



REQUEST FOR PROPOSAL

PORTABLE RESTROOM SERVICES

Oswegoland Park District
313 E. Washington St.
Oswego, IL 60543

**Proposals Due: October 24th, 2023
10:00AM**

BIDDING & CONTRACT REQUIREMENTS
Section 00030 – Advertisement for Bids

The Oswegoland Park District will receive sealed bids for Portable Restroom Services. Vendors must have experience in this type and size of work for a minimum of five years and will be required to furnish references and examples of similar work. Vendors will be required to comply with equal employment opportunities and the Illinois Department of Labor prevailing wage rates for Kendall and Will Counties.

Bidding Documents will be available from <https://www.oswegolandparkdistrict.org/get-involved/bids-proposals> All bidders must submit the following contact information to Phillip Wierciak, Facility Projects Supervisor at pwierciak@oswegolandpd.org:

- Company Name
- Address
- Contact Name
- Contact Title
- Phone
- Email-in order to receive any addenda notices or additional information during the bidding process.

All addendums and other communication with bidders shall be issued through the webpage. The Oswegoland Park District is not responsible for communications received or not received through any other source.

Bid Opening: 10:00 a.m., Tuesday, October 24th, 2023 at the Oswegoland Park District Administrative Office, 313 East Washington, Oswego, Illinois 60543 (630) 554-1010, Oswegoland Park District will publicly open and read bids immediately after the specified Bid Opening time.

The Oswegoland Park District reserves the right to reject any or all bids.

Published in the Oswego Ledger on October 12th, 2023.

REQUEST FOR PROPOSAL (RFP) Portable Restroom Services

Introduction:

The Oswegoland Park District was founded in 1950 and serves the Village of Oswego, as well as parts of Montgomery, Aurora, Plainfield, and all of Boulder Hill. The District's boundaries encompass 38 square miles, and include 8 facilities, 32 neighborhood parks, 3 community parks, 5 community parks and sports fields, 16 natural area parks, and 9 greenways. In total, the district serves over 20,000 households.

Project Background:

Portable toilets are used through the district in various applications:

- 1) Permanent locations. These toilets will remain in the same park space through the duration of the contract, with cleaning and maintenance rotations.
- 2) Seasonal locations. These toilets will remain in place for a specific duration of time and will need to be serviced and maintained while in place.
- 3) Festivals, events, and occasional park reservation needs. A number of toilets (attachment K) will need to be delivered and serviced for a specific duration of time.

Description of Proposed Project:

The District is accepting bids for the rental of portable toilets on both a stationary, temporary and "as needed" basis. This can and will include special events and/or the addition or subtraction of stationary units.

Prices shall include delivery, set up, maintenance, take-down, winterization, damage waiver and removal of units. This will be a 12 month contract, with the option to go as far as 36 months. Type and quantities should remain the same for all year(s), as should the price per unit.

All quantities listed within these specifications are estimates only. The Park District reserves the right to add or delete toilets and/or trailers as necessary.

The awarded vendor will be responsible for delivery, setup, cleaning, maintenance and removal of all toilets. Travel to and from the job site shall not incur additional charges, including travel time, mileage, fuel surcharges, or loading or unloading.

All toilets must be equipped with hand sanitizer units that are safe and clean. A theft-deterrent shall be installed on toilet paper dispensers. The vendor must clean and maintain all portable units to the standard of the Director of Parks and Planning, and note each date of service on an attached service record. All respondents must include a document that outlines the vendor's detailed cleaning process within their submission.

Vendor will provide an enclosed portable toilet stocked with appropriate supply of toilet paper and hand sanitizer filled in dispenser inside each stall. Basic stall size would be estimated at, but not limited to height: 91", width 47", and depth of 47". ADA compliant portable toilets must be 90" high, 67" width, 86.5" depth, a seat height of 19", and a capacity of 68 gallons.

Vendor shall provide matching units in an earth tone palette consistent with a nature theme. Brown or darker green color family preferred. Units must be in like new condition with functioning components.

The vendor will provide a replacement units needed or if requested by the District at no cost. Examples of such instances where this might happen is poor working order, damaged, or for aesthetic considerations.

The District reserves the right to post removable marketing stickers containing advertising or park promotions on portable unit housing.

Rental to include up to (two) service maintenance visits of each unit per week as stated on Attachment I. Service maintenance visits to be included are to be defined minimally as, but not limited to, cleaning and sanitization of stall area, paper products, and hand sanitizer. Exterior cleaned as needed.

The vendor shall provide two (2) 24-hour/7-day per week emergency contact numbers. Emergency Response time shall be within two hours of call by the Park District. Vendor should have a serviceable location within 45 miles of:

**313 E. Washington
Oswego, IL 60543**

The Park District is requesting pricing for basic portable toilets and wheelchair accessible toilets (ADA) for parks and special events. The Park District is also requesting optional pricing for additional stalls and climate controlled restroom trailers for special events. Costs should be quoted per unit may be added or deleted by the Park District at any time.

The vendor shall provide a flat fee for incidents of vandalism or damages resulting from natural occurrences including (see attachment J):

- Tipover Fee
- Graffiti Removal Fee
- Fire Fee
- Total Loss Fee
- Minor Damage Fee
- Storm Damage Fee
- Animal Damage Fee

Toilets shall be set as follows:

- The 2024 delivery date for the year-round parks shall be Tuesday, January 2nd, 2024, with removal on the contract expiration date.
- Seasonal dates will be noted on the table on pages 4 of this form.

The Oswegoland Park District may terminate the agreement at any time if service is performed unsatisfactory.

Anticipated Schedule:

It is the intent to begin service upon the first day of 2024 with the chosen vendor:

- Request for Proposals Due: October 24th, 2023
- Contract Start Date: January 1st, 2024
- Contract End Date: December 31st, 2024

Acquiring Bid Documents:

Bidding documents can be downloaded at <https://www.oswegolandparkdistrict.org/get-involved/bids-proposals>

Submit contact information to:
Phillip Wierciak, Facility Projects Supervisor
[**pwierciak@oswegolandpd.org**](mailto:pwierciak@oswegolandpd.org)
(331) 688-4920
313 E. Washington St.
Oswego, IL 60543

Preparation of Proposals:

All proposals must be signed by an authorized official. Proposals that contain omissions, erasures, alterations, or additions not called for, conditional or alternate bids unless called for, or that contain irregularities of any kind may be rejected.

Costs to Prepare Proposals:

The Proposal shall include an overall not-to-exceed cost (detailed cost breakdowns in terms of hours, hourly rates, direct costs, etc.) for each Scope of Work for the Project and the overall total. All expenses incurred for preparing and submitting the proposal to the Park District shall be paid for by the Proposer.

