



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
JANUARY 21, 2021**

This meeting was conducted by audio or video conference without a physically present quorum of the Oswegoland Park District Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the jurisdiction of the Park District. The President of the Board of Commissioners determined that an in-person meeting at the Civic Center, 5 Ashlawn Avenue, IL location with all participants was not practical or prudent because of the disaster. The Commissioners, the Executive Director, staff and chief legal counsel were not physically present at the Civic Center, 5 Ashlawn Avenue, Montgomery, IL location, as it was determined to be unfeasible due to the disaster, so alternative arrangements for public access to hear the meeting were available using Zoom to allow for remote electronic attendance.

CONVENING THE MEETING

President Tartol called the meeting to order at 5:31 p.m. The Secretary then called the roll. Commissioners Behrens, Ijams, McCallough, Tartol, and Wise were present remotely.

Staff attending remotely included: Rich Zielke, Cindy Benson, Tina Ward, Chad Feldotto, Laura Finch, Tom Betsinger, Bob Kohlstedt, Keith Zalewski, Colleen McCarty, Levi Kempik, Erik Enslin, Cori Veverka, Mary Drew, Ben Nachtwey, and Kristie Vest.

Danielle Wilson (Oswegoland Park Foundation) attended the meeting remotely. Mark Heinle, legal counsel also attended the meeting remotely. No media attended the meeting remotely.

Announcements and Changes to the Agenda

- None

COMMUNICATIONS

Recognition of Visitors

- None

Written Correspondence

- None

CONSENT AGENDA

Tartol listed items on the Consent Agenda as follows:

- Approval of minutes of the Board meeting on December 17, 2020
- Acceptance of the Treasurer's report as of December 31, 2020.
- Approval of Payables for the period of December 18, 2020 – January 21, 2021 in the amount of \$103,665.02

Commissioner Behrens made a motion to accept and approve the Consent Agenda as presented. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Behrens, Ijams, McCallough, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

BOARD BUSINESS

President Comments (shared by Sandy Tartol)

- Wished everyone a Happy New Year and shared her excitement to see some of the restrictions lifting that allow programs to begin resuming in some capacity.
- Thanked staff for the incredible efforts they made throughout the pandemic.

Commissioner Comments

- None

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)

- Preparing for two virtual conferences: the National Golf Course Owners/Operators Conference and the annual IAPD/IPRA Conference. Both take place the week of January 25.
- Commended staff on diligently working to prepare for each tier and phase we enter throughout this pandemic. Shared his optimism that he is hopeful our District will be nearing Phase 4 guidelines soon.
- Nadler Golf Carts reached out to the District regarding their golf cart fleet contract. The District currently entered the last year of this contract. Nadler Golf Carts previously provided the District 68 cars that were 2016 models. They are proposing 68 cars that are 2021 models at no price increase to the District for this year. Staff is continuing to review this proposal and plans to have something at the February meeting for Board approval.

Finance Director Report (shared by Tina Ward)

- Working on updating projections using the new format for Board review in February.

Parks & Planning Department Report (shared by Chad Feldotto)

- Provided an update to the Board on the new Parks & Planning Department. Previously, the District had an Operations Department and a Planning Department. Following the retirement of Mike Fee, the District has now merged these two departments into one with Feldotto being the first Director of Parks & Planning.
- Introduced the new department structure, the department leadership team, and their responsibilities, to include Levi Kempiak as the new Parks Supervisor; Erik Enslin as the new Aquatics & Facilities Supervisor; and Mike Seffrood as the new Fleet & Special Projects Supervisor. Colleen McCarty continues to be the District's Senior Park Planner, and Mary Drew is now the Parks & Planning Assistant for the District.
- Shared that following Dave Margolis's retirement, the District is still looking to fill the Natural Resources Supervisor position.

Written Staff Reports

- No comments.

