



**OFFICIAL MINUTES
OSWEGOLAND PARK DISTRICT
BOARD OF PARK COMMISSIONERS
OCTOBER 27, 2022**

The Oswegoland Park District Board of Park Commissioners met on the above date at South Point, 810 Preston Lane, Oswego, Illinois.

1. CONVENING THE MEETING

1.1. Call to Order

- President Behrens called the meeting to order at 5:30 p.m.

1.2. Pledge of Allegiance

1.3. Roll Call

- Commissioners Present: Behrens, Ijams, Tartol, and Wilson
Commissioner Absent: Wise
- Staff in Attendance: Rich Zielke, Cindy Benson, Tina Ward, Chad Feldotto, Erik Enslin, Carly Hontanon, Lou Ramadani, Keith Zalewski, Kristie Vest, Laura Finch, and Bob Kohlstedt
- Visitors in Attendance: Karen Kelly (Oswegoland Park Foundation), Sudeb Chatt (Oswegoland Park Foundation), and Shawn Ajazi (Senior Energy Operations Manager, Progressive Energy Group)

1.4. Announcements & Changes to the Agenda

- Zielke introduced Ramadani, the new General Manager at Fox Bend, to the Board.

2. COMMUNICATIONS

2.1. Recognition of Visitors

(The public is asked to limit comments to five (5) minutes.)

- Kelly and Chatt, both members of the Oswegoland Park Foundation, presented a check to the District for a \$25,000 donation to assist with funding the District's Financial Assistance Program.

2.2. **Written Correspondence**

- The District received a Thank You note from CASA Kendall County for supporting their annual "Play for the Kids" Tournament .

3. **CONSENT AGENDA**

Motion to accept and approve the Consent Agenda as presented.

Moved by: Sandy Tartol

Seconded by: Bob Ijams

Carried

- 3.1. Approval of Payables for the period of September 16, 2022 - October 20, 2022 in the amount of \$661,696.94.

- 3.2. **Approval of minutes of the Committee of the Whole Park Board meeting on October 6, 2022**

- 3.3. **Acceptance of the Treasurer’s report as of September 30, 2022**

4. **BOARD BUSINESS**

- 4.1. **Commissioner Communications**

- None

5. **STAFF REPORTS**

- 5.1. **Executive Director Report (Reported by Rich Zielke)**

- Remembering Our Veterans Special Exhibit is on display at the Little White School Museum from November 10-27.
- Working with, and onboarding, Ramadani in his new role as the General Manager at Fox Bend.
- Fox Bend will be hosting a 2022 Gourds of Golf Cross Country Scramble on November 5.
- Working with staff to finalize the budget and capital projects for 2023.

- 5.2. **Finance Report (Reported by Tina Ward)**

- In addition to the regular monthly financial statements, provided the Board with the estimated fund balances for 2022 and confirmed that the estimated \$9.4 million estimated fund balance in the Capital fund includes \$5 million for the District's Capital Facilities Improvement Plan; \$3.7 million is Land/Cash dollars collected; and about \$800,000 is the remaining bond proceeds.

5.3. **Human Resources Report (Reported by Keith Zalewski)**

- Slowly starting to see an improvement in recruitment.

5.4. **Written Staff Reports**

- In response to Wilson's inquiry, Finch confirmed that the District plans to launch its new website on November 1.

5.5. **Department Board Presentation: Aquatics**

- Enslin (Recreation/Aquatics Supervisor) and Hontanon (Aquatics Coordinator) presented a recap of the District's 2022 Aquatic Season.

6. ACTION ITEMS

6.1. **Seeking a motion to appoint one (1) delegate and up to three (3) alternates to serve as the District's official representative at the Annual Business Meeting of the IAPD (Illinois Association of Park Districts) on Saturday, January 28, 2023 at 3:30 p.m.**

Motion to appoint Rich Zielke as the District's Delegate and Dannielle Wilson as the District's Alternate to serve as the District's official representative at the Annual Business Meeting of the IAPD (Illinois Association of Park Districts) on Saturday, January 28, 2023 at 3:30 p.m.

Moved by: Sandy Tartol

Seconded by: Bob Ijams

Aye Bob Ijams, Sandy Tartol, Dannielle Wilson, and Dave Behrens

Carried 4-0

6.2. Seeking a motion to approve a 36-month extension with IGS Energy at a fixed rate of \$0.5840/therm.

Motion to approve a 36-month extension with IGS Energy at a fixed rate of \$0.5840/therm.

Moved by: Bob Ijams

Seconded by: Dannielle Wilson

Carried

7. UNFINISHED BUSINESS

7.1. Capital Improvement Plan

- As previously discussed and reviewed at the October 6, 2022 Committee of the Whole (COW) Meeting, the attached 2023-2026 Capital Improvement Plan has been updated for a four year projection of capital expenditures. The plan has been revised since the COW meeting to more accurately depict the predicted fund balances available for 2023—which also coincides with the end of the 3-year capital bond also ending at the end of 2023.

Also, the second section of the plan is a glimpse at potential future capital projects that have been identified or at minimum, discussed by staff or suggestions made by residents. The items on this list did not make the first cut of priorities within the next four years, but as with every capital plan, these are reviewed annually and may be re-prioritized to become part of the next four year plan.

Zielke and Feldotto will also be meeting with Leopardo to prioritize the list of potential facility projects. Feldotto, along with representatives from Leopardo, will be at the COW Meeting on November 3 to present the staff's priorities.

8. NEW BUSINESS

8.1. 2023 Fuel Contract

- Feldotto shared that staff will be asking the Board at the November 17 Board meeting to authorize staff to finalize a one-year fuel contract with Feece Oil Co. from 12/29/2022 - 12/28/2023 to provide fuel at the District's current pricing level.

9. ADJOURN TO EXECUTIVE SESSION (If Necessary)

- 9.1. **Personnel – The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act**
- 9.2. **Land Acquisition - The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired, pursuant to 5 ILCS 120/2(c)(5) of the Open Meetings Act**
- 9.3. **Litigation – When an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, pursuant to 5 ILCS 120/2(c (11) of the Open Meetings Act**

10. RECONVENE FOR ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

11. ADJOURNMENT

Motion to adjourn the meeting at 7:16 p.m.

Moved by: Bob Ijams

Seconded by: Dannielle Wilson

Aye Bob Ijams, Sandy Tartol, Dannielle Wilson, and Dave Behrens

Carried 4-0

Cindy Benson, Board
Secretary

Cindy Benson, Board Secretary
Minutes approved on November 3, 2022