start time.

Finance Director Report (shared by Tina Ward)

- RFP sent out to six firms for auditing services. Plan to have a recommendation for Board approval at the October Board meeting.
- Continuing to research the payroll tax deferral. Currently, the District has elected not to opt into this program.
- Wrapping up budget input process this week.
- Presented the Board with updated monthly forecasts (using actuals through August) for all District funds and noting that the assumptions were updated to more accurately project where the District will end up year-end.

Kristie Vest arrived at 5:49 p.m.

Written Staff Reports

- Behrens thanked staff for their creative idea of offering a BYOP (Bring Your Own People) concept to all program areas.

Fox Valley Special Recreation Association Report (shared by Rich Zielke)

- Next meeting will be on September 22.
- The modified BBQ Drive-Thru and Online Raffle fundraiser held in August went well. Final numbers will be provided at the September 22 meeting.

Foundation Report (shared by Chad Feldotto)

- Public announcement was made that 4 scholarships were awarded.
- Actively looking to recruit additional Board members.
- Next meeting will be on October 13.

ACTION ITEMS

Commissioner Ijams a motion to approve Ordinance No. 200917-1 declaring the 2008 Ford F150 Pickup Truck (VIN# 1 FTPX14V38F19016) as surplus property to be sold for scrap. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners Ijams, Behrens, McCallough, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

Commissioner Ijams made a motion to purchase and accept delivery of two new 2020 Dodge Ram 1500 Classic Regular Cab 4x2 Pickup Trucks (VIN# 3C6JR6DG7LG204189 and VIN# 3C6HR6DG8LG209479) for a total of \$40,786.00. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners Ijams, Behrens, McCallough, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

Commissioner Wise made a motion to approve a License Agreement with North Island Catering The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners Wise, Behrens, Ijams, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

UNFINISHED BUSINESS

Boulder Point PARC Grant Project

Zielke shared that following a meeting with the District’s new interim PARC grant administrator, Lisa Cotner of IDNR, Cotner shared that as long as the District reinstated the ADA compliance elements the rest of the modifications to this project should be approved. The consensus of the Board was for staff to permit the consultant team to move into Design Document phase to further detail out the project and continue to look for ways to reduce the overall project cost. Feldotto confirmed the District hopes to get this project out to bid in early 2021, with the work to be completed in 2021.

NEW BUSINESS

None.

Brian Murphy arrived at 6:12 p.m.

ADJOURN TO EXECUTIVE SESSION

The meeting was adjourned to Executive Session, for the review of Closed Session Minutes for the purposes of approval by the body of the minutes and/or semi-annual review of the minutes, pursuant to Section 5 ILCS 120/2(c)(21) of the Open Meetings Act., pursuant to 5 ILCS 120/2(c)(5) of the Open Meetings Act, and to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, pursuant to 5 ILCS 120/2(c)(5) of the Open Meetings Act at 6:13 p.m. following a motion made by Commissioner Behrens and seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Behrens, McCallough, Ijams, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

RECONVENE TO OPEN SESSION

The meeting was reconvened at 6:34 p.m.

ACTION ITEMS

Commissioner McCallough made a motion that upon review and recommendation by the District's legal counsel, all Closed Session minutes shall remain closed as sufficient reasons exist to keep these minutes confidential at this time. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners McCallough, Ijams, Behrens, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

ADJOURNMENT

The meeting was adjourned at 6:35 p.m. following a motion made by Commissioner McCallough and seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners McCallough, Ijams, Behrens, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0



Cindy Benson, Board Secretary
October 15, 2020