



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
DECEMBER 17, 2020**

This meeting was conducted by audio or video conference without a physically present quorum of the Oswegoland Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners determined that an in-person meeting at the Civic Center, 5 Ashlawn Avenue, IL location with all participants was not practical or prudent because of the disaster. The Commissioners, the Executive Director, staff and chief legal counsel were not physically present at the Civic Center, 5 Ashlawn Avenue, Montgomery, IL location, as it was determined to be unfeasible due to the disaster, so alternative arrangements for public access to hear the meeting were available using Zoom to allow for remote electronic attendance.

CONVENING THE MEETING

President Tartol called the meeting to order at 5:30 p.m. The Secretary then called the roll. Commissioners Behrens, Ijams, McCallough, Tartol, and Wise were present remotely.

Staff attending remotely included: Rich Zielke, Cindy Benson, Tina Ward, Chad Feldotto, Laura Finch, Tom Betsinger, Bob Kohlstedt, Keith Zalewski, Kristen Desler, Tina Heidrich, and Colleen McCarty.

No guests, media or legal counsel attended the meeting remotely.

Announcements and Changes to the Agenda

- None

CONVENING THE PUBLIC HEARING

Tartol opened the Public Hearing on the proposed Fiscal Year 2021 Budget for the Oswegoland Park District at 5:31 pm.

RECEIPT OF PUBLIC COMMENT

Tartol asked for comments from Commissioners. Hearing none, Tartol then asked Benson to read any written testimony, if any such testimony was received, regarding the proposed budget. Benson shared that no such written testimony was received. Tartol asked if anyone else would like to present oral testimony regarding the proposed budget. Hearing none, Tartol shared that everyone had been given an opportunity to present written or oral testimony concerning the proposed Fiscal Year 2021 Budget for the Oswegoland Park District.

CLOSING THE PUBLIC TRUTH IN TAXATION HEARING

Hearing no further testimony, Tartol asked for a motion and a second that the Public Hearing be adjourned. Commissioner Behrens made a motion to close the Public Hearing on the proposed Fiscal Year 2021 Budget for the Oswegoland Park District. The motion was seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Behrens, McCallough, Ijams, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

Tartol declared the motion carried and the hearing adjourned at 5:32 p.m.

COMMUNICATIONS

Recognition of Visitors

- None

Written Correspondence

- None

CONSENT AGENDA

Tartol listed items on the Consent Agenda as follows:

- Approval of minutes of the Board meeting on November 19, 2020
- Acceptance of the Treasurer's report as of November 30, 2020.
- Approval of Payables for the period of November 20, 2020 – December 17, 2020 in the amount of \$1,894,253.42

Commissioner Behrens made a motion to accept and approve the Consent Agenda as presented. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Behrens, Ijams, McCallough, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

BOARD BUSINESS

President Comments (shared by Sandy Tartol)

- Thanked staff for all they continue to do during this pandemic, from making adjustments, planning, and changing plans. She added that staff's efforts have not gone unnoticed and the Board is proud of all staff has accomplished.
- Wished everyone a Merry Christmas

Commissioner Comments

- Ijams also thanked staff for all the great work they have done and continue to do throughout the pandemic and shared he is looking forward to 2021.

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)

- Shared that the Governor announced the need to cut money from the budget and to do so plans to halt grant money. The District currently has close to \$3 million in projects planned using grant money that had been awarded. IAPD representatives are continuing to work with Springfield for clarification on what this decision means for the District. The District's grant administrators shared they are not anticipating any changes to the grant dollars currently awarded but they will continue to monitor this very closely.

Finance Director Report (shared by Tina Ward)

- Shared the last projections for 2020 with the Board, noting that these number will be finalized once all actuals for December have been recorded. Ward added that she plans to continue to providing the Board with projections in 2021, but with a new format.

Recreation Department Report (shared by Tom Betsinger)

- Activities continue to take place during this pandemic.
- As a result of the Tier 3 Mitigation, 450 accounts had to be credited/refunded. Of these accounts, only 73 asked for the money to be refunded (about \$4,000). The remaining accounts asked for the money (about \$16,000) to be left on their accounts in anticipation of applying it to winter programs.
- Finch added that communication has been very important throughout this pandemic. One form of communication the District's Marketing Department utilizes is Constant Contact that sends out automated emails. To date, the District has sent out over 1 million of these automated messages showing the District has done a wonderful job at communicating changes and updates throughout these times.
- Finch confirmed that staff plans to have the Winter Catalog available online on December 28, with resident registration taking place on January 4 and non-resident registration taking place on January 6.

Written Staff Reports

- No comments.

Fox Valley Special Recreation Association Report (shared by Rich Zielke)

- FVSRA staff is also continuing to work through the restrictions.
- Our staff is working with FVSRA to see what we can do to help provide with the field and facility space for 2021 programs.
- No December meeting will be held. Next meeting will be the end of January.

Foundation Report (shared by Chad Feldotto)

- A special meeting will be held on December 21 for the three potential new members to be formally invited to join the Foundation. With the addition of these three members, the Foundation would then be up to ten members.
- Next meeting is January 12.

ACTION ITEMS

Commissioner Ijams made a motion to adopt the FY2021 Combined Annual Budget and Appropriation Ordinance No. 201217-1. The motion was seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Ijams, McCallough, Behrens, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

Commissioner Behrens made a motion to amend the Grant Funding and Administration Policy to provide language on changing the grantee or other key personnel for grant programs, removing “and request the grantor’s approval.” The motion was seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Behrens, McCallough, Ijams, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

UNFINISHED BUSINESS

- None

NEW BUSINESS

- None

ADJOURN TO EXECUTIVE SESSION

The meeting was adjourned to Executive Session to discuss purchase or lease of real property for the use of the public body, including a meeting held for the purpose of discussing whether a particular parcel should be acquired, pursuant to 5 ILCS 120/2(c)(5) of the Open Meetings Act at 6:11 p.m. following a motion made by Commissioner Behrens and seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Behrens, McCallough, Ijams, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

RECONVENE TO OPEN SESSION

The meeting was reconvened at 6:41 p.m.

ACTION ITEMS

None

ADJOURNMENT

The meeting was adjourned at 6:42 p.m. following a motion made by Commissioner McCallough and seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners McCallough, Ijams, Behrens, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0



Cindy Benson, Board Secretary
January 21, 2021