



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
SEPTEMBER 15, 2022**

The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

CONVENING THE MEETING

President Behrens called the meeting to order at 5:30 pm. Following the Pledge of Allegiance, the Secretary then called the roll. Commissioners Behrens, Tartol, and Wilson were physically present. Commissioners Ijams and Wise were absent.

Staff in attendance included: Rich Zielke, Cindy Benson, Tina Ward, Chad Feldotto, Bob Kohlstedt, Tom Betsinger, Keith Zalewski, Laura Finch, Kristie Vest, Colleen McCarty, Erik Enslin, Jen McFall, and Summer Deeb.

Guests in attendance: John McGovern with WT Group and John Bochantine. Legal Counsel was not in attendance.

Announcements and Changes to the Agenda

None

COMMUNICATIONS

Recognition of Visitors

Resident John Bochantine addressed the Board with his concerns regarding the conditions of the Bartlett Prairie Wetland.

Resident Brian Murphy arrived at 5:35 pm.

Murphy also addressed the Board with his concerns regarding the conditions of the Bartlett Prairie Wetland. In response to Murphy's inquiry, Zielke confirmed that the District did switch to a new company this year to maintain and treat the body of water. The District also has had concerns with this new company and does not plan on furthering this relationship with them next year.

In addition, Murphy asked the Board if they have considered looking into grant opportunities, specifically for ADA Compatible Kayak Piers. Feldotto confirmed that the District is actually in the process right now of applying for an OSLAD grant offer additional amenities at Farmington Lakes Park.

Recognition of Staff

Feldotto introduced Summer Deeb to the Board. Deeb was hired as the District's new Park Planner and began working with the District on June 1.

Deeb left the meeting at 5:52 pm.

Behrens then recognized Betsinger for his 25 years of service to the District. Betsinger is the District's Director of Recreation. Although Krista Rodino was not able to attend, Behrens also recognized Rodino for her 20 years of service to the District. Rodino is a Site Supervisor for the District's Kid's Connection program.

Written Correspondence

- None

CONSENT AGENDA

President Behrens listed items on the Consent Agenda as follows:

- Approval of minutes of the regular Park Board meeting on August 18, 2022
- Acceptance of the Treasurer's report as of August 31, 2022
- Approval of Payables for the period of August 19, 2022 – September 15, 2022 in the amount of \$756,269.51

Commissioner Wilson made a motion to accept and approve the Consent Agenda as presented. The motion was seconded by Commissioner Tartol.

Roll Call:	Ayes	Commissioners Wilson, Tartol, and Behrens
	Nays	0
	Abstain	0
	Absent	Commissioners Ijams and Wise

BOARD BUSINESS

Commissioner Comments

- None

STAFF REPORTS

Executive Director Report (shared by Rich Zielke)

- The Foundation's Leon McNair Scholarship Golf Outing is on September 16, with over 140 signed up.
- Thanked Kohlstedt and his staff for all they continue to do to keep the Greens Renovation Project on track especially considering the recent rain.
- Brew at the Bridge event is on September 17. Volunteers are still needed for the 3:00-7:00 pm shift.
- Recognized the great service provided by the District's Customer Service Department when a park rental was recently rained out and Kendra Potter was able to relocate this rental to an indoor space so their birthday party did not need to be cancelled or rescheduled. Thank you also to Customer Service Representative Laura Noelken for stepping in last minute to staff the building to accommodate this rental.

Steve Dunn arrived at 5:56 pm.

- While September 25 will be the last day of the regular Oswego Country Market, the new Autumn Days at the Market extends the season by a few more weeks. This condensed harvest market will run Sundays, October 2-23, from 9:00-1:00pm.

Finance Director Report (shared by Tina Ward)

- Shared updated consolidated financial reports with the Board for their review and feedback.

Human Resources Report (shared by Keith Zalewski)

- The Executive Summary from the recent Employee Survey was shared on September 15 with the Board and Staff. Zalewski asked the Board to review this summary and let him know if they had any questions and/or suggestions. Wilson congratulated the team on doing a good job as the lowest score on this summary was still above average. Tartol added that this summary supported the statement made by the presenter at the District's All Staff Meeting in May that our staff is happy.
- Departments are still hurting on staffing District-wide. Staffing continues to be a struggle across the board, not just with our agency.

Steve Dunn left the meeting at 6:21 pm.

Written Staff Reports

- Commissioner Wilson inquired about the Andover Park Grand Opening on September 8. Feldotto confirmed that this grand opening had an incredible turnout with 120-150 in attendance. Zielke added that it was wonderful to see the playground packed and a lot of great feedback was received.
- Commissioner Wilson shared she is impressed with Annie Jordan, Museum Manager, and her work and creativity with museum programming and offerings. In addition, Wilson thanked all staff for continuing to be creative with all programming areas.

