



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
OCTOBER 15, 2020**

The Oswegoland Park District Board of Park Commissioners met on the above date at Civic Center, 5 Ashlawn Avenue, Montgomery, Illinois.

CONVENING THE MEETING

President Tartol called the meeting to order at 5:30 p.m. The Secretary then called the roll. Commissioners Behrens, Ijams, McCallough, Tartol, and Wise were physically present.

Staff in attendance included: Rich Zielke, Cindy Benson, Tina Ward, Chad Feldotto, Laura Finch, Tom Betsinger, Mike Seffrood, Bob Kohlstedt, Jen McFall, Kristie Vest, Noreen Tsironis, and Debbie Morrnick.

Guests in attendance included: Karen Clementi (Oswegoland Park Foundation) and Dannielle Wilson (Oswegoland Park Foundation). Mark Heinle, Legal Counsel, was also in attendance.

Announcements and Changes to the Agenda

- None

Recognition of Visitors

- President Tartol recognized Debbie Morrnick (Operations) for her 25 years of service to the District.

Eric Anderson, Piper Sandler & Co., arrived at 5:32 p.m. Noreen Tsironis and Debbie Morrnick left the meeting at 5:32 p.m.

- Karen Clementi and Dannielle Wilson, both from the Oswegoland Park Foundation, presented a check for a \$25,000 donation to the District for its Financial Assistance Program.

Written Correspondence

- None

CONSENT AGENDA

Tartol listed items on the Consent Agenda as follows:

- Approval of minutes of the Board meeting on September 17, 2020
- Acceptance of the Treasurer's report as of September 30, 2020.
- Approval of Payables for the period of September 18, 2020 – October 15, 2020 in the amount of \$265,711.06

Commissioner Wise made a motion to accept and approve the Consent Agenda as presented. The motion was seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners Wise, Behrens, Ijams, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Karen Clementi and Dannielle Wilson left the meeting at 5:35 p.m.

BOARD BUSINESS

President Comments

- Tartol thanked staff for all they continue to do as they face the ongoing challenges that are continuously arising during these trying times. Tartol added that she is appreciative of staff's continued commitment to our community.

Commissioner Comments

- Ijams shared that his son participated in the cross country program and found it to be a great experience.
- Behrens asked that the Board create a Board Policy to complete an RFP for Auditing Services every five years.

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)

- Working with Ward and Department Heads to review the FY2021 budget and finalize a draft for the Commissioners review at the Committee of the Whole (COW) Meeting scheduled for November 5.

Finance Director Report (shared by Tina Ward)

- Working on finalizing the FY2021 budget for Commissioner review.
- Updating year-end projections using September actuals for Commissioner review.

Written Staff Reports

- Tartol expressed her excitement to continue to see new programs and events offered, like the new Barrel Nights series that kicks off on November 5.

Fox Valley Special Recreation Association Report (shared by Rich Zielke)

- Next meeting will be on October 27.
- The modified BBQ Drive-Thru and Online Raffle fundraiser held in August went well. Final numbers came in right under \$14,000.
- Inviting Alex Engelhardt, Executive Director for Fox Valley Special Recreation Association, to the November Board meeting to provide Commissioners with an update on the Association.

Foundation Report (shared by Chad Feldotto)

- None.

ACTION ITEMS

Commissioner Behrens made a motion to authorize the Executive Director to execute a letter of engagement with Lauterbach & Amen LLP to provide annual auditing services, preparation assistance for the District's Comprehensive Annual Financial Report, and filing of the District's Annual Financial Report with the Comptroller of the State of Illinois for a total cost for fiscal years: 2020 - \$20,800 / 2021 - \$21,400 / 2022 - \$22,000. The motion was seconded by Commissioner Wise.

Roll Call:	Ayes	Commissioners Behrens, Wise, Ijams, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Eric Anderson, Piper Sandler & Co., provided a recap of the District's Results of Sale for \$4.5 million Limited Park Bonds, Series 2020.

Following Anderson's recap, President Tartol announced that a proposal had been received from JPMorgan Chase Bank, National Association for the purchase of \$4,500,000 non-referendum general obligation limited tax park bonds to be issued by the District pursuant to 6-4 of the Park District Code for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of certain outstanding obligations of the District, and for the payment of the expenses incident thereto, and that the Board of Park Commissioners would consider the adoption of an ordinance providing for the issue of said bond and the levy of a direct annual tax to pay the principal and interest thereon. The President also summarized the pertinent terms of said proposal and said bonds, including the length of maturity, rate of interest, purchase price and tax levy for said bonds.

Commissioner Ijams made a motion to approve Ordinance No. 201015-1 providing for the issuance of approximately \$4,500,000 General Obligation Limited Tax Park Bonds, Series 2020, for capital projects in and for the Park District, for the payment of the expenses incident thereto and for the payment of certain outstanding obligations of said Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. The motion was seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Ijams, McCallough, Behrens, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

Commissioner Behrens made a motion to appoint Rich Zielke as a delegate and Dave Behrens as first alternate and Sandy Tartol as second alternate to serve as the District's official representative at the IAPD (Illinois Association of Park Districts) annual meeting on Saturday, January 30, 2021 at 3:30 p.m. The motion was seconded by Commissioner Wise.

Roll Call:	Ayes	Commissioners Ijams, McCallough, Behrens, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

The meeting was adjourned at 6:00 p.m. following a motion made by Commissioner Ijams and seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners McCallough, Ijams, Behrens, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0



Cindy Benson, Board Secretary

November 19, 2020