Clarifications:

The Park District reserves the right to make clarifications, corrections, or changes in this RFP at any time prior to the time proposals are opened. All proposers or prospective proposers will be informed of said clarifications, corrections, or changes.

Delivery of Proposals:

Sealed proposals will be received by the District until the hour of 10:00AM on October 24th, 2023. Please submit a paper copy of your proposals in a sealed envelope plainly marked with the title of the project and firm's full legal name to Mr. Phillip Wierciak, Oswegoland Park District, 313 E. Washington St., Oswego, IL 60543. This must include an overall not-to-exceed cost (detailed cost breakdowns in terms of hours, hourly rates, direct costs, etc.) for each step and the overall total. In addition, please submit one (pdf) electronic copy containing your proposal to [**pwierciak@oswegolandpd.org**](mailto:pwierciak@oswegolandpd.org)

Bids will be publically opened and read at 10AM on Tuesday, October 24th, at the Prairie Point Center, 313 E. Washington St. Oswego, IL 60543

Portable Restroom Services

Freedom of Information Act:

All information submitted to the Park District in response to this Request for Proposals shall be deemed a public record and will be subject to disclosure under the Illinois Freedom of Information Act (5 ILCS 140 et seq.) subsequent to the award of the contract. Proposers are advised that Section 7(1)(g) of that Act exempts the following from disclosure:

Trade secrets and commercial or financial information obtained from a person or business where the trade secrets or commercial or financial information are furnished under a claim that they are proprietary, privileged or confidential, and that disclosure of the trade secrets or commercial or financial information would cause competitive harm to the person or business, and only insofar as the claim directly applies to the records requested. Proposers desiring to have portions of their proposals considered exempt are advised to mark these portions accordingly. (Reference Attachment E)

Withdrawal of Proposals:

No proposal shall be withdrawn for a period of 90 days after the opening of any proposal.

Rejection of Proposals:

Proposals that are not prepared in accordance with these Instructions to Proposers may be rejected. If not rejected, the Park District may demand correction of any deficiency and accept the deficiently prepared proposal upon compliance with these Instructions to Proposers.

Acceptance of Proposals:

Proposals submitted are offers only and the decision to accept or reject is a function of quality, reliability, capability, reputation, and expertise of the Proposers.

The Park District reserves the right to accept the proposal that is, in its judgment, the best and most favorable to the interests of the Park District and to the public based on the evaluation factors in this RFP; to reject the low price proposal; to accept any item of any proposal; to reject any and all proposals; and to waive irregularities and informalities in any proposal submitted or in the request for proposal process; provided, however, the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defect or informality. Proposers should not rely upon, or anticipate, such waivers in submitting their proposal.

Evaluation of Proposals:

The District will review all proposals and evaluate the vendors accordingly based on the criteria chosen by the District. The award of the contract will be technically evaluated on technical merit and pricing. The technical evaluation will include, but not be limited to the terms listed below:

- Proof of cleaning notification
- Routine of service units (timeliness of service)
- After hours emergency response time
- Experience on similar contracts
- Years in business
- References

Payment Terms:

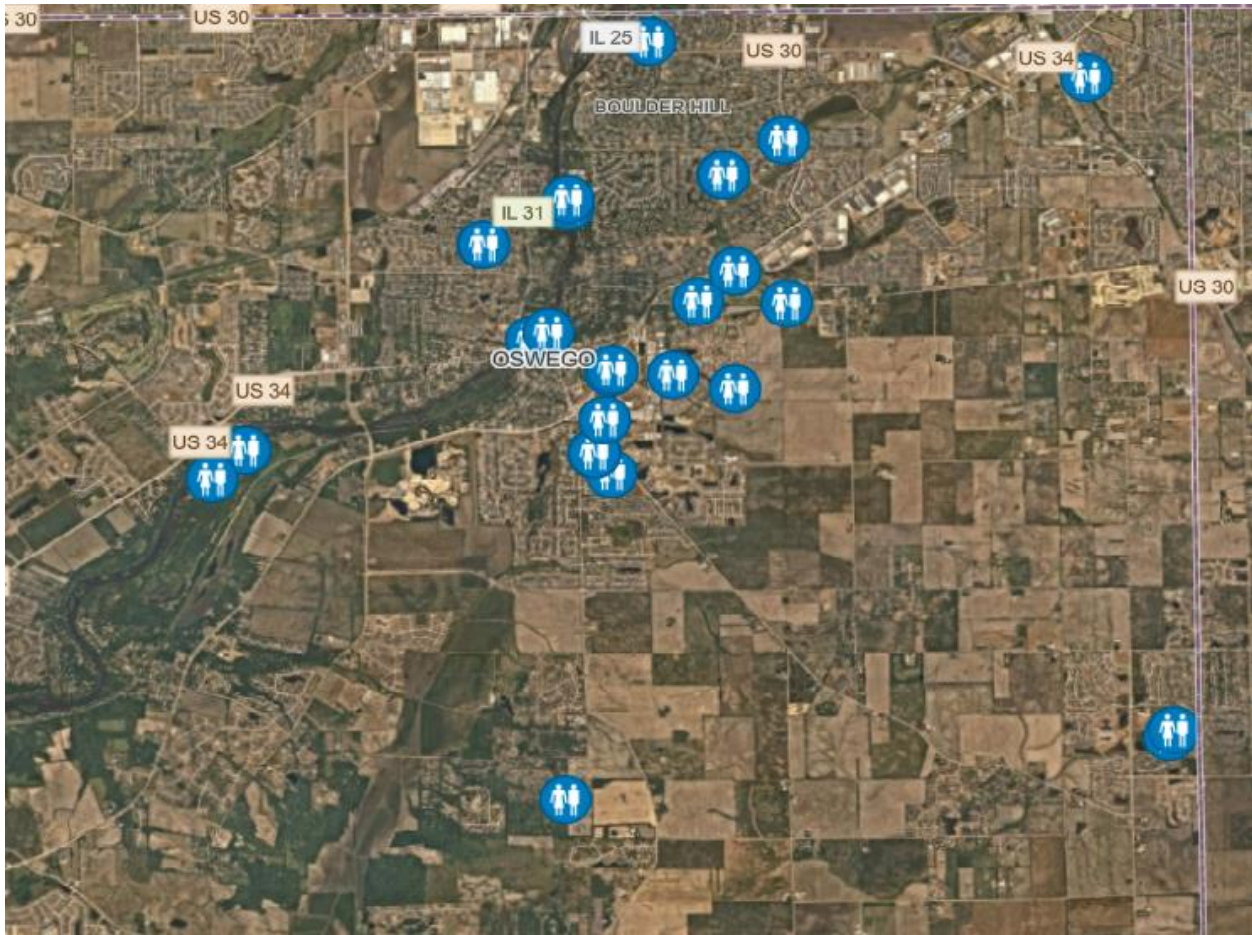
Net 30 payment terms-Our standard payment terms for the Oswegoland Park District are net 30 days from invoice receipt by accounts payable. No payments will be made for products or service that do not meet agreed upon pricing, quality, or other requirements to be specified in the contract. All invoices must be approved by the appropriate parties prior to payment.

