



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
SPECIAL PARK BOARD MEETING
BOARD OF PARK COMMISSIONERS
AUGUST 11, 2022**

The Oswegoland Park District Board of Park Commissioners met on the above date at Prairie Point Center, 313 E. Washington Street, Oswego, Illinois.

CONVENING THE MEETING

President Behrens called the meeting to order at 5:36 pm. The Secretary then called the roll. Commissioners Behrens, Ijams, Tartol, Wilson, and Wise were physically present.

Staff in attendance included: Rich Zielke, Cindy Benson, Tina Ward, Chad Feldotto, Bob Kohlstedt, Tom Betsinger, Keith Zalewski, and Laura Finch.

No visitors were in attendance. Legal Counsel was not in attendance.

Announcements and Changes to the Agenda

- None

COMMUNICATIONS

Recognition of Visitors

- None

Written Correspondence

- None

CONSENT AGENDA

President Behrens listed items on the Consent Agenda as follows:

- Approval of minutes of the regular Park Board meeting on July 21, 2022

Commissioner Tartol made a motion to accept and approve the Consent Agenda as presented. The motion was seconded by Commissioner Wilson.

Roll Call:	Ayes	Commissioners Tartol, Wilson, Ijams, Wise, and Behrens
	Nays	0
	Abstain	0
	Absent	0

ACTION ITEMS

Commissioner Wise made a motion to approve an Intergovernmental Agreement with Kendall County concerning trail improvements and easements and to authorize staff to take all steps necessary to execute the terms set forth there-in. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Wise, Ijams, Tartol, Wilson, and Behrens
	Nays	0
	Abstain	0
	Absent	0

UNFINISHED BUSINESS

None.

NEW BUSINESS

FY2022 6-Month Budget Review

Ward discussed and highlighted financial performance for the first six months of this fiscal year and provided financial expectations for the remaining six months of the year.

Kristie Vest arrived at 6:32 pm.

FY2022 6-Month Review of Capital Expenditures

Feldotto provide a review of where the District is currently at regarding with capital expenditures for the first six months of this fiscal year. Feldotto noted that this has been a unique year for capital expenditures due to material shortages, supply chain issues, inflation, gas prices, etc. that has dramatically impacted capital expenditures for this fiscal year.

ADA Audit Report Discussion

Feldotto shared the results from the accessibility audit of the District's parks, facilities, programs, communication, and public-facing policies such as registration processes, reservation policies, and rental policies that was completed by WT Group. This audit included a review of the District's process to fulfill requests for modifications to enable inclusive participation of persons with disabilities in our programs. The complete report and recommendations resulting from this audit was shared with the Board for their review. Staff will be asking for the Board's authorization of this audit at the August 18th Board meeting.

Part-Time Wages Discussion

Ward shared that not only does the District face continued mandatory increases in the minimum wage for the next three years, but this year has brought additional challenges related to staffing and wages. These challenges include: staff recruitment and retention, inflation, and funding. In March of this year, the District's Administrative Team began discussions on how to address the next minimum wage increase in January of 2023 and the compression on all staff wages related to this increase. As discussions progressed, the challenges faced became additional significant factors and the need for a more complex proposal became apparent. The Administrative Team is working on a strategic proposal for 2023 wages and beyond, in a comprehensive plan for full and part-time employees. Ward plans on presenting staff's recommendations to the Board at the September Board meeting.

Other Discussion Items

Zielke shared that he recently received a couple phone calls from Lakeview Estate residents concerning the District's plans for its Bartlett Prairie Wetland. Both residents referred to this as "the lake." Zielke corrected them that this is actually a prairie wetland. Zielke referred them to the District's website where information is available specifically regarding Bartlett Prairie Wetland at <https://www.oswegolandparkdistrict.org/parks-facilities/conservation/prairie-wetlands/>. In addition, Zielke reminded both residents they are welcome to express their concerns and comments with the Board at any public meeting, as well as emailing any Board member. Feldotto added that with this being a very dry summer, it has caused the basin water level to be very low which results in an increase in algae. Feldotto also confirmed that the District has not removed any of the plates that were installed.

Zielke also shared that the District will be receiving a \$5000 check on August 16 from the Fox Valley Metro Disc Golf Club at 11:30 am at Eagle Ridge Park. This check reimburses the District 50% of the total cost for the new disc golf baskets recently installed at Eagle Ridge Park. Commissioners are invited to attend.

ADJOURN TO EXECUTIVE SESSION

The meeting was adjourned to Executive Session, for the following purpose(s): Personnel – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act at 8:18 pm. following a motion made by Commissioner Wilson and seconded by Commissioner Wise.

Roll Call:	Ayes	Commissioners Wilson, Wise, Ijams, Tartol, and Behrens
	Nays	0
	Abstain	0
	Absent	0

RECONVENE TO OPEN SESSION

The meeting was reconvened at 9:32 pm.

ADJOURNMENT

The meeting was adjourned 9:32 pm. following a motion made by Commissioner Wilson and seconded by Commissioner Tartol.

Roll Call:	Ayes	Commissioners Wilson, Tartol, Ijams, Wise, and Behrens
	Nays	0
	Abstain	0
	Absent	Commissioner Wise



Cindy Benson, Board Secretary
August 18, 2022