



**OFFICIAL MINUTES  
OSWEGOLAND PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
MAY 31, 2022**

The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

**CONVENING THE MEETING**

President Wise called the meeting to order at 5:30 p.m. The Secretary then called the roll. Commissioners Behrens, Ijams, Tartol, Wilson, and Wise were physically present.

Staff in attendance included: Rich Zielke, Cindy Benson, Tina Ward, Chad Feldotto, Bob Kohlstedt, Tom Betsinger, Keith Zalewski, Laura Finch, and Kristie Vest.

No guests were in attendance. Legal Counsel was not in attendance.

**Announcements and Changes to the Agenda**

- None

**COMMUNICATIONS**

**Recognition of Visitors**

- None

**Written Correspondence**

- None

**CONSENT AGENDA**

President Wise listed items on the Consent Agenda as follows:

- Approval of minutes of the regular Park Board meeting on April 21, 2022
- Approval of minutes of the Committee of the Whole Park Board meeting on May 5, 2022
- Acceptance of the Treasurer’s report as of April 30, 2022
- Approval of Payables for the period of April 22, 2022 – May 19, 2022 in the amount of \$367,202.48

Commissioner Behrens made a motion to accept and approve the Consent Agenda as presented. The motion was seconded by Commissioner Tartol.

Roll Call:	Ayes	Commissioners Behrens, Tartol, Ijams, Wilson, and Wise
	Nays	0
	Abstain	0
	Absent	0

**BOARD AND OPERATIONAL RESTRUCTURING**

The restructuring of the Board was held with Secretary Benson presiding.

Nominations for the office of president were opened. Commissioner Wise nominated Behrens for the office of President. There were no other nominations. Commissioner Wise moved that nominations be closed and the Secretary cast a unanimous ballot for Dave Behrens for the office of President. The motion was seconded by Commissioner Wilson.

Roll Call:	Ayes	Commissioners Wise, Wilson, Behrens, Ijams, and Tartol
	Nays	0
	Abstain	0
	Absent	0

President Behrens presided over the meeting from this point forward.

Nominations for the office of Vice President were opened. Commissioner Wise nominated Tartol for the office of Vice President. There were no other nominations. Commissioner Wise moved that nominations be closed and the Secretary cast a unanimous ballot for Sandy Tartol for the office of Vice-President. The motion was seconded by Commissioner Wilson.

Roll Call:	Ayes	Commissioners Wise, Wilson, Behrens, Ijams, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Commissioner Wise made a motion that Cindy Benson be appointed to fill the position of Secretary; Tina Ward be appointed to fill the position of Treasurer; Colleen McCarty and Erik Enslin be appointed to fill the position of ADA Coordinators; Rich Zielke and Cindy Benson be appointed to fill the position of FOIA (Freedom of Information Act) Officers; Dave Behrens, Rich Zielke, and Cindy Benson be appointed to fill the position of OMA (Open Meetings Act) Designees; Dannielle Wilson be appointed as the Board Representative to serve as the Liaison between the Park District and the Park Foundation; Rich Zielke be appointed to be the District's representative to the Fox Valley Special Recreation Association (FVSRA) Board of Directors and that in Zielke's absence, Tom Betsinger and Keith Zalewski be appointed as alternates to the FVSRA Board; Ancel Glink be retained as District Corporate Counsel; and that the Board of Commissioners be appointed as a Committee of the Whole to serve as the Finance, Natural Resources, Personnel, Golf, and Buildings & Grounds Committees. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Wise, Ijams, Behrens, Tartol, and Wilson
	Nays	0
	Abstain	0
	Absent	0

Commissioner Wise made a motion to approve the list of Designation of Depositories as presented. The motion was seconded by Commissioner Tartol.

Roll Call:	Ayes	Commissioners Wise, Tartol, Behrens, Ijams, and Wilson
	Nays	0
	Abstain	0
	Absent	0

Commissioner Wise made a motion that the Board adopt and re-affirm the following policy and practice concerning minutes of the Executive Sessions in that all minutes being held as confidential, and all minutes of Executive Sessions not yet reviewed, shall be reviewed by the Board of Commissioners in accordance with state law on a semi-annual basis at Executive Sessions called at the regular meetings of the Board in March and September of each calendar year and, after reviewing the advice of counsel, the Board shall determine which minutes to release. The motion was seconded by Commissioner Wilson.