All additions, additional invoices, change orders, and modifications to the original contract must be approved in writing prior to material or services rendered.

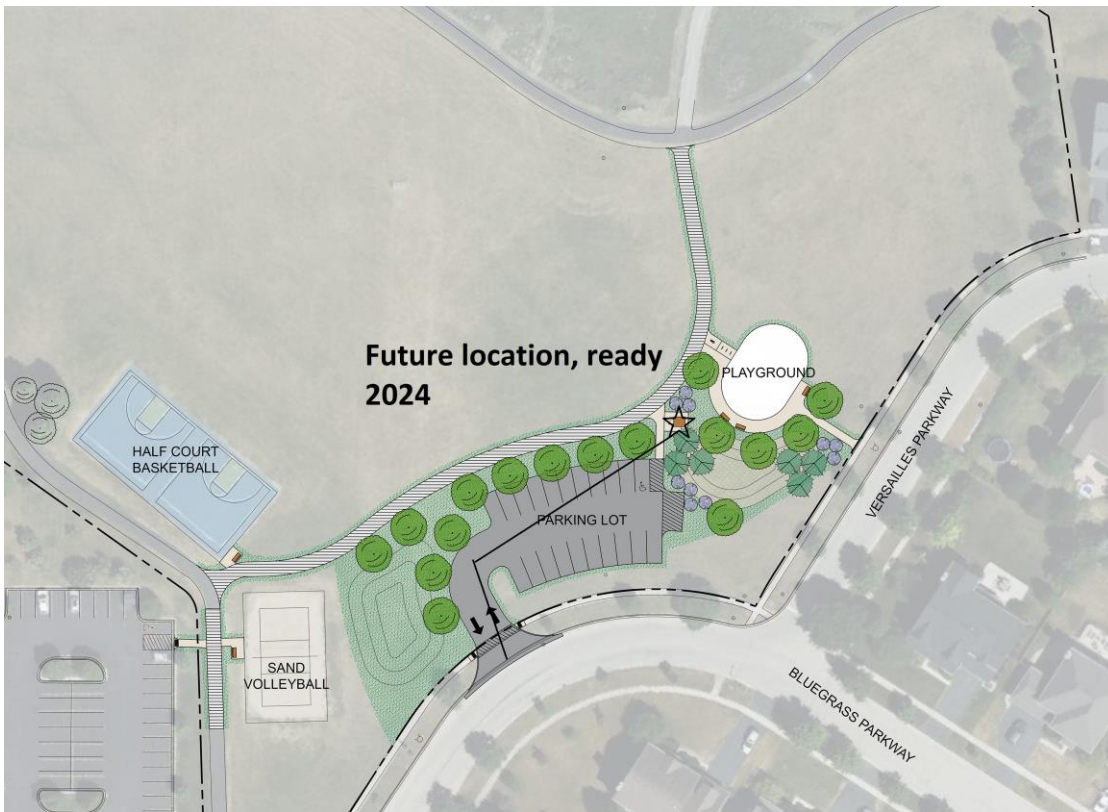
Appendix:

To assist the Proposer in preparation of an RFP, the Park District has included the additional resources:

- Park Map where portable toilets are to be installed.
- Close-up maps detailing the location of the toilets within the parks
- Attachment “A” Company Contact Questionnaire
- Attachment “B” References
- Attachment “C” Insurance Requirements
- Attachment “D” Prevailing Wage Affidavit
- Attachment “E” Certificate of Compliance for Freedom of Information Act
- Attachment “F” Certificate of Compliance Illinois Human Rights Act on Sexual Harassment
- Attachment “G” Certificate of Compliance Drug Free Workplace Act
- Attachment “H” Certificate of Compliance
- Attachment “I” In-Season Location Costs
- Attachment “J” Off-Season Location Costs
- Attachment “K” Festivals and Large Events Price Matrix
- Attachment “L” Additional Fees and Options