Fox Valley Special Recreation Association Report (shared by Rich Zielke)

- Like our District, FVSRA is looking forward to resuming program as well.
- Next meeting will be the end of January 26

Foundation Report (shared by Dannielle Wilson)

- At their most recent meeting, the Foundation approved and voted in new members: Aneesha Dhodapkar, Sandy Pastore, and Sudeb Chatt
- Members updated the Foundation's by-laws.
- An area has been designated at Veterans Serenity Park that would allow for fifty additional brick pavers. The Foundation will open sales for these available pavers on February 15 at 10:00 am. Pavers are \$175 each.
- Karen Kelly was elected as the Foundation's new Chair.

ACTION ITEMS

Commissioner Behrens made a motion finding that due to COVID operational limitations this project is not adapted to competitive bidding at this time and to extend its existing contract with K.K. Stevens at the same terms for the printing of the Fall and Winter/Spring Program guides for 2021. The motion was seconded by Commissioner Wise.

Roll Call: Ayes Commissioners Behrens, Wise, Ijams, McCallough, and Tartol
 Nays 0
 Abstain 0
 Absent 0

Commissioner Wise made a motion to approve Resolution 210121-1 authorizing the purchase agreement for 1.1 acres of real estate located at 1703 Illinois State Route 25, Oswego, Illinois. The motion was seconded by Commissioner Ijams.

Roll Call: Ayes Commissioners Wise, Ijams, Behrens, McCallough, and Tartol
 Nays 0
 Abstain 0
 Absent 0

Commissioner Behrens made a motion to approve Ordinance No. 210121-1 declaring a 2003 Vermeer BC1000XL Wood Chipper as surplus property to be traded in “as is” for the highest compensation. The motion was seconded by Commissioner McCallough.

Roll Call: Ayes Commissioners Behrens, McCallough, Ijams, Tartol, and Wise
 Nays 0
 Abstain 0
 Absent 0

Commissioner Ijams made a motion to approve the trade-in of the declared surplus 2003 Vermeer wood chipper valued at \$8,000 and purchase of the 2020 Bandit 12XP Towable Wood Chipper priced at \$35,711.20 for a final purchase price of \$27,711.20 from Atlas Bobcat. The motion was seconded by Commissioner Wise.

Roll Call: Ayes Commissioners Ijams, Wise, Behrens, McCallough, and Tartol
 Nays 0
 Abstain 0
 Absent 0

Commissioner Behrens made a motion finding that due to COVID impacts on State and local operations, this purchase is not adapted to competitive bidding at this time and to approve the purchase of a 2021 Ford F550 Regular Cab 4x4 dump truck for \$49,462.00 from Ridings Fleet Sales. The motion was seconded by Commissioner Wise.

Roll Call: Ayes Commissioners Behrens, Wise, Ijams, McCallough, and Tartol
 Nays 0
 Abstain 0
 Absent 0

UNFINISHED BUSINESS

- None

NEW BUSINESS

Little White School Museum Cooperative Agreement Updates

With the retirement of the Oswegoland Heritage Association’s (OHA) Assistant Director Bob Stekl this past spring, it became necessary to begin review of the current agreement focusing on certain roles, as well as to clarify cash handling procedures. The Board was presented with an updated agreement for their consideration. At the February Board meeting, the Board will be asked to approve the revised agreement.

ADJOURN TO EXECUTIVE SESSION

The meeting was adjourned to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act, as well as to discuss the purchase or lease of real property for the use of the public body, including a meeting held for the purpose of discussing whether a particular parcel should be acquired, pursuant to 5 ILCS 120/2(c)(5) of the Open Meetings Act, and to discuss the setting of a price for sale or lease of property owned by the public body, pursuant to 5 ILCS 120/2(c)(6) of the Open Meetings Act at 6:03 p.m. following a motion made by Commissioner Behrens and seconded by Commissioner Wise.

Roll Call:	Ayes	Commissioners Behrens, Wise, McCallough, Ijams, and Tartol
	Nays	0
	Abstain	0
	Absent	0

RECONVENE TO OPEN SESSION

At 6:29 p.m., the meeting reconvened.

ACTION ITEMS

None

ADJOURNMENT

At 6:30 p.m., the meeting adjourned following a motion made by Commissioner Ijams and seconded by Commissioner Behrens.

Roll Call:	Ayes	Commissioners Ijams, Behrens, McCallough, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0


 Cindy Benson Board Secretary
 February 18, 2021