Bochantine left the meeting at 6:24 pm.

Department Board Presentation

Betsinger, Director of Recreation, along with Gymnastic Supervisor McFall, provided a presentation to the Board on the District's Gymnastics program. Information presented included department structure, program offerings and philosophy, historical data on program participation and staffing, financial data and future needs and plans for the program.

McFall and Murphy left the meeting at 6:56 pm.

ACTION ITEMS

Following a presentation by McGovern to recap the District's ADA Audit, Commissioner Tartol made a motion to accept the Americans with Disabilities Act (ADA) Access Audit and Transition Plan and authorize staff to execute the plan as presented. The motion was seconded by Commissioner Wilson.

Roll Call:	Ayes	Commissioners Tartol, Wilson, and Behrens
	Nays	0
	Abstain	0
	Absent	Commissioners Ijams and Wise

Commissioner Wilson made a motion to approve the Ordinance (Ordinance No. 220915-1) Regulating the Use of The Parks And Properties Owned Or Controlled By The Oswegoland Park District. The motion was seconded by Commissioner Tartol.

Roll Call:	Ayes	Commissioners Wilson, Tartol, and Behrens
	Nays	0
	Abstain	0
	Absent	Commissioners Ijams and Wise

Commissioner Tartol made a motion to approve a Resolution (Resolution No. 220915-1) Authorizing Adoption of a Mobility Device Use Policy. The motion was seconded by Commissioner Wilson.

Roll Call:	Ayes	Commissioners Tartol, Wilson, and Behrens
	Nays	0
	Abstain	0
	Absent	Commissioners Ijams and Wise

Commissioner Wilson made a motion to approve a Resolution (Resolution No. 220915-2) Authorizing Adoption of a Service Animal Policy. The motion was seconded by Commissioner Tartol.

Roll Call: Ayes Commissioners Wilson, Tartol, and Behrens
 Nays 0
 Abstain 0
 Absent Commissioners Ijams and Wise

Commissioner Tartol made a motion to approve a Resolution (Resolution No. 220915-3) Authorizing Adoption of Transgender Employee and Patron Policies. The motion was seconded by Commissioner Wilson.

Roll Call: Ayes Commissioners Tartol, Wilson, and Behrens
 Nays 0
 Abstain 0
 Absent Commissioners Ijams and Wise

Commissioner Wilson made a motion to approve a Resolution (Resolution No. 220915-4) Authorizing Support and Permission for Inclusion of the Violet Patch, Hudson Crossing and Saw-Wee-Keel Parks Access Sites in the Fabulous Fox! Water Trail. The motion was seconded by Commissioner Tartol.

Roll Call: Ayes Commissioners Wilson, Tartol, and Behrens
 Nays 0
 Abstain 0
 Absent Commissioners Ijams and Wise

Commissioner Wilson made a motion to approve the reimbursement for the Waubensee Creek Bank Stabilization in partnership with the Village of Oswego in the amount of \$89,700.00. The motion was seconded by Commissioner Tartol.

Roll Call: Ayes Commissioners Wilson, Tartol, and Behrens
 Nays 0
 Abstain 0
 Absent Commissioners Ijams and Wise

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURN TO EXECUTIVE SESSION

The meeting was adjourned to Executive Session, for the following purpose(s): for the review of Closed Session Minutes for the purposes of approval by the body of the minutes and/or semi-annual review of the minutes, pursuant to Section 5 ILCS 120/2(c)(21) of the Open Meetings Act at 6:26 p.m. following a motion made by Commissioner Tartol and seconded by Commissioner Wilson.

Roll Call: Ayes Commissioners Tartol, Wilson, and Behrens
 Nays 0
 Abstain 0
 Absent Commissioners Ijams and Wise

RECONVENE TO OPEN SESSION

The meeting was reconvened at 7:46 pm.

ACTION ITEM

Commissioner Wilson made a motion that upon review, all Closed Session minutes shall remain closed as sufficient reasons exist to keep these minutes confidential at this time. The motion was seconded by Commissioner Tartol.

Roll Call:	Ayes	Commissioners Wilson, Tartol, and Behrens
	Nays	0
	Abstain	0
	Absent	Commissioners Ijams and Wise

ADJOURNMENT

The meeting was adjourned at 7:46 pm. following a motion made by Commissioner Tartol and seconded by Commissioner Wilson.

Roll Call:	Ayes	Commissioners Tartol, Wilson, and Behrens
	Nays	0
	Abstain	0
	Absent	Commissioners Ijams and Wise



Cindy Benson, Board Secretary
October 6, 2022