District-Wide Park Portable Restroom Locations 2024



Bluegrass Park

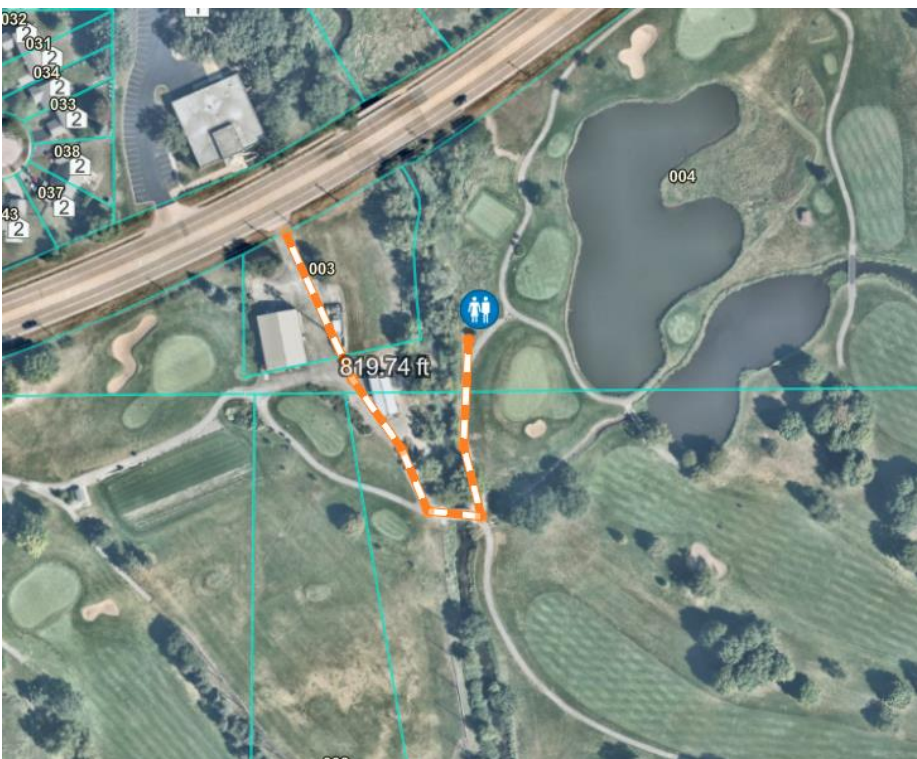


Briarcliff Woods Park

Portable Restroom Services



Eagle Ridge Disc Golf Course



Fox Bend Golf Course 4th Hole

Portable Restroom Services

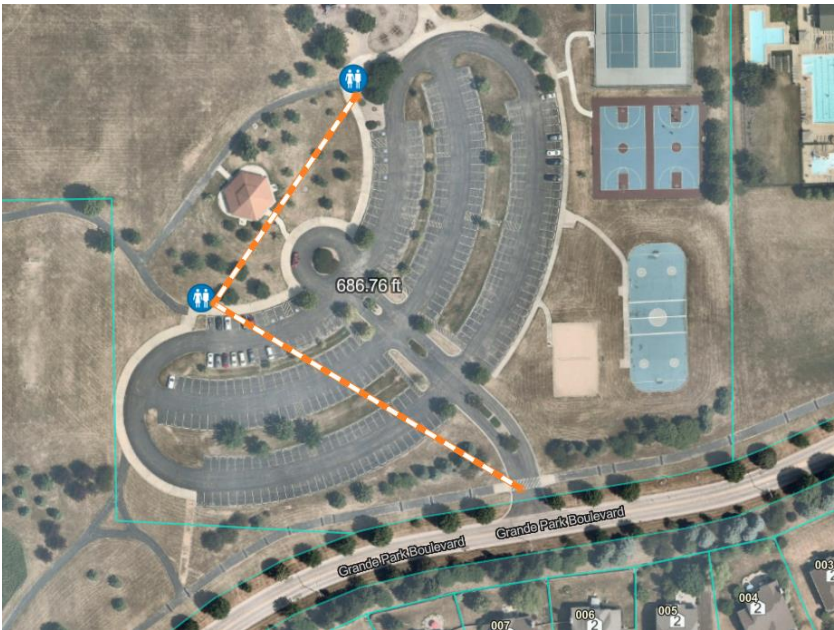


Fox Bend Golf Course 6th Hole



Fox Bend Golf Course 14th Hole

Portable Restroom Services



Community Park at Grande Park

