



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
MARCH 18, 2021**

The Oswegoland Park District Board of Park Commissioners met on the above date at Civic Center, 5 Ashlawn Avenue, Montgomery, Illinois.

CONVENING THE MEETING

President Tartol called the meeting to order at 5:30 p.m. The Secretary then called the roll. Commissioners Behrens, Ijams, McCallough, Tartol, and Wise were physically present.

Staff in attendance included: Rich Zielke, Cindy Benson, Tina Ward, Chad Feldotto, Bob Kohlstedt, Ben Nachtwey, Keith Zalewski, Kristie Vest, Laura Finch, and Erik Enslin.

Guests in attendance included: Dannielle Wilson (Oswegoland Park Foundation). Mark Heinle, Legal Counsel, was also in attendance.

Announcements and Changes to the Agenda

- Agenda Item 3.1. was corrected to read “Approval of minutes of the Special Board meeting on March 4, 2021.”

Recognition of Visitors

- None

Written Correspondence

- None

CONSENT AGENDA

Tartol listed items on the Consent Agenda as follows:

- Approval of minutes of the special Board meeting on March 4, 2021
- Acceptance of the Treasurer’s report as of February 28, 2021
- Approval of Payables for the period of February 19, 2021 – March 18, 2021 in the amount of \$217,990.09

Commissioner Behrens made a motion to accept and approve the Consent Agenda as presented. The motion was seconded by Commissioner Wise.

Roll Call:	Ayes	Commissioners Behrens, Wise, Ijams, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

BOARD BUSINESS

President Comments

- President Tartol shared that she is looking forward to seeing what staff has planned for the spring/summer months. Tartol again shared her gratitude to staff for all they have done and continue to do, as well as for the staff’s continued dedication and creativity.

Commissioner Comments

- Ijams asked staff to look into opportunities that might be available to the District through the County regarding the CARES program.

STAFF AND COMMITTEE REPORTS

Executive Director Report (shared by Rich Zielke)

- Following the Governor's Press Conference on March 18, staff is looking forward to being able to continue to move forward with benchmarks to move from Phase 4 to Phase 5.
- An additional 17 staff members and commissioners were able to get their first COVID vaccinations on March 18 thanks to the Kendall County Health Department.
- Boulder Point Renovation Project – Bid Packet #2 was not ready for approval for this March 18 meeting. Zielke inquired about the Commissioners' availability to meet on March 25 at 5:30 pm for a Special Board Meeting to approve these action items.

Finance Director Report (shared by Tina Ward)

- The new auditors, Lauterbach & Amen, LLP, were on site the week of March 8 and all went smoothly. The District is on track to have the final annual report mid to end of April. A COW Meeting will be scheduled for May 6 at 5:30 pm for Board review prior to approval.

Written Staff Reports

- No comments.

Fox Valley Special Recreation Association Report (shared by Rich Zielke)

- Next meeting will be on March 23
- Beginning to review prospective candidate applications for the Director of Finance position.

Foundation Report (shared by Dannielle Wilson)

- Continuing to seek out applicants for the Leon McNair Scholarship. Applications are due the end of April.

ACTION ITEMS

Commissioner Behrens made a motion to approve Ordinance No. 210318-1 declaring the items listed in Exhibit A within this Ordinance as surplus property to be sold at auction. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Behrens, Ijams, McCallough, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

Commissioner Behrens made a motion to approve Ordinance 210318-2 annexing land at the southeast corner of Orchard Road and Mill Road in Oswego. The motion was seconded by Commissioner Wise.

Roll Call:	Ayes	Commissioners Behrens, Wise, Ijams, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Commissioner Wise made a motion to award a contract to Sport Court Midwest through the Sourcewell Cooperative Purchasing Network for a total of \$168,200.00 for the 2021 Civic Center Sport Court Resurfacing Project. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Wise, Ijams, Behrens, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Commissioner Ijams made a motion to award a contract to the lowest responsive and responsible bidder, Hacienda Landscaping, for the Base Bid Total of \$44,801.00 for the 2021 Grove Road Trail ADA Improvements. The motion was seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Ijams, McCallough, Behrens, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

Commissioner Wise made a motion to authorize the Executive Director to enter into a cleaning service contract in the amount of \$35,766.00 with Bravo Services, Inc. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Wise, Ijams, Behrens, McCallough, and Tartol
	Nays	0
	Abstain	0
	Absent	0

UNFINISHED BUSINESS

None.

NEW BUSINESS

None

ADJOURN TO EXECUTIVE SESSION

The meeting was adjourned to Executive Session, for the review of Closed Session Minutes for the purposes of approval by the body of the minutes and/or semi-annual review of the minutes, pursuant to Section 5 ILCS 120/2(c)(21) of the Open Meetings Act at 5:59 p.m. following a motion made by Commissioner Ijams and seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Ijams, McCallough, Behrens, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

RECONVENE TO OPEN SESSION

The meeting was reconvened at 6:04 p.m.

ACTION ITEMS

Commissioner McCallough made a motion that upon review, all Closed Session minutes shall remain closed as sufficient reasons exist to keep these minutes confidential at this time. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners McCallough, Ijams, Behrens, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

ADJOURNMENT

The meeting was adjourned at 6:04 p.m. following a motion made by Commissioner Wise and seconded by Commissioner McCallough.

Roll Call:	Ayes	Commissioners Wise, McCallough, Behrens, Ijams, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Cindy Benson

Cindy Benson, Board Secretary
March 25, 2021