Roll Call:	Ayes	Commissioners Wise, Wilson, Behrens, Ijams, and Tartol
	Nays	0
	Abstain	0
	Absent	0

Commissioner Tartol made a motion that the Ledger-Sentinel be retained as the District's Newspaper of Record. The motion was seconded by Commissioner Wilson.

Roll Call:	Ayes	Commissioners Tartol, Wilson, Behrens, Ijams, and Wise
	Nays	0
	Abstain	0
	Absent	0

## **BOARD BUSINESS**

### **Commissioner Comments**

- Commissioners thanked Wise for serving as the Board's President for this past year.
- Tartol added that she looks forward to serving with President Behrens this coming year.
- Wilson thanked staff for the great job they did putting together the Boulder Point Re-Dedication event. Wilson shared that she heard a lot of positive comments and feedback.

## **STAFF REPORTS**

### **Executive Director Report** (shared by Rich Zielke)

- June Board Meeting is scheduled for the fourth Thursday of the month due to PrairieFest. Benson will confirm that a quorum will be present for this meeting.
- Committee of the Whole Meeting scheduled on August 4 for a six month review of the budget.
- Thank you to the Wellness Committee and staff for painting the outside planters at South Point.
- The annual All Staff Meeting was a great event, attended by about 240 employees.
- ADA Plan Open House for Public Comment is scheduled for June 2.
- Registration is now open for the NRPA Conference on September 20-22. The conference is offering both an in-person option, in Phoenix, AZ, and a virtual option. Commissioners should let Zielke know if they would like to attend, and if so, whether in person or virtually.
- Oswego Chamber Golf Outing is on July 28. Commissioners should let Zielke know if they would like to participate.
- PrairieFest is 16 days away! Any Commissioners available are asked to attend the Sip & Savor event on Saturday night and participate in the parade on Sunday.
- Official announcement was made today that competitive pricing has increased from \$25,000 to \$30,000 for bids.

### **Written Staff Reports**

- Wise inquired about the status of the pools for the upcoming season. Betsinger confirmed that pool pass sales are still down significantly, about 25%, from last year. Staff are continuing to look at options and be as frugal as possible. Betsinger did confirm that both Swim Team and Swim Lessons are both really strong for this summer. General swim numbers are down across the board among all area public pools. Civic Center Aquatic Park opens this Saturday, June 4. Following discussion, Tartol asked that the future of the Civic Center pool be placed on the August Committee of the Whole agenda to begin discussions.
- In response to Wilson's inquiry about the District's new Essential Eligibility Requirements, Betsinger confirmed that this was required for ADA. In addition, the District has seen an increase in the volume of behaviors from its participants and this lets parents and staff know our expectations of our participants.

- Wilson commended the dance program on their new ticket sales system they implemented, as well as the increase in dance recital ticket sales that has been realized.
- Wilson thanked staff for taking advantage of discounts and savings offered by Menard's and Home Depot to save the District additional dollars.

**ACTION ITEMS**

Commissioner Wilson made a motion to accept and place on file the Annual Comprehensive Financial Report for the fiscal year ending December 31, 2021. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Wilson, Ijams, Behrens, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

Commissioner Wilson made a motion to approve the renewal of the Partnership Agreement between the Oswegoland Park District and the Oswegoland Heritage Association subject to Legal review. The motion was seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Wilson, Ijams, Behrens, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Tartol inquired about North Island Catering's request to extend its current License Agreement with District for three years. Zielke confirmed that staff is interested in entertaining this extension with a couple additions and revisions made to the current agreement that expires in January 2024. Zielke also confirmed that once the agreement has been updated, and both parties have reviewed it, the three year extension will begin the day the Board approves it.

**ADJOURNMENT**

The meeting was adjourned at 6:39 p.m. following a motion made by Commissioner Wise and seconded by Commissioner Ijams.

Roll Call:	Ayes	Commissioners Wise, Ijams, Behrens, Tartol, and Wise
	Nays	0
	Abstain	0
	Absent	0



Cindy Benson Board Secretary  
July 21, 2022