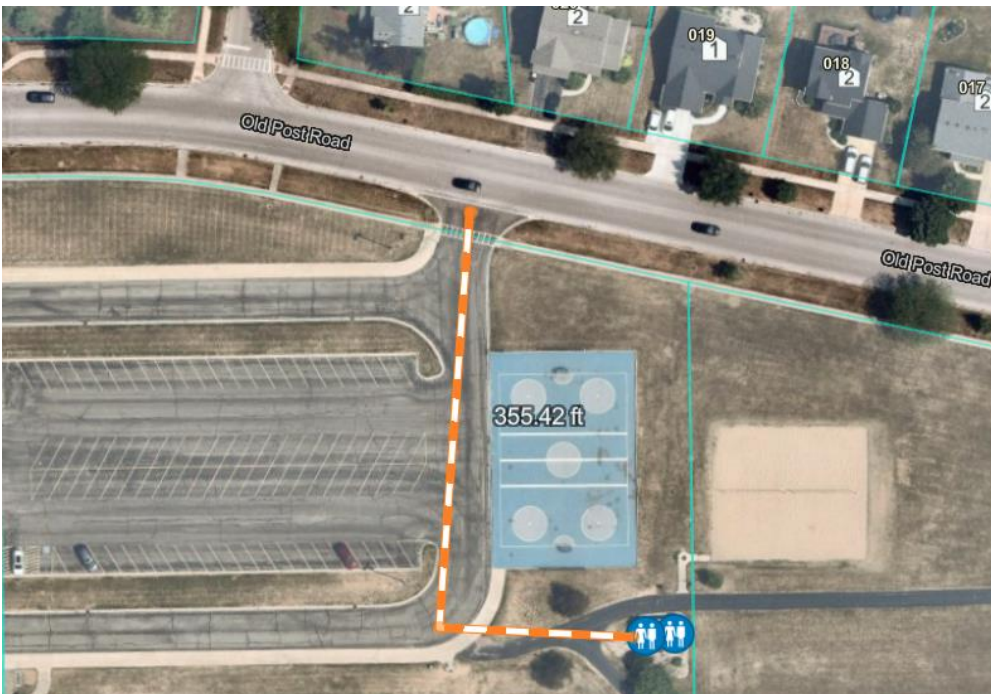


Hudson Crossing Park

Portable Restroom Services



Jaycee Park



Old Post Park

Portable Restroom Services

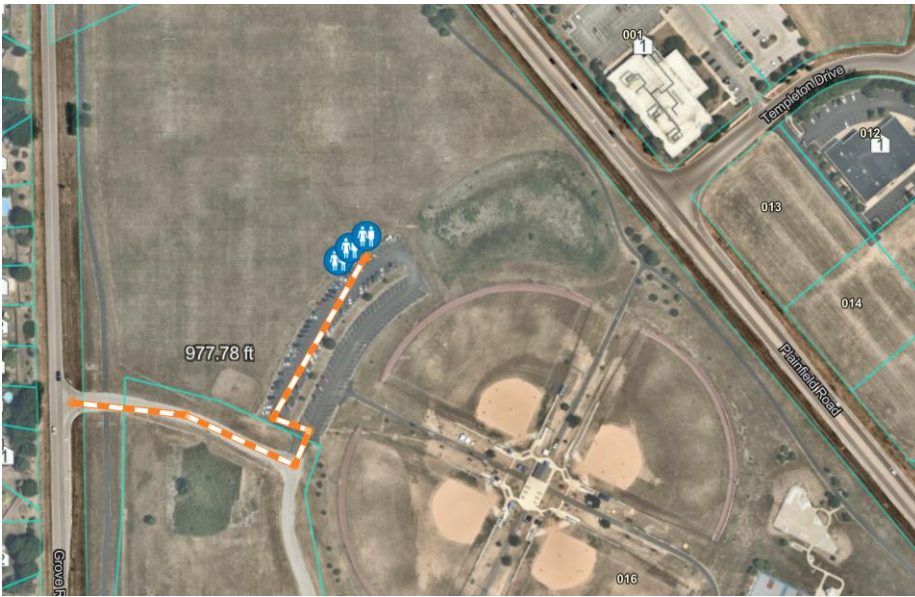


PrairieFest Park

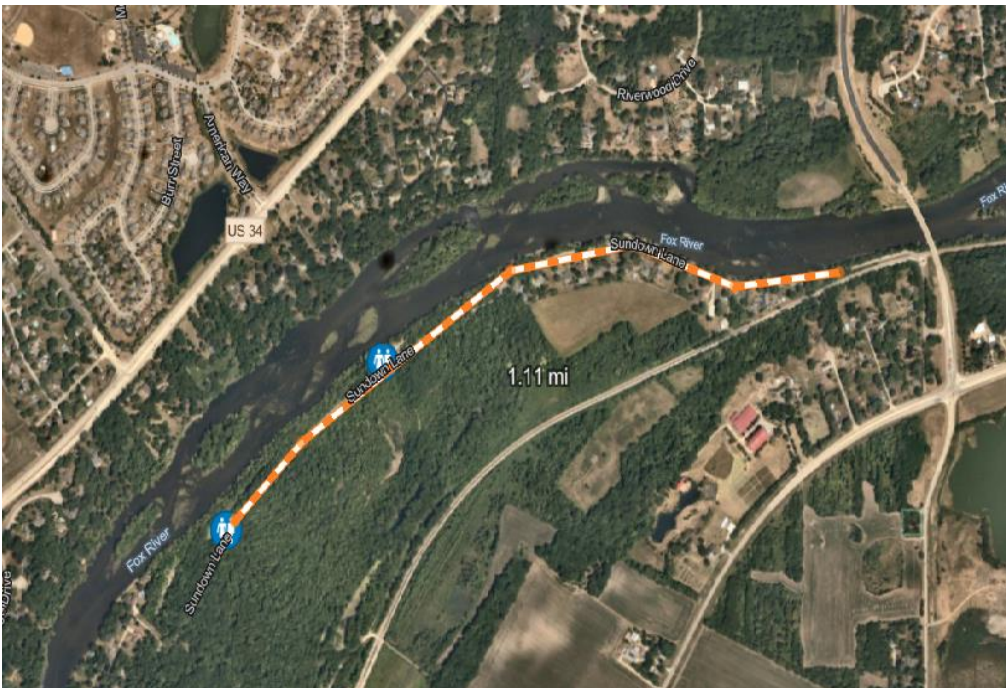


Prairie Point Community Park (South Half)

Portable Restroom Services

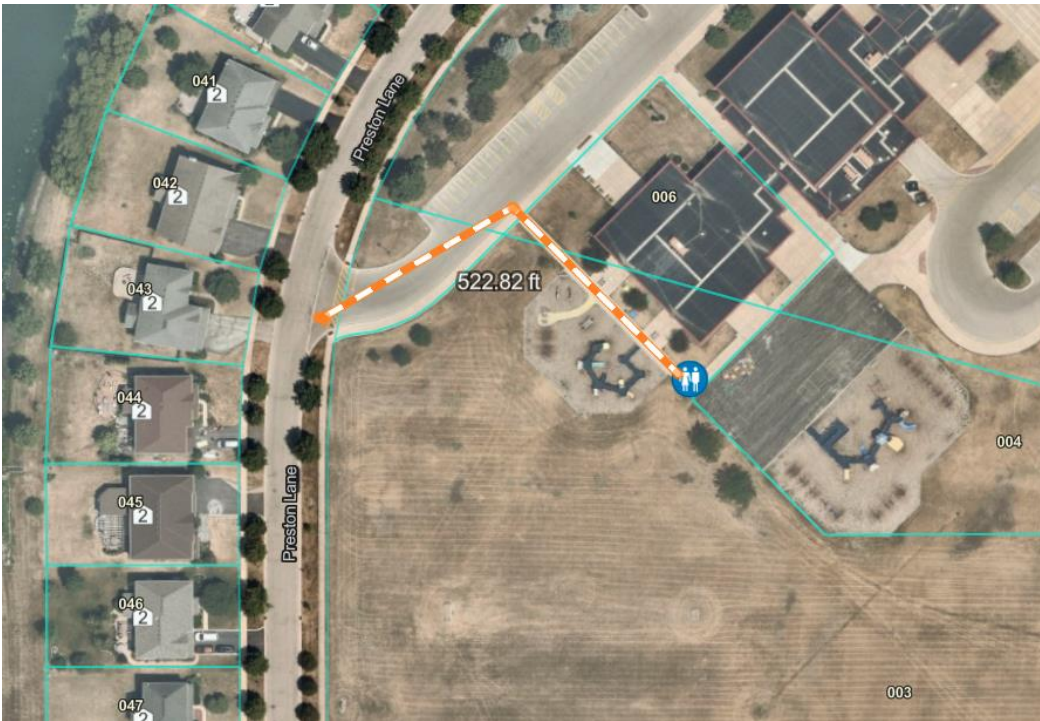


Prairie Point Community Park (North Half)



