



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING
NOVEMBER 4, 2021**

The Oswegoland Park District Board of Park Commissioners met on the above date at Prairie Point, 313 E. Washington Street, Oswego, Illinois.

CONVENING THE MEETING

President Wise called the meeting to order at 5:31 p.m. The Secretary then called the roll. Commissioners Behrens, Ijams, Wilson, and Wise were physically present. Commissioner Tartol was absent, but Secretary Benson shared that Tartol would be joining the meeting momentarily.

Staff in attendance included: Rich Zielke, Cindy Benson, Tina Ward, Chad Feldotto, and Laura Finch.

No guests were in attendance. Legal also was not in attendance.

Benson shared that the District received notice that Commissioner Tartol is out of state for work purposes but would like to join the meeting remotely.

Commissioner Behrens made a motion to authorize Commissioner Tartol's remote attendance via Zoom. The motion was seconded by Commissioner Wilson.

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| Roll Call: | Ayes | Commissioners Behrens, Ijams, Wilson, and Wise |
| | Nays | 0 |
| | Abstain | 0 |
| | Absent | Commissioner Tartol |

Tartol joined the meeting remotely at 5:32 p.m.

Announcements and Changes to the Agenda

- None

COMMUNICATIONS

Recognition of Visitors

- None

Written Correspondence

- None

CONSENT AGENDA

Wise listed items on the Consent Agenda as follows:

- Approval of minutes of the Committee of the Whole meeting on September 29, 2021

Commissioner Behrens made a motion to accept and approve the Consent Agenda as presented. The motion was seconded by Commissioner Ijams.

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| Roll Call: | Ayes | Commissioners Behrens, Ijams, Tartol, Wilson, and Wise |
| | Nays | 0 |
| | Abstain | 0 |
| | Absent | 0 |

COMMITTEE BUSINESS

FY22 Budget Review

Zielke shared that Staff Salary and Wage Adjustments were included in the proposed budget. Based on previous discussions to address the required minimum wage adjustments, as well as compression and merit pool allotment, Ward shared a proposal for the Board's consideration. This proposed plan recommend a 4% merit pool for all full-time employees. For part-time employees, due to the change in the State of Illinois Minimum Wage Law, all employees who are currently under \$12/hour have to be brought up to \$12/hour. In an effort to address compression, all current part-time employees making less than \$13.50/hour would receive a set rate adjustment based on the proposed compression adjustments shared with the Board. Part-time employees who make more than \$13.50 would be part of a 4% merit pool. These proposed changes, along with the required minimum wage adjustment, equates just under a \$200,000 payroll increase. Following this review, the consensus of the Board was to move forward with this plan as it was proposed.

In preparation for the FY22 Budget Review, the Board was provided the following documents to review: 2022 Proposed Budget Summary; 2022 Proposed Budget by Category; and 2022 Proposed Budget Detail. These reports represent the latest draft of the 2022 Proposed Budget. Ward provided a summary of the operating portion of the 2022 Proposed Budget with comparative data from the 2021 Approved Budget.

In addition, Ward provided Commissioners with the 2021 Estimated Ending Fund Balances, as well as the 2022 Estimated Ending Fund Balances, and Feldotto confirmed that about \$1.8 million was included in the proposed budget for Capital Projects.

Commissioner Ijams left the meeting at 7:32 p.m.

The Board will be asked to approve the FY22 Budget at the December Board meeting.

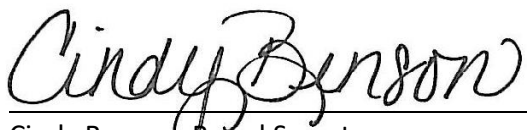
Other Committee Business

Zielke reminded Commissioners that the annual IAPD/IPRA Conference will be held on January 27-29, 2022. It was recently announced that the conference will be in-person and Commissioners wishing to attend the Conference should let Benson know she can finalize their registration.

ADJOURNMENT

The meeting was adjourned at 7:39 p.m. following a motion made by Commissioner Behrens and seconded by Commissioner Wilson.

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| Roll Call: | Ayes | Commissioners Behrens, Wilson, Ijams, Tartol, and Wise |
| | Nays | 0 |
| | Abstain | 0 |
| | Absent | 0 |



Cindy Benson, Board Secretary
February 17, 2022