Saw Wee Kee Park

Portable Restroom Services

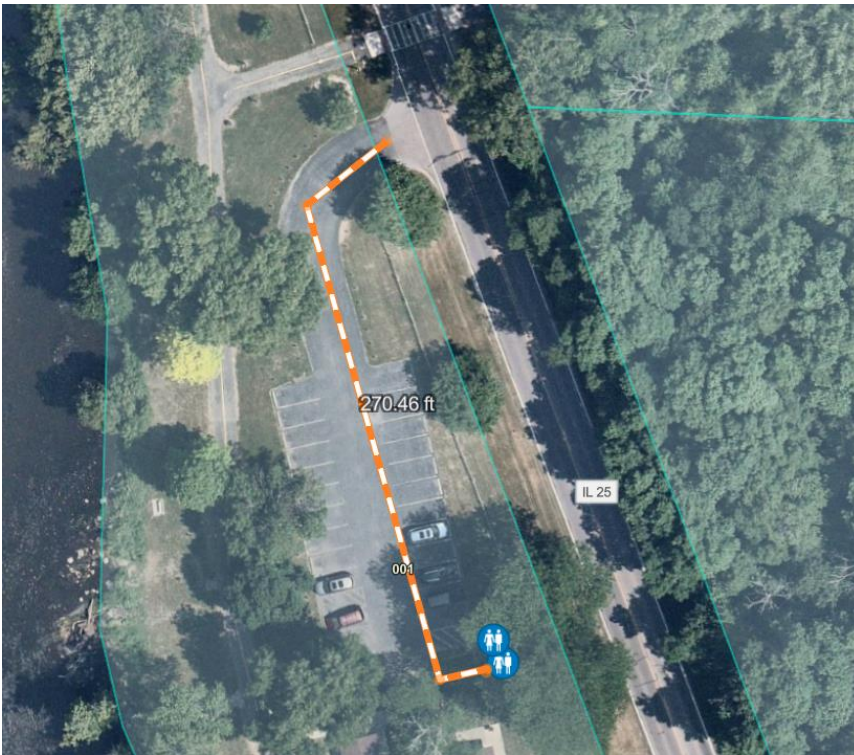


South Point Park

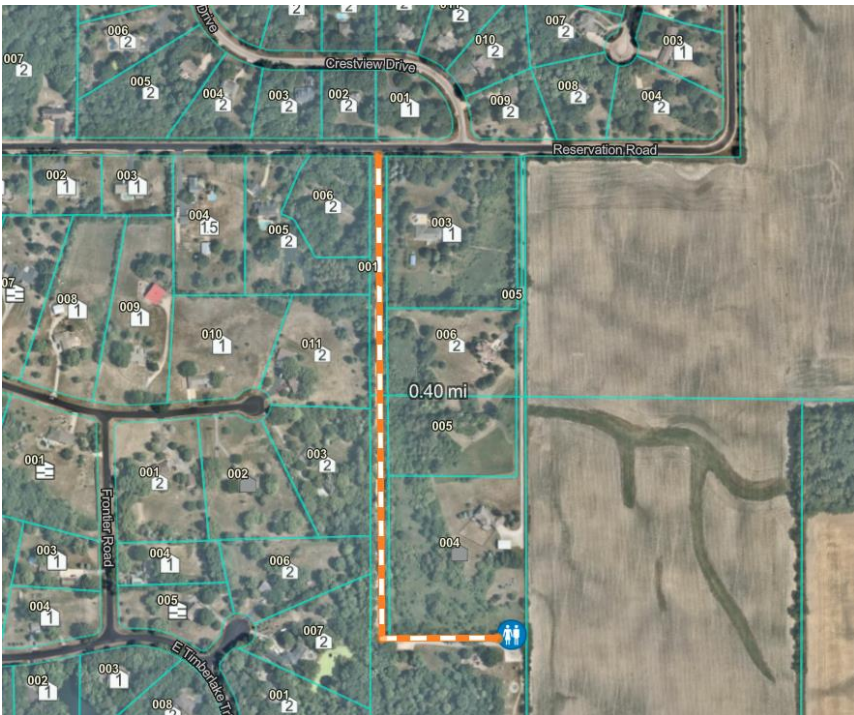


Veterans Serenity Park

Portable Restroom Services

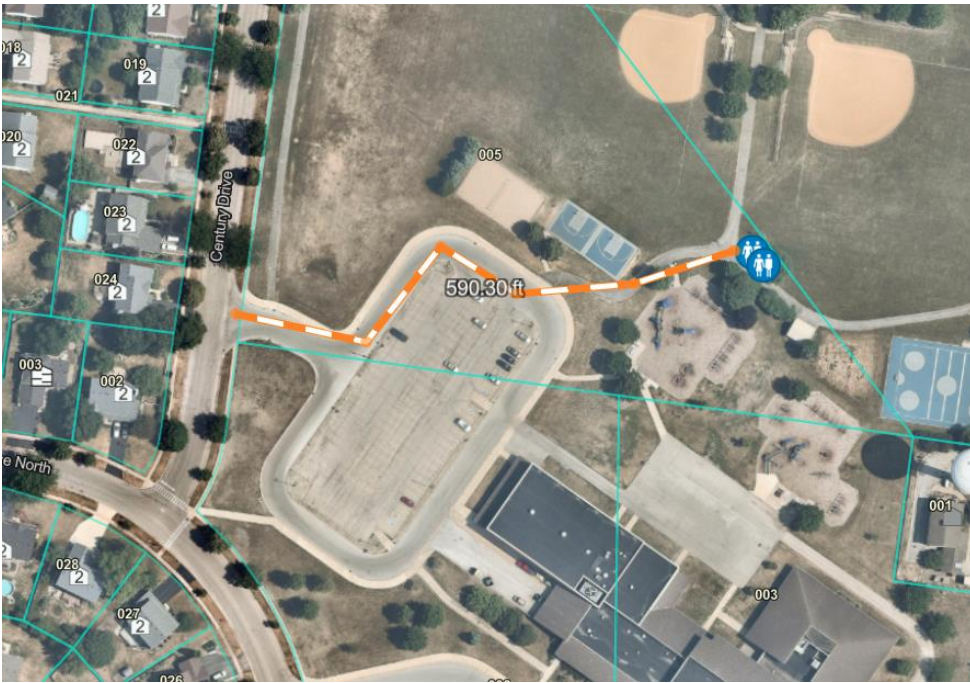


Violet Patch Park



Waa Kee Sha Park

Portable Restroom Services



Wormley Heritage Park

Portable Restroom Services

Attachment "A"



COMPANY CONTACT INFORMATION

Company _____

Address _____

Contact Name (PRINT PLEASE) _____

Contact Signature _____

Title _____ Date _____

Phone _____ Fax _____

Email _____

COMPANY QUESTIONNAIRE

1. What are your office/service hours?

a. Weekdays _____ Weekends _____

b. Comments: _____

2. Do you have a contact person for evenings/weekends? If so what is the contact information for that person?

3. What kind of documentation of services is shown inside the units?

Portable Restroom Services

4. What is your typical turnaround time for when an order is placed? Explain:

5. What is your typical turnaround time for an emergency call out? Explain:

6. Please state how many trucks are available within 45 miles 313 E. Washington St, Oswego, IL:
Vacuum: _____ Delivery: _____
7. What features do your units contain to prevent tip-overs (anchoring, etc.)?

8. Please state any additional fees not included in any of the attachments:

9. Are there any additional services provided within your quote not stated within the proposal?

Attachment "B"



REFERENCES AND JOBS OF SIMILAR SCOPE

Project References: List the projects of this type and size that your organization has completed within the past five (5) years or provide your own form with the following information. The Owner will use this information to verify the bidder's references.

<u>Project-Type of Work</u>	<u>Contract Amount</u>	<u>% Completed by Own Forces</u>	<u>Date Completed</u>
1. _____	_____	_____	_____

Location: _____

Owner or agent for the project:

Company _____ Contact Person/Title _____

Street _____ Phone _____

City/State/Zip _____

2. _____	_____	_____	_____
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Location: _____

Owner or agent for the project:

Portable Restroom Services

Company

Contact Person/Title

Street

Phone

City/State/Zip

3. _____

Location: _____

Owner or agent for the project:

Company

Contact Person/Title

Street

Phone

City/State/Zip

4. _____

Location: _____

Owner or agent for the project:

Company

Contact Person/Title

Street

Phone

City/State/Zip

	<u>Project-Type of Work</u>	<u>Contract Amount</u>	<u>% Completed by Own Forces</u>	<u>Date Completed</u>
5.	_____	_____	_____	_____

Location:_____

Owner or agent for the project:

Company

Contact Person/Title

Street

Phone

City/State/Zip

DATED THIS _____ day of _____,

Full Name of Bidder (Print)

Full Name of Bidder (Signature)

Company Name

Attachment "C"



**INSURANCE
REQUIREMENTS**

INSURANCE – The contractor and subcontractor shall maintain during the progress of the Work, and if required to return during the warranty period, insurance with the minimum limits and coverages as shown below or, if higher, the requirements set forth in prime contract documents:

- (A) **WORKERS COMPENSATION** meeting the statutory requirements of the State in which the work is to be performed and containing Employers Liability insurance in an amount of \$500,000 for each insured limit. A **waiver of subrogation** in favor of **OSWEGOLAND PARK DISTRICT** shall be provided.
- (B) **COMMERCIAL GENERAL LIABILITY** insurance providing limits of \$1,000,000 each occurrence and \$2,000,000 aggregate (Per Project). The policy must include **OSWEGOLAND PARK DISTRICT** as an additional insured and others if required in a prime contract. Coverage provided for the additional insureds shall be on a primary and noncontributory basis. Coverage must include premises/operations, independent contractors, products/completed operations and contractual liability. Coverage shall be provided on the latest edition of ISO Form CG 0001 or equivalent (General Liability) and ISO Forms CG 2010 07/04 and CG 2037 07/04 or equivalent (Additional Insured). All exclusionary endorsements attached to these forms must be indicated on the certificate of insurance. A waiver of subrogation in favor of **OSWEGOLAND PARK DISTRICT** shall be provided.
- (C) **COMMERCIAL AUTOMOBILE LIABILITY** insurance providing coverage on all owned, non-owned and hired vehicles with limits and endorsements equal to (B) above.
- (D) **COMMERCIAL UMBRELLA LIABILITY** insurance with limits of \$2,000,000 per occurrence and \$2,000,000 aggregate providing excess coverage over (A), (B) and (C) above **including the additional insured and waiver of subrogation requirements (follow form)**.
- (E) A certificate of insurance, on an approved form, must be delivered to **OSWEGOLAND PARK DISTRICT** prior to commencing the work and must state that coverage will not be altered, cancelled or allowed to expire without 30 days **written notice** to **OSWEGOLAND PARK DISTRICT**.

- (F) It is agreed that the contractor and subcontractor shall purchase and maintain property insurance for material and equipment used on the jobsite. It is further agreed that the contractor and subcontractor shall have **no recourse** or rights of subrogation for loss or damage to any such property from **OSWEGOLAND PARK DISTRICT** or any other party to the prime contract.
- (G) **Equivalent insurance coverage must be obtained from each of your subcontractors or suppliers**, if any, before permitting them on any job site. Otherwise, their protection must be included within your insurance policies.
- (H) It is understood and agreed that authorization is hereby granted to **OSWEGOLAND PARK DISTRICT** to withhold payments to the contractor and/or contractor and subcontractor until a properly executed certificate of insurance is delivered.
- (I) Contractor and subcontractor agrees to maintain the above insurance for the benefit of **OSWEGOLAND PARK DISTRICT** and the Owner for a **period of two years** or the expiration of the statute of limitations, whichever is greater.

By: _____

Title: _____

SUBSCRIBED AND SWORN TO

before me this _____ day

of _____, _____.

Notary Public



Attachment "D"

PREVAILING WAGE AFFIDAVIT

I, _____ on oath hereby state and certify that
President

_____ pursuant to a contract dated _____
Company

with the Oswegoland Park District, an Illinois Municipal Corporation, has complied and will comply with all laws, including those relating to the employment of labor and the payment of the current general prevailing rate of hourly wages for each craft or type of worker or mechanic needed to execute the contract or perform such work, also the current general prevailing rate for legal holiday and overtime work, as ascertained by the Illinois Department of Labor for Will and/or Kendall County, Illinois, and those prevailing rates are paid and shall be paid for each craft of type of worker needed to execute the aforesaid contract or to perform such work.

Signature

Date

Subscribed and sworn to before me

this _____ day of _____, _____.

Notary Public

Attachment "E"



**CERTIFICATE OF COMPLIANCE
FREEDOM OF INFORMATION ACT**

_____, the Contractor under a certain contract dated _____ with the Oswegoland Park District (District) for _____ hereby certifies that the Contractor agrees to maintain all records and documents for projects of the District in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq.

In addition, Contractor shall produce records which are responsive to a request received by the District under the Freedom of Information Act so that the District may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then Contractor shall so notify the District and if possible, the District shall request an extension so as to comply with the Act. In the event that the District is found to have not complied with the Freedom of Information Act due to Contractor's failure to produce documents or otherwise appropriately respond to a request under the Act, the Contractor shall indemnify and hold the District harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorney's fees and penalties.

By: _____

Title: _____

Date: _____

SUBSCRIBED AND SWORN TO

before me this _____ day
of _____, _____.

Notary Public

Attachment "F"



**CERTIFICATE OF COMPLIANCE
ILLINOIS HUMAN RIGHTS ACT
ON SEXUAL HARASSMENT**

_____, the Contractor under a certain contract dated _____ with the Oswegoland Park District for _____ hereby certifies that said Contractor shall, as a condition of the aforesaid contract, certify that there is available a written company sexual harassment policy that includes, at a minimum, the following information:

1. the illegality of sexual harassment
2. the definition of sexual harassment under State law
3. a description of sexual harassment using examples
4. the Contractor's internal complaint policies and procedures including penalties
5. the legal recourse, investigation, and complaint process available through the IL. Dept. of Human Rights and the Human Rights Commission and directions on how to contact both, and
6. protection against retaliation as provided by Section 6-101 of the IL. Human Rights Act.

A copy of this policy shall be provided to the IL. Dept. of Human Rights upon request.

By: _____

Title: _____

SUBSCRIBED AND SWORN TO

before me this _____ day of _____, _____.

Notary Public

Portable Restroom Services

Attachment “G”



**CERTIFICATE OF COMPLIANCE
DRUG FREE WORKPLACE ACT**

Illinois Revised Statutes

1991, Ch. 127, Sec. 132.311 et seq.

_____, the Contractor under a certain contract dated _____ with the Oswegoland Park District for _____ hereby certifies that said Contractor shall, as a condition of the aforesaid contract, provide a drug free workplace by:

A. Publishing a statement:

1. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited at the contractor’s workplace or work site
2. Specifying the actions that will be taken against employees for violations of such prohibition.
3. Notifying the employee that, as a condition of employment on such contract, the employee will:
 - a. abide by the terms of the statement; and
 - b. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.

B. Establishing a drug free awareness program to inform employees about:

1. the dangers of drug abuse in the workplace;
2. the contractor’s policy of maintaining a drug free workplace;
3. any available drug counseling, rehabilitation, and employee assistance programs; and
4. the penalties that may be imposed upon employees for drug violations.

- C. Making it a requirement to give a copy of the statement required by subsection (A) to each employee engaged in the performance of the contract and to post the statement in a prominent place in the workplace.
- D. Notifying the Oswegoland Park District within 10 days after receiving notice under part (b) of paragraph (3) of subsection (A) from an employee or otherwise receiving actual notice of such conviction.
- E. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by an employee who is so convicted as required by paragraph (H) below.
- F. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- G. Making a good faith effort to continue to maintain a drug free workplace throughout implementation of the foregoing.
- H. Employee sanctions and remedies. A contractor shall, within 30 days after receiving notice from an employee of a conviction of a violation of a criminal drug statute occurring in the workplace:
 - 1. Take appropriate personnel action against such employee up to and including termination; or
 - 2. Require the employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement, or other appropriate agency.

By: _____

Title: _____

SUBSCRIBED AND SWORN TO

before me this _____ day

of _____, _____.

Notary Public



Attachment "H"

CERTIFICATE OF COMPLIANCE

_____, the Contractor under a certain contract dated _____ with the Oswegoland Park District for _____ hereby certifies that

- a) said Contractor is not barred from bidding on the aforesaid contract as a result of a violation of any applicable provision of the Criminal Code of 1961 (Ill. Rev. Stat.) 1989, Ch. 38, Sec. 33E-2 et.seq. (bid-rigging, bid rotation);
- b) said Contractor certifies that no delinquent taxes are outstanding or otherwise due to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1.

Contractors:

By: _____ Date:_____

By: _____ Date:_____

By: _____ Date:_____

SUBSCRIBED AND SWORN TO

before me this _____ day
of _____, _____.

Notary Public

Attachment "I"-Park Location Cost "In-Season"

Park Name	Address	City	Basic	ADA	Start	End	Weekly Service	Cleaning Days	Additional Notes	\$ Per 30-Day Invoice	\$ Per Seasonal Inv
Bluegrass	275 Bluegrass Pkwy	Oswego	-	1	5/1	11/1	2	M/Th			
Briarcliff Woods	100 US Rte 30	Montgomery	-	1	5/1	11/1	2	M/Th			
Eagle Ridge Disc Golf	1300 Rte. 25	Oswego	1	-	1/1	12/31	1	M			
Fox Bend Golf Course	3516 US34	Oswego	3	-	3/1	11/1	1	M	Mondays Before 7:30a		
Community Park at Grande Park	26333 Grande Park Blvd.	Plainfield	1	1	5/1	11/1	2	M/F			
Hudson Crossing	65 N. Harrison St.	Oswego	1	1	5/1	11/1	2	M/Th			
Jaycee	134 Saugatuck Rd.	Oswego	-	1	5/1	11/1	2	M/Th			
Old Post	116 Old Post Rd.	Oswego	1	1	3/15	11/1	2	M/Th			
PrairieFest	91 Plank Rd.	Oswego	3	1	3/15	11/1	1	M			
Prairie Point Community	4120 Plainfield Rd.	Oswego	2	2	3/15	11/1	2	M/Th			
Saw Wee Kee	7350 Sundown Ln.	Oswego	-	2	1/1	12/31	1	M			
South Point Garden	800 Preston Ln.	Oswego	-	1	3/15	11/1	1	M			
Veterans Serenity	33 N. Adams St.	Oswego	-	1	3/15	12/1	1	M			
Violet Patch	1425 Rte. 25	Oswego	1	1	5/1	11/1	2	M/Th			
Waa Kee Sha	4700 Reservation Rd.	Oswego	-	1	5/1	11/1	2	M/Th			
Wormley Heritage	331 Century Dr.	Oswego	1	1	3/15	11/1	2	M/Th			

Total \$_____

Portable Restroom Services

Attachment “J”-Park Location Cost “Off-Season”

Park Name	Address	City	Basic	ADA	Start	End	Weekly Service	Cleaning Day	\$ Per 30-Day Invoice	\$ Per Seasonal Inv.
Bluegrass	275 Bluegrass Pkwy.	Oswego	-	1	11/1	5/1	1	M		
Briarcliff Woods	100 US Rte 30	Montgomery	-	1	11/1	5/1	1	M		
Community Park at Grande Park	26333 Grande Park Blvd.	Plainfield	-	1	11/1	5/1	1	M		
Hudson Crossing	65 N. Harrison St.	Oswego	-	1	11/1	5/1	1	M		
Jaycee Park	134 Saugatuck Rd.	Oswego	-	1	11/1	5/1	1	M		
Prairie Point Community	4120 Plainfield Rd.	Oswego	-	1	11/1	3/15	1	M		
Violet Patch	1425 Rte. 25	Oswego	1	1	11/1	5/1	1	M		
Waa Kee Sha	4700 Reservation Rd.	Oswego	-	1	11/1	5/1	1	M		

Total \$ _____

Portable Restroom Services

Attachment “K”-Festivals and Large Events

Event Name	Location	Address	City	Basic	ADA	Deluxe	Hand Wash	Event Time	Clean Freq.	Price Per Unit
PrairieFest	PrairieFest Park	91 Plank Rd.	Oswego	66*	4*	2*	36	June	3 Days	
Brew at the Bridge	Hudson Crossing Park	65 N. Harrison St.	Oswego	6*	-	-	2	September	-	
Gobbler Hobbler	Fox Chase Elementary School	260 Fox Chase Dr. N	Oswego	6*	-	-	1	November	-	

Total \$ _____

Total Attachment I _____

Total Attachment J _____

+ Total Attachment K _____

Proposal Total = \$ _____

*Stalls must include hand sanitizer as with our park rentals

Attachment “L”-Additional Fees and Options

Additional Fee	Cost
Additional Basic Unit Special Event/Park	
Additional ADA Unit Special Event/Park	
Additional Hand Wash Station	
Deluxe (Self-Contained) Single Stall	
Tip Over Fee	
Graffiti Removal Fee	
Fire Fee	
Total Loss Fee	
Minor Damage Fee	
Storm Damage Fee	
Animal Damage Fee	
7-Stall, 2 Urinal Climate Controlled Trailer Fee (ADA)	
4-Stall, 2 Urinal Climate Controlled Trailer Fee (ADA)	
2-Stall Climate Controlled Trailer Fee (ADA)	
Daily Servicing Fee for Climate Controlled Trailers	
Restroom Attendant Fee/Hour	
Trailer Generator Fee	

BID SUBMISSION REQUIREMENTS
Addendum No. 1

DATE: October 18th, 2023

OSWEGOLAND PARK DISTRICT
313 EAST WASHINGTON STREET
OSWEGO, ILLINOIS 60543

TO: PROSPECTIVE BIDDERS

SUBJECT: ADDENDUM NO. 1 FOR:

2024 Portable Restroom Services

This addendum is to be added to and become part of the bidding and contract documents due October 24th, 2023.

On page 4, please disregard the request to “submit one (pdf) electronic copy containing your proposal to pwierciak@oswegolandpd.org”.

It is only requested that you deliver a sealed paper copy of your proposal plainly marked with the title of the project and firm’s full legal name to “Mr. Phillip Wierciak, Oswegoland Park District, 313 E. Washington St., Oswego, IL 60543.”

Bids will be publically opened and read at 10AM on Tuesday, October 24th, at the Prairie Point Center, 313 E. Washington St. Oswego, IL 60543.

Thank you.

Phillip Wierciak
Oswegoland Park District
313 E. Washington St.
Oswego, IL 60543
(331) 688-4920
pwierciak@oswegolandpd.org